

**AGENDA  
PULASKI COUNTY  
PUBLIC SERVICE AUTHORITY**

**Regular Meeting  
Tues., June 8, 2010  
9:00 a.m.**

ITEM	KEY STAFF
1. <u>Citizen Comments</u>	
2. <u>Finance</u>	
a. <u>Follow-up from May Board Meeting</u>	
1. <u>Update on Payment of Streetlights in Industrial Park</u> (Staff verified the IDA is being charged appropriate fees for streetlights)	
2. <u>Report on Drop Site Tonnage</u> (Staff described and reviewed a detailed report which included truck type, account information, weight, cost, etc.)	
3. <u>Agreement for Operation and Maintenance of PC Sewerage Authority</u> (Approved as presented for one year – Reconsider after one year - establish means of providing financial accounting)	Mr. Coake Ms. Newby/Mr. Fasnacht
4. <u>Report on Large Account Balances – User and Non User Accounts</u> (Staff described effort to prepare a complete report which would show all information related to large account balances – Place on July agenda)	Ms. Hanks
b. <u>Review of Financial Report</u> (Reviewed – Accepted, pending audit review)	Ms. Newby
c. <u>Balance Due &amp; Lien Report</u> (Mr. Loyd noted typo in report – Correct report – Approved with corrections)	Ms. D. Boyd
d. <u>Budget Adjustments</u> (Approved)	Ms. Newby
e. <u>Billing Adjustments</u> (Approved adjustments totaling \$6,974.39cr.)	Ms. D. Boyd
f. <u>Accounts Payable</u> (Approved)	Ms. Spence

g. 2010-2011 Budget  
(Reviewed in detail – Approved) Ms. Newby

h. OSHA Review  
(Approved VACo conducting inspection -  
Arrange for inspection as appropriate – report  
results prior to further efforts) Mr. Hiss  
Mr. Huber

i. Pepper’s Ferry Rebate for April Billing  
(Reported discounted sewer charges  
from the Pepper’s Ferry Authority totaling  
\$49,953.89 as of April 30<sup>th</sup>)

j. New Holston River Quarry Entrance  
(Approved expenditure of approximately  
\$28,000, minus deduction of amount for  
stone to be donated by Holston River  
Quarry, for re-installation of water line  
at new entrance near Exit 101 on I-81,  
as a result of improper installation and  
subsequent inspection of waterline  
approximately 15 years ago – Arrange  
for award of project – Staff to develop  
guidelines for inspections) Mr. Coake  
Mr. Coake

(Staff reported contractor responsible for  
installing water line is in business; however,  
it is likely the statute of limitations has  
expired for the waterline installation)

k. Reimbursement to the Town of Dublin for  
Customer Notices  
(Approved reimbursement of \$1,333.09  
for issuance of boil water notices from the  
April water supply issues) Ms. Newby

l. Refund to Calfee, Inc.  
(Approved refund as part of billing  
adjustments – Notify Calfee, Inc.) Ms. Hiss

3. Operations

a. Minutes of Previous Meeting  
(Approved – Copy and index into minutes) Ms. DeHart

b. Inmate Availability Report  
(Reported two inmates per day for May)

c. Special Pick-up Report

(Reported pickups: 3 brush, 0 all others)

d. Drop Site Total & County Landfill Tonnage Report  
(Board members discussed possibility of matching real estate listing to listing of PSA customers as a means of determining if garbage service is provided – Staff explained draft comprehensive collection services being considered - Staff requested to determine if real estate tax tickets can include itemization of various delinquencies – Provide update at future meeting – Place on July agenda)

Ms. Hanks

e. Personnel Changes  
(Reviewed)

f. Progress Reports – Water and Sewer Utilities  
(Reviewed)

g. Meeting Time  
(No change)

h. Leak Adjustment Policy - Larry Dowdy Account  
(Remove numbers 6 & 8 from draft policy, change wording in item 10 from “date of the leak” to “discovery or notification”, and add language as follows: Guidelines to be given to the customer along with any leak notification - Distribute to PSA billing staff)

Mr. Huber  
Ms. Newby

i. Town of Dublin Water Usage  
(Reported payment by Town of Dublin for one half of estimated amount owed as a result of transfer of water out of Dublin system for recent fire at the Farris Dairy, with plans by Town of Dublin to repay remaining half by June 30<sup>th</sup>)

4. Current Authorized Projects (Staff “to do” list)

- a. Construction of water and sewer service to mobile home parks
- b. Construction of Rolling Hills, Orchard Hills, Vista, and Highland Park sewer
- c. Skyview/NRV Fairgrounds sewer engineering and environmental reports
- d. Commerce Park Utility engineering, easement acquisition and construction
- e. Evaluation of “radio read” water meter option
- f. Lakewood Estates emergency management plan
- g. Drop Center location serving South side of Claytor Lake
- h. Evaluation of joint negotiation of rail crossing fees  
(Reviewed)

5. Other Matters

(Staff presented news release on scams related to installation of sewer lines in the Orchard Hills Subdivision)

(Staff provided details related to request by Jim Gilbert of Lee Highway Mobile Home Park for paving of mobile home park as a result of sewer line installation – Staff to provide recommendation at July meeting – Place on July agenda)

Mr. Coake/  
Mr. Huber  
Ms. Hanks

6. Adjournment