

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

March 14, 2005

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, March 14, 2005 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr., Vice-Chairman; Winston Snead, Secretary; Carl Mathes, and Doug Warren. Staff members present were: County Administrator, Peter M. Huber; Assistant County Administrator Nancy M. Burchett; County Engineer, H. Ronnie Coake; Director of Fleet Maintenance and Operations, Ronnie Nichols; and Executive Secretary, Gena T. Hanks. Also present was Mr. Shawn Utt of the New River Valley Planning District Commission, Mr. Joe Levine and Mr. Fred Hilliard of the New River Resource Authority, and Mr. Jim Whited.

1. Citizen Comments

Mr. Jim Whited requested an update from staff regarding Rural Development's response to the Central Water and Sewer Project selection of pipe materials. Mr. Huber shared with the Board and Mr. Whited a copy of a letter received from Rural Development advising that the exclusive use of ductile iron pipe on projects financed with RUS funds is a violation of the policy of Maximum Open and Free Competition.

Mr. Whited requested the PSA Board consider proceeding with the sewer part of the project. Mr. Utt advised that he saw no problem with proceeding with this part of the project, but that it would require interim financing.

On a motion by Mr. Snead, seconded by Dr. Warren and carried, the Board authorized staff to seek interim financing alternatives for the sewer project.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

Mr. Huber introduced Virginia Tech intern Ashley Duschild and Ms. Burchett described her work for both the county and the PSA.

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2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Mathes, seconded by Mr. Vaughan and carried, the Board of Directors approved customer credit adjustments in the amount of \$2,437.35cr.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Vaughan.

Voting no: none.

2. Inmate Availability Report

Staff reported the inmate count for February 2005 had averaged three inmates per day.

3. Balance Due & Lien Report

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

4. Work Order Count

The following pickups were reported as pending:
Pickups pending: 12 brush; 9 large; 0 tire(s); 2 refrigerator(s).

5. Drop Site Total

Staff provided the following drop site totals for the month of February:

DROP SITE TOTAL
FOR THE MONTH OF FEBRUARY

Site	Trips	Tonnage
Dora Highway	32	66.20
Dublin	13	28.83
Fairlawn	2	14.53
Total	47	109.56

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b. Action Items:

1. Confirmation of Policy on Multiple Connections

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the Board confirmed the following PSA policy regarding multiple water or sewer connections:

- a. All multiple connections must be approved by the PSA Board of Directors as evidenced by the content of the meeting minutes;
- b. Multiple connections beyond 300 feet of a public water line are only required to pay one connection fee regardless of the number of residences or businesses using the meter.
- c. Multiple connections within 300 feet of a public water line are required to pay an individual monthly minimum for each residence or business served by the meter in addition to charges for the number of gallons used.
- d. The property owner must agree to be responsible for payment of the utility bill. If multiple property owners are involved, they must each sign a statement accepting responsibility for the entire amount of the bill.

Voting yes: Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

2. Antenna Leasing

Staff presented a draft lease with U. S. Cellular for the non-exclusive use of the Dublin Water tank for the purposes of installing a 10'x20' cellular antenna and equipment storage facility based on a minimum \$1,500 per month rental fee.

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The Board authorized the County Engineer and County Attorney to review the draft lease and include appropriate wording regarding painting of towers, and any necessary wording concerning options for placement of antennas and radio equipment. The Board requested a revised agreement be presented at the April PSA meeting.

3. Galvanized Piping

Mr. Coake reported as a result of the deterioration of the quality of galvanized pipe and the experience of this type of material in the water distribution system, it is recommended that galvanized pipe not be approved for use in water systems under the ownership of the PSA. Due to the fact that ductile iron pipe is not available in a 2" size, and that the only other alternatives are galvanized and PVC piping, Mr. Coake recommended PVC pipe be specified for all 2" water lines and that PVC lines be paralleled with 10-gauge insulated copper wire connecting existing ductile iron pipe with any meters, valves or other metal fittings to allow continuity required for electronically locating pipe.

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved using copper for piping under 2", PVC for 2" and ductile iron for 4" piping as noted above.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan, Mr. Huff.

Voting no: none.

4. Request for Repairs to Alleyway

Staff presented a request from Ms. Doris Brown Dobbins describing concerns regarding trash pickup at her residence on Viscoe Road in Fairlawn, and requesting repairs to damage to the alleyway used by PSA garbage trucks.

By consensus, the Board approved repairs to the alleyway by PSA staff on the condition that the use of the driveway be discontinued.

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5. New River Resource Authority (NRRRA) Roll-off Operations

Mr. Joe Levine, Executive Director of the New River Resource Authority, provided a history of the servicing of roll-off containers in Giles County and the NRRRA's desire to set up a mutual assistance between the NRRRA's Giles County service and that provided by the PSA in Pulaski County.

By consensus, the Board approved a mutual assistance arrangement with the NRRRA.

6. Re-opening of Fairlawn Transfer Station

Staff advised the City of Radford had expressed interest in sharing the cost of opening of the Fairlawn transfer station.

By consensus, the Board approved sharing the cost with the City of Radford for opening of the station, based on the weight of refuse conveyed through the transfer station and payment of \$40,000 for shared ownership rights.

7. Commerce Park/Motor Mile Speedway Sewer Constructing Sharing

Staff recommended consideration by the PSA Board to use of approximately \$110,000 of the PSA balance for the purpose of installing a bore for a 24" sewer line under Rt. 11 near, the existing Speedway entrance.

On a motion by Mr. Snead, seconded by Mr. Mathes and carried, the Board approved use of \$110,000 of the PSA balance for the purpose of installing a bore for a 24" sewer line under Rt. 11, near the existing Speedway entrance.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan, Mr. Huff.

Voting no: none.

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8. Employee Health Insurance Options & Cost of Living Increases

Staff reported plans to propose a 3% cost of living increase, and an expected 15% increase in health insurance premiums.

9. Rural Development Decision

Staff shared Rural Development's decision to uphold their previous decision to not allow for specification of ductile iron pipe in bidding the installation of water lines serving the mobile home park projects.

c. Informational Items:

▪ Spent Fireworks Casings Disposal

Staff reported approval by the NRRRA of fireworks disposal casings by a resident of the Town of Pulaski.

d. Current Authorized Projects & Items Under Review:

The Board reviewed the following currently authorized projects:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks

3. Approval of Minutes of February 14, 2005

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved the minutes of February 14, 2005.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.
Voting no: none.

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4. Accounts Payable

On a motion by Mr. Mathes, seconded by Mr. Vaughan and carried, the Board approved the accounts payable as presented on checks numbered 3265 through 3318, subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.
Voting no: none.

5. Other Matters

Dr. Warren discussed the Planning Commissions efforts in working with businesses placing cell phone antennas in the county and the Planning Commissioners efforts to encourage companies to look at alternatives to placing antennas on the ground, specifically, placing antennas on towers, utility poles, church steeples, etc.

6. Adjournment

The Board, by consensus, adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, April 11, 2005 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary