

Follow-up Agenda

ACTION ITEM

1. Citizen Comments
(None)

2. Reports from the County Administrator & Staff:
 - a. Collection Staff Activity:
 1. Adjustments
(Approved) Ms. Dehart

 2. Inmate Availability Report
 3. Balance Due & Lien Report
 4. Work Order Count
 5. Drop Site Total & County Landfill Tonnage Report
(Reviewed)

 - b. Action Items:
 1. Minutes of Previous Meetings
(Approved) Ms. Dehart

 2. Accounts Payable
(Approved) Ms. Sayers

(Place department name on top
of check register) Ms. Sayers

 3. Rt. 114 Utility Crossing Agreement
(Approved – Arrange for execution
of final agreement) Mr. Coake

 4. Sale of Truck to Giles County
(Approved sale at \$3,500) Mr. Nichols

 5. Clean Community Council Representative
(Appointed Alfred Woodyard – Notify
Mr. Woodyard of meeting dates,
times, etc.) Ms. Wright

 6. Health Insurance Update
(Approved procuring health insurance
through Anthem & continuing to join with
the Board of Supervisors in procuring
health insurance coverage through

the Consortium, with the overall plan to move towards greater utilization of the 80% Health Savings Account plan in order to provide employees with maximum control over health insurance costs)

Mr. Hiss

c. Informational Items:

1. Personnel Changes
(None)
2. Financial Report
(Reviewed addendum to original version in packet)
3. Utility Projects
(Update provided re: water & sewer services to mobile home parks, as well as bids on subdivisions)
4. Review of Policies and Procedures
(Reviewed administrative and garbage Collection policies)
5. Facility Tour
(Toured Dora Highway Drop Center, Water Treatment Plant and Raw Water Intake)

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (*preparing contract documents for submittal to Rural Development for approval to issue Notice to Proceed*)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (*Bids on hold pending approval of required documents*)
3. Water Treatment Plant Dispersion Wall construction (*Completion expected 60 days*)
4. Water Treatment Plant Raw Water Intake Access Road (*Completed*)
(Delete item d4)

3. Other Matters

(Prepare resolution for Carl Mathes for inclusion in March 10 PSA minutes – Send letter of appreciation along with resolution)

Mr. Coake/Mr. Hiss

Ms. Hanks

(Update provided on request by Wheatland Hills to use Waste Management as service provider – Provide results at April PSA meeting - Place on April meeting agenda)

Mr. Nichols
Ms. Hanks

(Mr. Coake reported review of sites for storage facility in Fairlawn, including the old Riverlawn Elementary School)

Draper Aden Engineering Agreement

(Authorized PSA chairman and vice-chairman to review engineering agreement and to approve on behalf of the PSA Board)

Mr. Huber

(Provide report on costs for purchase of water from City of Radford – Place on April agenda)

Mr. Huber
Ms. Hanks

(Provide recent study on purchase of water from Wythe County to new board members in April packet)

Mr. Huber/Ms. Hanks

4. Tour of Facilities
(Toured Dora Highway drop site and Water Treatment Plant)
5. Adjournment

March 3, 2009

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Report Regarding Agenda Items

Reports from County Administrator and Staff:

a. Collection Staff Activity:

1. Adjustments - Adjustments totaling a net \$13,009.52 are submitted as described on the ***enclosed*** report.
2. Inmate Availability Report – Staff reports the PSA generally had use of two inmates per day for the month of February.
3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.
4. Work Order Count – Pickups pending: 5 brush; 3 large item; 0 tires; 0 refrigerator.
5. Drop Site Total & County Landfill Tonnage Report

**DROP SITE TOTAL
FOR THE MONTH OF FEBRUARY 2009**

Site	Trips	Tons	Tons per haul
Dora Highway	29	61.72	2.13
Dublin	33	89.46	2.71
Fairlawn	5	43.24	8.65
Totals	67	194.42	2.91

County Landfill Tonnage
 (County customers & Refuse Department Haulers)
 (for the Month of February 2009)

Commercial	Residential	Tires	Brush
964.38	853.02	358	11.35

b. Action Items:

1. Minutes of Previous Meeting – ***Enclosed*** are the minutes of the February 2009 meeting for your review and approval.
2. Accounts Payable – Review and approval of the ***enclosed*** accounts payable is requested.
3. Rt. 114 Utility Crossing Agreement – ***Enclosed*** for review and consideration by the Board is the proposed Utility Crossing Agreement for the new Eastbound Route 114 New River and Railroad bridges.
4. Sale of Truck to Giles County – Giles County is interested in purchasing a surplus 1991, 10-cubic yard truck with 153,000 miles. The truck is half the size of the regular rear load trucks and is no longer being used. The PSA purchased the truck new for \$43,000 and would have a scrap value of approximately \$1,000. We have suggested a sale price of \$3,500 but have not heard back from Giles County. Approval by the PSA Board to sale this truck is recommended in our effort to dispose of unused equipment.
5. Clean Community Council Representative – The PSA Board has been invited to be represented on the Clean Community Council. Previously, Lane Penn served on the Council until his retirement. It has been suggested that Alfred Woodyard be recommended to the Board of Supervisors for appointment to the Clean Community Council.
6. Health Insurance Update - Pulaski County, as part of the NRV Health Consortium, is changing health insurance carriers from Southern Health to Anthem. Overall, the County, PSA, and Social Services had a poor claim year resulting in a greater than average increase. Based on the plan design chosen by the Consortium, the PSA will experience a 24.9% increase in its rates. Assuming all the current PSA employees who have health insurance enroll with Anthem with a similar plan they currently have, the potential cost to the PSA budget is \$72,300.

Enclosed is comparison of plan designs from the current Southern Health plan to the new Anthem plan. ***Enclosed*** is a summary document about the change to Anthem as presented to a recent meeting of the Board of Supervisors and School Board. Also, assuming the PSA employees who have dental insurance decide to keep it, then the increase from Delta

Dental to the PSA budget is \$1,350. Staff recommends that the PSA continue to join with the Board of Supervisors in procuring health insurance coverage through the Consortium. The overall plan is to move towards greater utilization of the 80% Health Savings Account plan in order to provide employees with maximum control over health insurance costs.

c. Informational Items:

1. Personnel Changes – There are no personnel changes to report at this time.
2. Financial Report - A copy of the monthly financial report for the PSA is **enclosed**.
3. Utility Projects - There are no updates at this time.
4. Review of Policies and Procedures – Items we plan to review with the Board include:
 - a. Bill collection schedule,
 - b. Water, sewer and streetlight installation policies,
 - c. Non-user fees
 - d. Connection fees and Enterprise Zone waivers
 - e. Refuse routes and service levels
 - f. Regional arrangements – refuse and sewer
 - g. Pulaski Sewer Authority operations
 - h. Personnel and compensation study
 - i. Cooperative arrangements with the towns of Dublin and Pulaski
 - Service area and “pass through” agreements
 - Customer and wholesale billing
5. Facility Tour – We plan to visit the PSA water treatment plant, Dora Highway Drop Center, Dublin Drop Center and PSA billing office – Future tours to include Peppers Ferry Sewer Treatment Plant, Fairlawn Drop Center, County Garage and New River Resource Authority Landfill and Refuse Department trailers.

Please let me know of any additional topics or locations you would like to cover.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Water Treatment Plant dispersion wall construction
4. Water Treatment Plant raw water intake access road

PMH/gh