

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
August 8, 2005

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, August 8, 2005 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Winston Snead, Secretary; Carl Mathes; Doug Warren; and Hollis Loyd, Alternate. Board member Archa Vaughan was unable to attend the meeting. Staff members present were: County Administrator, Peter M. Huber; Assistant County Administrator, Nancy M. Burchett; Ronnie Nichols, Director of Fleet Maintenance and Operations; and Executive Secretary, Gena T. Hanks.

1. Citizen Comments

There were no citizen comments.

The Board welcomed Ms. Ali Whitaker of the New River Valley Planning District Commission.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Mathes, seconded by Dr. Warren and carried, the Board of Directors approved customer credit adjustments in the amount of \$3,070.18.

Voting yes: Mr. Snead, Mr. Mathes, D. Warren,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan.

2. Inmate Availability Report

Staff reported the inmate count for July 2005 provided three inmates per day.

3. Balance Due & Lien Report

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

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4. Work Order Count

The following pickups were reported as pending:
Pickups pending: 20 brush; 35 large; 2 tire(s); 2 refrigerator(s).

5. Drop Site Total

There was no drop site or landfill tonnage report for the month of July.

b. Action Items:

1. Roll-off Rates

Mr. Huber reported staff continues to work on documenting appropriate roll-off charges and hopes to have a report at the September PSA meeting.

2. Penalty and Interest Amnesty Period

Staff reported a lien for the full amount had been placed on Mrs. G. C. Slaughter's old account and a new account had been opened for Ms. Slaughter. The Board took no action to eliminate or reduce the amount of the lien.

Mr. Loyd suggested staff provide the number and amount of liens paid off over the past year, as well as requested Attorney Sam Campbell to check the statute of limitations and penalty calculations.

3. Pepper's Ferry Regional Waste Water Treatment Authority Service and Planning Area Map

On a motion by Dr. Warren, seconded by Mr. Snead and carried, the Board authorized negotiations with the Pepper's Ferry Regional Waste Water Treatment Authority to expand the sewer service area to include the I-81/Route 99 interchange.

Voting yes: Mr. Snead, Mr. Mathes, D. Warren,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan

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4. Procurement of Easements

On a motion by Mr. Mathes, seconded by Mr. Loyd and carried, the Board approved engaging the New River Valley Planning District Commission staff in accomplishing the easement work in the implementation of sewer service to Dublin area subdivisions, as well as water and sewer service to various mobile home park. Further the Board director staff to obtain a not to exceed figure from the Planning District Commission.

Voting yes: Mr. Snead, Mr. Mathes, D. Warren,
Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan

5. Dora Highway Drop Site

Mr. Huber reported problems at the Dora Highway site resulting eliminating most restrictions on items being brought to the site.

The Board directed staff to provide specific details regarding costs to implement changes to improve the compaction rates at the center.

c. Informational Items:

1. Invoice for Water – Camp Ottari

Mr. Huber advised the PSA had invoiced the Boy Scouts for water used and that the scouts had completed work on a new well.

2. Commerce Park – Summary of Water and Wastewater Utility Service & Future Strategy of Marketing Efforts

Mr. Huber presented a summary prepared for the Virginia's First Regional Industrial Facilities Authority by Anderson and Associates, Inc., Draper Aden & Associates and Olver, Inc. regarding the future strategy of the New River Valley Commerce Park marketing efforts.

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Mr. Huff expressed reservations regarding any change from the original concept.

3. Fairway Estates Subdivision Water Tank Monthly Report

The Board was provided with an update from Mr. Stan Moran, a copy of which can be found with the records of this meeting.

4. Sewer Pump Stations Power Outage

Mr. Huber reported a power outage on Wednesday, August 3, 2005, affecting the operation of the sewer pump systems serving State Park Road, and the I-81/Rt. 100 interchange, but there were no sewer spills thanks to the assistance of AEP in restoring services and PSA sewer department personnel in responding promptly.

5. Budget Report

A detailed revenue and expenditure report following the June 30 closure of the 2004-05 fiscal year was provided to the Board.

6. Rate Comparison with City of Radford

Mr. Huber provided a rate summary for the City of Radford indicating generally higher rates than charged by the PSA.

7. Part Year Residential Rate

Mr. Huber reported that most part-time residents are signing up for the discounted low-volume rate of \$7 per month. As a result, they are paying substantially less than the \$80 figure discussed at the last PSA Board meeting for three months of service. Thus, the billing staff does not feel that much would be gained by the establishment of an additional rate category.

d. Current Authorized Projects & Items Under Review:

The Board reviewed the following currently authorized projects:

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1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
 2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
 3. Painting Water Tanks
3. Approval of Minutes of June 13, 2005

Approval of the minutes of June 13, 2005 were delayed until the September 12 Board of Directors meeting.

4. Accounts Payable

On a motion by Mr. Mathes, seconded by Mr. Snead and carried, the Board approved the accounts payable as presented on checks numbered 3911 through 3950, subject to audit.

Voting yes: Mr. Snead, Mr. Mathes, D. Warren, Mr. Loyd, Mr. Huff.

Voting no: none.

Not present: Mr. Vaughan.

5. Other Matters

Mr. Huber reported a personnel matter involving a PSA employee and a request for an increase in compensation to Fairlawn Bookkeeping Service.

6. Adjournment

By consensus, Board adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Monday, September 12, 2005 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary