

Follow-up Agenda

ITEM	KEY STAFF
(Mr. Huff welcomed new Board members Maynard Sayers and Frank Conner as alternate)	
1. <u>Citizen Comments</u> (None)	
2. <u>Reports from the County Administrator & Staff:</u>	
a. <u>Collection Staff Activity:</u>	
1. <u>Adjustments</u> (Approved)	Ms. Sayers
2. <u>Inmate Availability Report</u>	
3. <u>Balance Due & Lien Report</u>	
4. <u>Work Order Count</u>	
5. <u>Drop Site Total & County Landfill Tonnage Report</u> (Reviewed)	
b. <u>Action Items:</u>	
1. <u>Minutes of Previous Meetings</u> (Approved – Copy and index into minute book)	Ms. DeHart
2. <u>Accounts Payable</u> (Approved)	Ms. Sayers
3. <u>Magnox Disposal Fees</u> (Approved waiving surcharge and rebate fee, subject to landfill not charging more – Notify Magnox)	Mr. Huber
4. <u>Pulaski County – VRA Loan 2004</u> (Approved draw down of remaining balance to be used as directed by the PSA Board)	Mr. Huber
5. <u>Request for Replacement of Trash Can</u> (Approved County staff resolving these types of issues – Credit Moose account \$40 based on the removal of a wanted item and not replacement of a trash can – Notify Mr. Moose)	Ms. Sayers Mr. Nichols

6. Newbern Sewage Pump Station No. 2
(Approved eliminating deed dated December 3, 1985 and signed on January 30, 1986, subject to attorney review and concurrence) Mr. Coake

(Mr. Coake advised that the Water Treatment Plant had received a notice of violation and that a public notice is being issued)

c. Informational Items:

1. Personnel Changes
(Reviewed)
2. Financial Report & Budget Adjustments
(Reviewed)

(Mr. Coake advised the Timberlane Subdivision is being advertised)

3. Utility Projects
(Reviewed)
4. Report on Water and Sewer Customers
(Reported – Determine number of households in county; how many possible customers are being served; and possible CDA areas for sewer customers – Provide update at August meeting)

Mr. Huber

5. Tax Relief Criteria
(Removed minimum criteria in granting relief from penalty and interest on delinquent water and sewer billing)

Ms. Sayers

6. Citizen Complaint re: Dumpster Usage
(Reviewed)
7. 2008 Tri-State Solid Waste Rate Report
(Reviewed)

(Request electronic version of report from Draper Aden Associates)

Ms. Hanks

- d. Current Authorized Projects & Items Under Review:
 - 1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
 - 2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
 - 3. Water Treatment Plant Dispersion Wall Construction
 - 4. Water Treatment Plant Raw Water Intake Access Road

- 3. Other Matters
(Mr. Nichols provided an update on the recent accident involving a PSA truck)

- 4. Adjournment

July 2, 2008

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Report Regarding Agenda Items

Reports from County Administrator and Staff:

- a. Collection Staff Activity:
 - 1. Adjustments - Adjustments totaling a net (\$2,191.49) from contingency are submitted as described on the ***enclosed*** report.

 - 2. Inmate Availability Report – Staff reports the PSA generally had use of two inmates per day for the month of June, with five inmates on Mondays.

 - 3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.

4. Work Order Count – (Linda to provide) Pickups pending: 29 brush; 11 large item; 2 tires; 1 refrigerator.

5. Drop Site Total & County Landfill Tonnage Report –
(Linda to o report was available at the time of preparing this packet. However, that report will be distributed at the PSA meeting if received in time.

No report was available at the time of preparing this packet. However, that report will be distributed at the PSA meeting if received in time.

No report was available at the time of preparing this packet. However, that report will be distributed at the PSA meeting if received in time.

**DROP SITE TOTAL
FOR THE MONTH OF JUNE 2008**

Site	Trips	Tons	Tons per haul
Dora Highway	42	76.03	1.81
Dublin	40	124.69	3.12
Fairlawn	11	54.42	4.95
Totals	93	255.14	2.75

County Landfill Tonnage

(County customers & Refuse Department Haulers)

(for the Month of June 2008)

Commercial	Residential	Tires	Brush
2,275.63	1,192.47	4,149	44.97

b. Action Items:

1. Minutes of Previous Meeting – ***Enclosed*** are the minutes of the June 10, 2008 meeting for your review and approval.
2. Accounts Payable – Review and approval of the ***enclosed*** accounts payable is requested.
3. Magnox Disposal Fees – In years past, Magnox has been allowed to dispose of sludge from their on-site treatment of industrial sewage without paying the PSA surcharge nor the rebate fee. Approval of this request is recommended based on the use of this material as daily cover and appreciation of Magnox efforts in addressing sewage disposal issues through on-site treatment rather than utilization of the public sewage system.
4. Pulaski County – VRA Loan Balance – The refinancing of utility debt which took place in 2004, also involved the transfer of County assets as well as debt to the PSA. All but approximately \$200,000 was used to offset debt previously incurred at higher interest rates. It is recommended that this remaining balance be drawn down either to be used to pay off the County loan, to repair existing water lines or to offset the cost of service to new customers.
5. Request for Replacement of Trash Can - ***Enclosed*** is a citizen complaint from Mr. Michael Moose requesting replacement of a trash can which was discarded by the PSA Refuse crew. Staff recommends paying half the \$80 replacement cost if Mr. Moose will begin using a plastic container or trash bags so as to make it easier to pick-up his trash and to avoid a similar situation in the future.
6. Newbern Sewage Pump Station No. 2 - This pump station is located adjacent to the Fatz restaurant. There were two deeds recorded for the pump station site and one of the deeds is located on the property of the Fatz Restaurant. ***Enclosed*** is a copy of an e-mail from the surveyor which describes the events that may have lead to these conflicting deeds being recorded. Also ***enclosed*** are copies of the plats for these two deeds. The plat dated March 12, 1986 is the correct plat as the pump station was built. This deed was dated April 8, 1986. The plat dated December 3, 1985 was completed

and signed on January 30, 1986. This deed includes a statement as follows; Whereas the exact location for the pump station is yet to be finally determined to the satisfaction of the PSA and Evelyn R. Alexander; and Whereas, both parties acknowledge that it is necessary to begin construction --- while the exact location and size of the pump station is determined--- which indicates they did not determine the exact location and this deed was inadvertently recorded along with other deeds. The deed with the plat dated December 3, 1985 is located on the Fatz Restaurant property and they are requesting the deeds be corrected to eliminate the deed on their property.

c. Informational Items:

1. Personnel Changes – Recent personnel changes are noted on the ***enclosed*** memo prepared by Ms. Spence.
2. Financial Report - A copy of the monthly financial report for the PSA is ***enclosed***.
3. Utility Projects – ***Enclosed*** is the most recent progress reports.
4. Report on Water and Sewer Customers – A report will be provided at the PSA meeting as a follow-up to questions raised in previous PSA meetings, is an accounting of the water and sewer customers served by the Pulaski County Public Service Authority.
5. Tax Relief Criteria- ***Enclosed*** as a follow-up to questions raised in at the June PSA meetings, is a listing of criteria used in granting tax relief for the elderly. Confirmation as to the acceptability of using these same criteria in granting relief from penalty and interest on delinquent water and sewer billing over \$10,000 is recommended.
6. Citizen Complaint re: Dumpster Usage – We received the ***enclosed*** complaint from Mr. Ray Bessler regarding the requirement that customers use PSA refuse collection services. Also ***enclosed*** is documentation of the PSA's exclusive franchise status in providing all refuse services in Pulaski County. I administratively relaxed the requirement to use PSA roll-off service for construction debris for the following reasons:
 - a. Servicing what can be sporadic demand for roll-off service for construction debris can sometimes complicate service to our regular customers.
 - b. It is preferable to work with private sector vendors than to lock them out of serving any Pulaski County customers, in the event we would need their assistance in serving our regular customers.

- c. A hard line position forcing 100% use of PSA services in all cases would be difficult for the public to understand or accept.
- 7. 2008 Tri-State Solid Waste Rate Report - ***Enclosed*** is the report as prepared by Draper Aden Associates.
- d. Current Authorized Projects & Items Under Review:
 - 1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
 - 2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
 - 3. Water Treatment Plant Dispersion Wall Construction

PMH/gh