

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES  
September 12, 2005

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, September 12, 2005 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Winston Snead, Secretary; Carl Mathes; and Hollis Loyd, Alternate. Board members Doug Warren and Archa Vaughan were unable to attend the meeting. Staff members present were: County Administrator, Peter M. Huber; Assistant County Administrator, Nancy M. Burchett; Ronnie Coake, County Engineer; Ronnie Nichols, Director of Fleet Maintenance and Operations; and Executive Secretary, Gena T. Hanks.

1. Citizen Comments

There were no citizen comments.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Mathes, seconded by Mr. Snead and carried, the Board of Directors approved customer credit adjustments in the amount of \$11,642.90.

Voting yes: Mr. Snead, Mr. Mathes, Mr. Loyd,  
Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan & Dr. Warren.

2. Inmate Availability Report

Staff reported the inmate count for August 2005 averaged three inmates per day.

3. Balance Due & Lien Report

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

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4. Work Order Count

The following pickups were reported as pending:  
Pickups pending: 47 brush; 66 large; 2 tire(s); 5 refrigerator(s).

Mr. Nichols advised significant progress had been made over the past week to reduce the number of outstanding special pickups.

5. Drop Site Total

The following drop site report for the month of August is provided:

Site	Trips	Tonnage
Dora Highway	51	119.66
Dublin	43	97.28
Fairlawn	10	36.01
Total	104	252.95

b. Action Items:

1. Roll-off Rates

Mr. Nichols advised he had determined the daily cost to operate the roll off service, based on ten pulls per day, to be \$670.00 daily. Mr. Nichols advised this rate does not include the drop sites.

Mr. Huber recommended raising the rate to \$85 per pull, based on New River Resource Authority rates. Ms. Burchett advised any change in rates would require a public hearing.

On a motion by Mr. Snead, seconded by Mr. Loyd and carried, the Board of Directors approved advertising for a public hearing to be held at its December 12, 2005 meeting to consider a roll rate of \$95.00, with a fuel adjustment statement to be included, if allowable by state law.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,  
Mr. Loyd.

Voting no: none.

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Not present: Mr. Vaughan, Dr. Warren.

Staff was requested to send a notice to all PSA roll off customers advising of the December 12 public hearing.

2. Pipe & Wire License Agreement between Norfolk Southern Railway Company and PSA

The Board was presented with information from DMJM Harris, the company retained by Norfolk Southern Railway Company to administer pipeline and wire line crossings throughout the rail system requesting the PSA authorize amending the agreement to eliminate all future billings for the estimated lump sum price of \$16,000.

Mr. Coake was requested to evaluate the offer and provide a recommendation at the October PSA meeting.

3. Mallard Point Request for Extension of Water Service

Mr. Huber advised had been informally approached by residents of Mallard Point condominiums regarding the possible extension of PSA water service to serve their homes, with the request coming after the notification of residents that the operation of the water distribution system serving the condominium development would become the responsibility of the homeowner's association. Mr. Huber further advised that based on the stipulations in the subdivision plat, the cost of installing and maintaining the water system would be the responsibility of the property owners.

4. New River Valley Truck Plant Discharge Permit

Mr. Huber advised he had signed an extension to the existing wastewater discharge permit for the New River Valley Truck Plant granting a six-month waiver of sulfate standards, pending the completion of construction of the new sewage pretreatment facility being built by Volvo.

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board ratified the permit extension as described above.

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Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,  
Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren.

5. Polyester Mobile Home Park Agreement

Mr. Jim Whited requested the Board approve language in the agreement allowing the PSA the option of applying future "overage" amounts to reducing the loan balance allowing for a quicker payoff.

Mr. Patrick Hughes of the New River Valley Planning District Commission advised of options to possibly increasing the loan amount.

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved including language in the agreement allowing the PSA the option of applying the "overage" amount to reducing the loan balance, with language stipulating any "overage" would be at the sole discretion of the PSA Board.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,  
Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren.

6. Polyester Mobile Home Park Bid Award

Mr. Coake advised bids were received on the project. Mr. Whited noted a discrepancy in the PER.

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved awarding the bid to the lowest bidder, subject to negotiations to meet budget and subject to approval by Rural Development.

7. Ratification – Agreement for Engineering Services Orchard Hills/Vista Sewer Project

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board ratified the agreement as presented.

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Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,  
Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren.

8. Caseknife Road Water Line Extension

Staff reported details regarding the original commitment letter, specifically financing arrangements.

By consensus, the Board approved proceeding with the billing based on original commitment, allowing residents until January 1, 2006 to connect or begin paying non-user fees.

c. Informational Items:

1. Sewer Treatment Plant Designated Service Area

Staff reported working with the Pepper's Ferry Regional Waste Water Treatment Authority to expand the designated service area for the sewer treatment plant to include the Rt. 99/I-81 interchange and the Draper Community.

2. Revenues and Expenditures Summary

The Board reviewed a summary of revenues and expenditures comparing actual FY 2002, FY 2003, FY 2004, FY 2005 and FY 2006 budget figures.

3. Water Tank

The Board reported plans by the developer to contact Town of Pulaski regarding long-term plans for the adjacent Hogan dam watershed property.

4. Proposed Adoption of Sulfate Limit

The Board was presented with correspondence to the Board of Supervisors regarding the proposed adoption of a sulfate limit on sewage disposal by local industries, a copy of which is filed with the records of this meeting.

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5. Policy Re: Sewer Connection Service to Basement Elevations

Mr. Coake discussed the current PSA policy regarding sewer service is to provide gravity access to the first floor of a structure where possible, currently being used in the design of Highland Park, Orchard Hills, Vista, and the Rolling Hills sewer systems.

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board adopted the following policy:

It is the policy of the Pulaski County Public Service Authority to provide gravity sewer service to the main living floor of a structure where design limitations permit. Gravity service to basement areas of a structure will not be a primary consideration in designing sewage collection systems.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,  
Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren.

6. Use of Dublin Water Tank for Cell Phone Antennas

Mr. Huber reported Blue Ridge Cellular has begun installation of antennas on the tank.

7. Drop Site Management

Mr. Huber presented a request to the purchasing of a chipper at an estimated cost of between \$6,000 and \$8,000 to assist in the disposal of brush at the County drop centers.

Mr. Nichols advised no additional staff would be required to operate the chipper. Further that the chipper could be moved between drop sites.

Mr. Huff requested Mr. Nichols to provide a report at the October Board meeting as to how much brush is brought into the drop sites, etc.

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d. Current Authorized Projects & Items Under Review:

The Board reviewed the following currently authorized projects:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks

3. Approval of Minutes of July 11 and August 8, 2005

On a motion by Mr. Snead, seconded by Mr. Mathes and carried, the Board approved the minutes of July 11 and August 8, 2005, as presented.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan, Dr. Warren.

4. Accounts Payable

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved the accounts payable as presented on checks numbered 4054 through 4132, subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Mr. Loyd.

Voting no: none.

Not present: Mr. Vaughan & Dr. Warren.

5. Other Matters

Staff reminded the Board that the October PSA meeting would be held on Tuesday, October 11 due to the Columbus Day holiday falling on Monday, October 10.

Mr. Loyd inquired regarding the status of the lien report. Ms. Burchett advised the report would be provided at the October 11 PSA meeting.

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6. Adjournment

By consensus, the PSA Board adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Tuesday, October 11, 2005 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

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H. W. Huff, Jr., Chairman

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Winston Snead, Secretary