

AGENDA
PULASKI COUNTY
PUBLIC SERVICE AUTHORITY

Regular Meeting
Tues., August 10, 2010
9:00 a.m.

ACTION ITEM	KEY STAFF
1. <u>Citizen Comments</u> (Chairman Warren welcomed Town of Pulaski representatives)	
2. <u>Finance</u>	
a. <u>Follow-up from June Board Meeting</u>	
1. <u>Use of Water Tanks by Wireless Authority</u> (Presented excerpts from previous PSA minutes detailing action by Board related to use of water tanks)	
2. <u>Summary of PSA Accounts Receivables</u> (Presented – Staff to provide quarterly detailed reports)	Ms. Newby
(Mr. Coake suggested consideration to amending the PSA’s current policy, with amendment which would allow staff to address delinquent accounts as they occur through court, particularly accounts incurring excessive “penalty” and “interest” charges)	
b. <u>Review of Financial Report</u> (None)	
c. <u>Balance Due & Lien Report</u> (Reviewed)	
d. <u>Budget Adjustments</u> (None)	
e. <u>Billing Adjustments</u> (Approved credit totaling \$3,294.43)	Ms. D. Boyd
f. <u>Accounts Payable</u> (Approved)	Ms. Spence

- g. Pepper's Ferry Adopted Budget
(Reported less in estimated revenue to PFRWTA than budgeted by PSA)
- h. Dublin Area Sewer Systems
1. Status Report
(Provided update on steps to be taken for residents to connect)

 2. Implementation of Non-User Fees for Newly Constructed Water & Sewer
(Mr. Loyd inquired re: costs for resident to hook-up to new system – Mr. Dean expressed concern re: the excessive amount of the total hook-up costs and suggested consideration to reducing the building permit fee)

(Staff reported a letter is being prepared to send to residents advising of hook-up procedures and fees)

(Approved allowing residents a six-month period to hookup following completion of the construction prior to billing for non-users, except for owners with multiple connections, who will be allowed three months to connect)

 3. Town of Dublin Sewer Billing
(Approved proposal for Town of Dublin to bill new sewer customers, subject to Town of Dublin providing specific steps to be taken by the Town in the collection of delinquent accounts – Notify Town of Dublin)

Ms. Sandra Boyd

Mr. Huber

- i. Radford Water Connection
(Board members were invited to attend announcement by Congressman Boucher on Thursday, August 12th at 10:00 a.m. at CAB relative to the issuance of \$3.8 million in funding for the Commerce Park project)
 1. Status Report
(Staff reported the engineering design, environmental assessments, easements, and permitting have all been completed)
 2. Water Agreement with City of Radford
(Staff reported Rural Development advises the water agreement will only need to be pledged to RD as collateral as follows: This contract is pledged as security to USDA, Rural Development to secure loan funds advanced for the Commerce Park Water and Sewer Infra-structure Improvements Project)
 3. Request to Proceed with Project Improvements
(Staff described a letter to Rural Development requesting approval to proceed with construction of the Commerce Park Utility project prior to Rural Development approval to finance the \$3 million local match being required by the Economic Development Administration)
 4. Commitment of Undesignated Balance
(Ratified commitment of fund balance and authorized Chairman Warren and Secretary/Treasurer Loyd to sign all documents related to commitment, including: loan resolution, code of conduct, resolution of governing body, and PSA approval of bid (award to low bidder)

Mr. Huber

- f. Joint Management of Water Treatment Plants
(Staff discussed potential for consolidating the county's water treatment plant with the treatment plants in the Town of Pulaski and City of Radford – Board authorized county staff to work with the Town of Pulaski and City of Radford officials to develop proposal – Place on future PSA agenda as proposal is developed)
- Mr. Huber/Mr. Coake
Ms. Hanks

4. Informational Items

- a. Draper Aden Alert – SW Annual Permit Fees Raised
(Board expressed concern over increase in fees being passed down by the Department of Environmental Quality, with threat of withholding permits if not paid – Staff to send letter to DEQ, with copies to Governor McDonnell, state legislators and localities participating in the NRRRA, requesting DEQ reduce costs and not pass costs on to the localities)

Mr. Huber

- b. Sewerage Authority Operation and Maintenance
(Reported memo distributed to customers of the PCSA)
- c. Cross Connection Control Program
(Reported survey to be conducted to evaluate the status of the Cross Connection Control Program)
- d. Appalachian Power Rate News
(Provided news release from APCo regarding rate changes)

5. Current Authorized Projects (Staff "to do" list)

- a. Construction of water and sewer service to mobile home parks
- b. Construction of Rolling Hills, Orchard Hills, Vista, and Highland Park sewer
- c. Skyview/NRV Fairgrounds sewer engineering and environmental reports
- d. Commerce Park Utility engineering, easement acquisition and construction
- e. Evaluation of "radio read" water meter option
- f. Lakewood Estates emergency management plan
- g. Drop Center location serving South side of Claytor Lake

h. Evaluation of joint negotiation of rail crossing fees
(Reviewed)

6. Other Matters

(Board to tour proposed drop center site on Honeywell property on Friday, August 20th at 9:00 a.m. with Board members to meet on site)

(Call PSA Board members on Wednesday, August 18th to remind of August 20th tour)

Ms. Hanks

Task Order between Pulaski County PSA and NRVPDC – Skyview Community and Fairgrounds
(Approved – Transmit to NRVPDC)

Mr. Huber

7. Adjournment