

At a regular meeting of the Public Service Authority Board of Directors held on Tuesday, October 11, 1994 at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris, Dr. David Merrill; and Archa Vaughan, Jr. Staff members present included Joseph N. Morgan, County Administrator; Peter Huber, Assistant County Administrator; Larry D. Vest, Sanitation Supervisor; Ronnie Coake, County Engineer; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff:

a. Delinquent Collection Staff Activity

Larry Vest reviewed with the Board of Directors a balance due report and a monthly comparative report on accounts receivable. Mr. Vest also advised progress had been made on adjusting accounts which were 180 days old. The Board of Directors approved the adjustments to the following account types and requested these adjustments be recognized as of June 30, 1994:

Type	Adjustment	Adjustment Penalty	Adjustment Interest
01 Dumpster Container Garbage	4,178.95-	344.50-	1,518.02-
03 Residential Water	52.70	58.40-	7.80-
04 Commercial Garbage	36.00-	1.20-	2.48-
05 Trailer Park Water	.00	.00	.00
06 Residential Garbage	34,202.36-	2,799.82-	8,242.32-
07 Commercial Water	66.63-	.00	.00
08 Water Connection Fees	324.95-	108.12-	12.29-
10 Residential Water/Garbage	4.38	153.74-	56.58-
13 Lakewood Residential Garbage	.00	.00	.00
14 Town Residential Garbage	38,643.61-	2,670.72-	6,196.49-
15 Trailer Park Dumpster	274.12-	.00	.00
16 Trailer Park Commercial	.00	.00	.00
18 Commercial/Dumpster	1,682.52-	353.82-	32.31-
19 Commercial/Commercial	.00	7.17-	.65-
20 Commercial/Roll Off	141.94-	84.88-	7.75-
21 Roll Off Only	1,076.80-	.00	.00
GRAND TOTAL	80,570.80-	16,076.69-	6,552.37-

b. Additional Roll Off Garbage Service

The Board of Directors discussed with staff the need to expand the PSA's capability to handle roll off garbage service either through contracting with private haulers or using overtime or additional personnel to meet the demands for roll off service.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to either contract with private haulers, use overtime or hire additional personnel to meet the present

demands for roll off garbage service. Staff is to report back to regarding roll off garbage service.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

c. Inmate Availability for Garbage Collection and Backlog on Brush and Special Pickups

Staff reported a current backlog on special pickup requests due to a shortage of inmate availability and other PSA staffing problems. The Board approved hiring temporary employees to catch up on the special pickups.

d. Extra Service Residential Garbage

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to offer a commercial rate to residences that desire backyard, off road, or other special refuse collection with the stipulation the PSA be released of all liability by the customer requesting the special service; and staff in the future to require a release of liability from commercial customers where garbage collection is on private property.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

e. Sewer Corrosion Repair Agreement

Staff advised an agreement with the Town of Pulaski had been executed regarding the sewer corrosion repairs. It was noted paragraph nine of the contract with Aaron J. Conner had been revised to allow both the town and county to pursue appropriate recovery of damages, if so desired, in the future.

f. Approval of Campground/Trailer Park Water Rate Schedule as Recommended by County Engineer

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved, per the recommendation of staff, the following rate schedule for campground/trailer parks:

1. no water charge during the six months of each year that campground/trailer parks are unoccupied, with the water meter at the park being cut off;
2. during the occupied six months, a full minimum water charge per trailer be charged with no reduction to 75% of the minimum charge being allowed for seasonal parks; and
3. should the occupants use water during the off season, the meter is to be turned on and the appropriate full charge will apply.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

g. New River Trailer Park Multiple User Status - Water, Sewer & Garbage

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the owner of the New River Trailer Park paying the PSA bill for all PSA utility services, rather than the PSA billing the individual tenants with the connection fee for water either being reduced by 25% for the second and additional mobile homes in the park or a commercial connection fee being levied; for sewer, the owner will be given the choice of a commercial connection fee or an individual connection fee for each mobile home, but no discount; and for minimum monthly charges, a discount of 25% for each mobile home beyond the first will be charged with no such discount for sewer; and for garbage the owner will have the choice of paying the minimum for residential fee per mobile home or commercial service through a dumpster or a single site collection barrel.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

h. McGhee's Trailer Park Improvement Request

The Board deferred action on this request until the property has been sold.

i. Sewer to Roza Lynn Restaurant

Staff reported the County Engineer is currently evaluating whether there would be a benefit in the line extension to Roza Lynn Restaurant to serve residences in the Fair Acres Subdivision on the east side of Route 100.

j. Water Pressure & Availability on Hickman Cemetery Road, Route 624

The county engineer reported to the Board of Directors regarding water pressure and water availability problems on Hickman Cemetery Road, Route 624. He advised this problem was aggravated during the recent painting of the Cloyd's Mountain water tank since water had to be pumped into that tank four times daily. Normally water is pumped into the tank during the night. He advised the only guaranteed solution would be the construction of an elevated water tank estimated to cost \$125,000. However, Mr. Coake reported he would be trying several other improvements in the valving which might ease the problem.

k. Dublin Utility Agreement

The Board of Directors reviewed a report outlining the general terms of the utility agreement with the Town of Dublin. Staff reported the anticipated date for execution of the agreement is by December, 1994.

l. Virginia Revolving Loan Fund \$1.7 Million Award

The Board of Directors reviewed a letter from the Virginia Department of Environmental Quality noting a tentative award of \$1.7 million for the extension of the sewer line and related facilities to the Airport Industrial Park and the Cloyd's Mountain Landfill. The Board approved

staff taking the appropriate steps to secure the most advantageous financing.

m. PCSA Report

Mr. Morris reported the Pulaski County Sewerage Authority had discussed generators at their last meeting.

n. PFRWTA Report

No report was given.

o. Personnel Changes

The Board reviewed several personnel changes for the PSA as prepared by Management Services Director Burchett.

p. Current Authorized Projects

- Claytor Lake State Park Water Line Extension Bidding and Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Schrader Hill Water
- Airport Water Line Extension

q. -Matters Under Review

- Industrial Pre-treatment Assistance
- Pending Litigation - George Earl Turner v. PSA
- Lakewood Estates Water
- Mallard Point Water & Sewer

3. Approval of Minutes of September 12, 1994

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board approved the minutes as presented for September 12, 1994.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 844 through 885, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.
Voting no: none.

5. Other Matters

Chairman Huff reported he had recently been advised by PSA staff that a contractor who had installed a water line in the town and in the county was not responsible or liable for any damages done to property while installing the water line. The county engineer advised the contractor is required to restore the property as it was prior to construction. Mr. Morris made a motion to require the contractor to restore the property; however, no second was received

and Mr. Morris withdrew his motion. The Board of Directors requested staff to investigate this matter and report back to the Board at the next meeting.

Dr. Merrill reminded Mr. Coake of his request for a listing of chemicals in the raw water prior to treatment at the water treatment plant.

Staff also advised the Board that First Virginia Bank of the Southwest had recently requested they be allowed to collect PSA payments. Staff advised they would be proceeding to allow First Virginia Bank of the Southwest to collect PSA utility payments.

6. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly schedule meeting of the Pulaski County Public Service Authority will be held on Monday, November 14, 1994, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary