

FOLLOW-UP AGENDA

ACTION ITEM	KEY STAFF
1. <u>Citizen Comments</u> (None)	
2. <u>Finance</u>	
a. <u>Follow-up from June Board Meeting</u>	
1. <u>Refund to Calfee</u> (Approved refund of credit balance of \$2,064.87 to Calfee, Inc.)	Ms. Newby/ Ms. Spence
2. <u>Request for Paving of Lee Highway Mobile Home Park</u> (No action – Board members confirmed condition looked appropriate and noted improvements to mobile home park due to added utilities)	
3. <u>Report on Large Account Balances – User and Non User Accounts</u> (Presented “Summary of PSA Accounts Receivable” – Staff to provide details related to history of accounts with large balances – Provide update at August meeting – Place on August agenda)	Ms. S. Boyd Mr. Huber/ Ms. Hanks
4. <u>Request for Possible Matching of Real Estate listing to listing of PSA customers as a means of determining if garbage service is provided</u> (Cross reference listing of improved properties with listing of PSA garbage customers – Staff to develop means of notifying PSA garbage customers that garbage service is not free)	Mr. Spangler Mr. Hiss/Mr. Utt
b. <u>Review of Financial Report</u> (Reviewed and approved)	
c. <u>Balance Due &amp; Lien Report</u> (Accepted)	
d. <u>Budget Adjustments</u> (Approved)	

- e. Billing Adjustments  
(Approved) Ms. D. Boyd
  - f. Accounts Payable  
(Approved) Ms. Spence
  - g. Caseknife Water Extension  
(Staff advised of potential request for extension of water service to Case Knife Road – No action)
  - h. Acceptance of Chemical Bid Results  
(Board accepted bid results, based on reduction in costs due to bidding of larger volumes) Mr. Coake
3. Operations
- a. Minutes of Previous Meeting  
(Approved – Copy and index into minute book) Ms. Hanks
  - b. Inmate Availability Report  
(Reported)
  - c. Special Pick-up Report  
(Reported – Remove item from future agendas) Ms. Hanks/  
Ms. D. Boyd
  - d. Drop Site Total & County Landfill Tonnage Report  
(Reported)
  - e. Personnel Changes  
(None)
  - f. Progress Reports – Water and Sewer Utilities  
(Update provided – Staff noted administrative concurrence between Rural Development and EDA)
  - g. Wireless Authority  
(Reported location of equipment on Viscoe Road and Lyons Road water tanks – Research minutes to determine location of antennas previously requested by Wireless Authority – Place update on August agenda) Ms. Hanks  
  
Ms. Hanks
  - h. Waterworks Notice  
(Reported)

- i. Increase of Surcredit Pursuant to Public Authority Contracts  
(Provided report noting AEP surcharge being implemented)
  - j. Town of Dublin 2009 Water Quality Report  
(Presented)
4. Current Authorized Projects (Staff "to do" list)
- a. Construction of water and sewer service to mobile home parks
  - b. Construction of Rolling Hills, Orchard Hills, Vista, and Highland Park sewer
  - c. Skyview/NRV Fairgrounds sewer engineering and environmental reports
  - d. Commerce Park Utility engineering, easement acquisition and construction
  - e. Evaluation of "radio read" water meter option
  - f. Lakewood Estates emergency management plan
  - g. Drop Center location serving South side of Claytor Lake
  - h. Evaluation of joint negotiation of rail crossing fees  
(Reported)
5. Other Matters
- (Huber)
- 1. Request for Refund of \$100 to Monica Mines of Hatcher Road  
(Approved refund of \$100, subject to resident agreeing to PSA not being held liable for any additional charges incurred from issues related to sewer matter – Notify Ms. Mines) Mr. Coake
  - 2. Issue on Ice Machine for Men  
(Approved purchase of ice machine to be housed at county maintenance facility) Mr. Nichols
  - 3. Garbage Truck  
(Approved purchase of used 2006 Volvo Chassis at a cost of \$98,994.00, which will be placed on an existing roll off ; further, replacing oldest truck (1989) and designating the 1993 roll off as a backup) Mr. Nichols
6. Adjournment