At a regular meeting of the Public Service Authority Board of Directors held on Monday, April 8, 1991 at 9:00 a.m. in the Second Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: R. H. Love, Chairman; Carlos Morris; J. Mack Baker; Archa Vaughan, Jr.; and H. W. Huff, Jr.

Also present were Joseph Morgan, County Administrator; H. Ronald Coake, County Engineer; Nancy M. Burchett, Director, Management Services; and Larry Vest, Sanitation Supervisor.

1. Approval of Minutes of March 11, 1991

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of March 11, 1991.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Huff, Mr. Love. Voting no: none.

2. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board approved accounts payable as presented on checks numbered 5222 through 5261, subject to audit.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff, Mr. Love. Voting no: none.

3. Citizen Comments

No citizen comments were heard.

- 4. Reports from the County Administrator and Staff
 - a. Reduced Refuse Service for Small Households and Recyclers

The Board of Directors discussed the proposed reduction in refuse service rates for small household users and recyclers. Staff recommended proceeding with the required advertisement on the reduced rates for a possible effective date of July 1, 1991.

On the motion of Mr. Huff, seconded by Mr. Baker and carried, the Board of Directors authorized staff to publish for a public hearing the following rates for refuse service:

Customers

\$10.00/Mo.

- 1. Receive weekly pickup of household trash.
- 2. Have access to the landfill if they wish to transport.
- 3. Receive special pickup of large items by appointment at no additional charge.
- 4. Receive pickup of one pickup size load of brush per year by appointment at no additional charge.
- 5. Receive brush pickup at \$15.00/pickup size load thereafter.

Non Users

\$7.50/Mo.

1. No weekly pickup of household trash.

- 2. Have access to the landfill if they wish to transport.
- 3. Do not receive special pickups without a fee; \$15.00/pickup.
- 4. Do not receive special brush pickup.
- 5. Receive brush pickup at \$15.00/pickup size load.

Low Volume/Recyclers

\$5.00/Mo.

- 1. Receive bi-weekly pickup of 32 gallons maximum.
- 2. No access to the landfill without fee, except recyclables.
- 3. Receive special pickup of large items no trash.
- 4. Receive brush pickup at \$15.00/pickup load.

Voting yes: Mr. Huff, Mr. Baker, Mr. Vaughan, Mr. Morris, Mr. Love. Voting no: none.

b. Account Delinquencies Report

Ms. Burchett advised the Board that an account delinquencies report would be mailed to the Board of Directors the week of April 8th. Mr. Vest reported that delinquent garbage letters would be mailed shortly to delinquent commercial accounts. In addition, Mr. Vest advised he had been making contact with delinquent commercial refuse customers concerning their delinquencies.

c. Citizen Comments - Water/Refuse/Sewer Rate Increases

The Board of Directors reviewed and discussed recent citizens complaints concerning new water/refuse and sewer rates.

d. Billing Date Errors

The Board was advised that the due date printed on recent bills was wrong. The correct due date should have been April 15 and not March 15. Mr. Morgan advised that steps would be taken to include reminders in the data processing department to help prevent such errors on dates in the future.

e. Town of Dublin Water Rate

The Board of Directors reviewed a letter to the Town of Dublin on behalf of the PSA regarding water charges to the Town of Dublin for FY 91-92. Said letter projected the rate to the town to be \$1.65 per thousand gallons.

f. Questioned Costs on FY 90 PSA Audit Reports

The Board reviewed the explanation of questioned costs on the FY 90 PSA audit report on professional services charged under administration. Ms. Burchett reported the total costs questioned included the cost of the water rate study done by Draper-Aden and Associates and the audit fee performed by Miller and Bishop, CPA's.

g. RAAP Sewer Charges

Mr. Morgan advised the Board of Directors that a purchase order had been received from Radford Arsenal Ammunition Plant for sewer services at the rate of twenty-five cents per gallon with the Pepper's Ferry Authority receiving fifteen cents of the total twenty-five cents charge.

h. Virginia Water and Sewer Rate Report

The Board of Directors reviewed information received recently regarding Virginia water and sewer rates.

i. Jill Drive Water Extension Residents Meeting Report

Mr. Coake advised the Board of Directors that the residents of Jill Drive had met and a letter was expected from the residents requesting that the water project be done by the Public Service Authority.

j. PCSA Report

Mr. Morris reported the Sewer Authority, at their last meeting, had discussed delinquent sewer accounts and whether or not sewer could be cut off due to non-payment. The Sewer Authority also discussed leasing the old sewage lagoon property to the county for recreation purposes for \$200.00 to \$500.00 per year.

k. Brookmont Pond Lick Hollow Water Service

The Board of Directors reviewed a letter prepared by Peter Huber, Assistant County Administrator, to the Virginia Water Projects requesting grant assistance for the installation of water laterals and hook-up fees for the communities of Brookmont and Pond Lick Hollow.

1. Norfolk Southern Easement

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors agreed to pay \$16,603.09 for the Norfolk Southern easement per the collection system agreement between the Town of Pulaski, Town of Dublin and the Public Service Authority.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Huff, Mr. Morris, Mr. Love. Voting no: none.

The Board further requested an itemized bill from Alan Groseclose regarding the legal fees of \$13,000 on this project.

m. Current Authorized Projects

All projects were discussed and reviewed as follows: -Banking Services RFP -New River Sewer Extension -Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service -Backflow Prevention Policy and Ordinance -Brookmont Waterline Extension -Claytor Lake State Park Waterline Extension Design and Bidding -Jill Drive Water Extension

n. Matters Under Review

The following matters were reviewed: -Town of Pulaski Utility Service Area Redefinition

5. Other Matters

The Board of Directors discussed the sewer line deterioration problems caused by the release of sulphur into the lines by Renfro, Inc. Mr. Morgan advised that the new Renfro facility will have a lagoon for pretreatment purposes which should help the situation once the new facility is in operation.

Mr. Morris advised he had received numerous telephone calls on the estimated water billing. He stated that a lot of the customers did not understand the billing and the dates.

6. Adjournment

It was moved by Mr. Huff, seconded by Mr. Vaughan and carried, that the meeting be adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, May 13, 1991 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Huff, Mr. Love. Voting no: none.

R. H. Love, Chairman

ATTEST: