

# PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

February 13, 2006

At a regular meeting of the Public Service Authority Board of Directors held on Monday, February 13, 2006 at 9:00 a.m. in the Middle Conference Room of the County Administration Building Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following Board members were present: H. W. Huff, Jr., Chairman; Winston Snead, Secretary; Carl Mathes; Douglas Warren; and Hollis Loyd, Alternate. Board member Archa Vaughan was unable to attend the meeting. Staff members present included: Peter M. Huber, County Administrator; Nancy M. Burchett, Assistant County Administrator; H. R. Coake, County Engineer; and Gena T. Hanks, Clerk. Also present was Patrick Hughes of the New River Valley Planning District Commission and Bryan Cox, Radford University Intern.

## 1. Citizen Comments

Mr. Huber responded to questions by noting that including the garbage collection costs as a part of the real estate tax rate would unfairly increase the cost to lake residents and owners of large parcels with the \$96 cost of low-volume garbage service being lower than the 6 cent increase in taxes from properties valued at \$150,000 and over.

## 2. Reports from the County Administrator & Staff:

### a. Collection Staff Activity

#### 1. Adjustments

On the motion of Mr. Mathes, seconded by Mr. Lloyd and carried, the Board of Directors approved customer credit adjustments in the amount of \$6,935.53cr.

Voting yes: Mr. Huff Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan.

#### 2. Inmate Availability Report

Staff reported the inmate count for January 2006 averaged four inmates per day.

#### 3. Balance Due & Lien Report

The Board reviewed the balance due and lien report as prepared by staff, a copy of which is filed with the records of this meeting

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4. Work Order Count

The following pickups were reported as pending: Pickups pending: 17 brush; 9 large; 0 tire(s); 1 refrigerator(s).

5. Drop Site and County Landfill Totals

The following drop site total report was presented:

**DROP SITE TOTAL  
FOR THE MONTH OF JANUARY**

Site	Trips	Tonnage
Dora Highway	35	86.09
Dublin	23	42.21
Fairlawn	4	30.04
Total	62	158.34

**County Landfill Tonnage  
(county customers & Refuse Department Haulers)  
(for the Month of January)**

Misc. Debris(tons)	Appliances	Tires	Brush(tons)
2,433.81	38.32	748	73

Also, as a result of an inquiry regarding the accuracy of the Fairlawn drop site information for December, PSA staff have reviewed that information and confirmed the drop site information provided in the January Board packet was accurate.

b. Action Items:

1. Response to Citizen Inquiry Re: Trash Pickup

As reported in the Board packet, a summary was provided by Bookkeeper Brenda Sayers of an incident that occurred recently in which a trash can belonging to Pat Ball of 3250 Little Creek Road was taken from the front porch, allegedly by the Refuse Department. The driver and employees report that they did remove the trash from the roadside but did not remove items from a porch. We have also not had any further contact from Ms. Ball.

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There was no action regarding this matter.

2. Sewer System Connection Policy

The Board was provided with correspondence from Mr. & Mrs. Robbie Honaker, residents of the Highland Park Subdivision, asking that additional sewer lines be installed to serve basement elevations. Also provided to the Board was correspondence from residents on the south side of Jones Drive. Staff reported the approach which has always previously been taken by the PSA and staff is to provide sewer service to the main living floor of a residence in order to keep construction (hence monthly) costs to a minimum.

On a motion by Mr. Loyd, seconded by Dr. Warren and carried, the Board approved the staffs of the county and Planning District Commission scheduling a meeting with residents of Jones Drive to offer a special assessment recovering the added cost of their request through connection fees.

Voting yes: Mr. Huff Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan.

3. Meter Tampering Charge

As reported in the Board packet, problems continue to arise with a small number of customers turning water meters back on after the cut off. Staff recommended the institution of a \$100 charge for meter tampering with a notification of this charge with the current "tampering is illegal" notice being placed in the meter at the time service is terminated.

On a motion by Mr. Mathes, seconded by Mr. Snead and carried, the Board approved scheduling a public hearing for the May 8, 2006 PSA meeting to consider a \$100 charge for meter tampering.

Voting yes: Mr. Huff Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan.

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c. Informational Items:

1. Draper Valley Storage Facility Update

The Board was provided with an updated report. Also as reported in the Board packet, geotechnical testing on the proposed tank site should begin soon with construction to start early this spring.

2. Worker's Comp Claims for 2005

As reported in the Board packet, the County had a total of 51 recordable injuries/illnesses. One of these was later on rejected by the worker's comp carrier. Further, of the 51, 31 occurred by the PSA Refuse Department with several individuals within the Refuse Department having two or more worker's comp accidents.

3. Update on Lien Amounts 20 Yrs. Old or More

Staff reported that a written report had been requested from Sam Campbell.

4. Cut Off Listings

As reported in the Board packet, the PSA billing staff sent out approximately 1,000 cut off notices including garbage customers in January, but only had to disconnect 21 homes which is unusually low.

5. PFRWTA Sewer Treatment Rates

Mr. Huber reported an anticipated budget increase in the current fiscal year due to operational options being considered by the Authority.

6. Request for Personnel Policy Revision

By consensus, the PSA Board directed county staff to request the Board of Supervisors consider amending the Personnel Policy to require mandatory drug and alcohol testing after any accident involving a county or PSA employee.

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3. Approval of Minutes of January 9, 2006

On a motion by Mr. Loyd, seconded by Dr. Warren and carried, the Board approved the minutes of January 9, 2006, with a correction to include wording that wearing of safety shoes be a mandatory requirement for employment in jobs where safety shoes are required.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan.

4. Accounts Payable

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved the accounts payable as presented on checks numbered 4687 through 4761, subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan.

5. Other Matters

There were no other matters.

6. Adjournment

By consensus, the Board adjourned the meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Monday, March 13, 2006 at 9:00 a.m. at the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

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H. W. Huff, Jr., Chairman

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Winston Snead, Secretary