

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
February 14, 2005

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, February 14, 2005 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Winston Snead, Secretary; Carl Mathes, and Doug Warren. Archa Vaughan, Jr., Vice-Chairman, was unable to attend the meeting. Staff members present were: County Administrator, Peter M. Huber; County Engineer, H. Ronnie Coake; and Gena T. Hanks, Executive Secretary. Also present was Mr. Shawn Utt of the New River Valley Planning District Commission.

1. Citizen Comments

There were no citizen comments.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Dr. Warren, seconded by Mr. Mathes and carried, the Board of Directors approved customer credit adjustments in the amount of \$813.79.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren.

Voting no: none.

Not present: Mr. Vaughan.

2. Inmate Availability Report

Staff reported the inmate count for January 2005 had averaged three inmates per day.

3. Balance Due & Lien Report

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

4. Work Order Count

The following pickups were reported as pending:
Pickups pending: 4 brush; 5 large; 0 tire(s); 0 refrigerator(s).

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5. Drop Site Total

Staff provided the following drop site totals for the month of January:

DROP SITE TOTAL
FOR THE MONTH OF JANUARY

Site	Trips	Tonnage
Dora Highway	44	75.82
Dublin	17	27.75
Fairlawn	5	24.76
Total	66	128.33

b. Action Items:

1. Regional Water Memorandum of Understanding

On the motion of Dr. Warren, seconded by Mr. Mathes and carried, the Board authorized the formation of a Regional Water Authority and subsequent negotiations thereafter for the sale, purchase and transfer of water between localities.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren.

Voting no: none.

Not present: Mr. Vaughan.

2. Procedures for Addressing Two Dwellings on One Meter

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved the following procedures for addressing unapproved use of a single meter by two dwellings:

a. Review Situation:

1. Check with Community Development Department to see if a building permit was issued for the location of the mobile home.
2. Check distance to determine whether less than or greater than 300 feet from water line.

c. Review to see if PSA approval for multiple meters would be recommended by staff.

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- b. Calculate the amount the PSA would have been paid (\$350 connection fee plus minimum billing since the connection was made)
- c. Calculate interest and penalty on the above amount
- d. Offer for the property owner make prompt payment of this amount to the PSA
- e. If payment is not made, take the matter to the Commonwealth Attorney for disposition as a criminal matter.

Voting yes: Mr. Huff, Mr. Snead,
Mr. Mathes, Dr. Warren.

Voting no: none.

Not present: Mr. Vaughan.

3. Supplemental Agreement No. 1 to Facility Use Agreement Between Alliant Techsystems & Pulaski County PSA

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the Board approved the supplemental agreement no. 1, subject to the County Engineer's review and clarification of paragraph number three in the agreement.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren.

Voting no: none.

Not present: Mr. Vaughan.

4. Rural Development Water Line Installation Requirements

The Board reviewed a letter to Rural Development requesting a waiver to bid ductile iron as an alternate to pay the added cost outside of grant funds requested from Rural Utility Services.

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c. Informational Items:

1. Pepper's Ferry Transfer Station – Proposal for Permit

The Board reviewed correspondence regarding a proposal for the preparation and submittal of a permit for the Pepper's Ferry Transfer Station.

2. Water Treatment Plant Compliance Confirmation

The Board reviewed correspondence from the Department of Health advising the Water Treatment Plant is in compliance with the TTHM maximum contaminant level.

3. AWWA Public Affairs Advisory

The Board reviewed an advisory posted by the American Water Works Association that focuses on lead in drinking water.

4. Progress Reports – Rolling Hills, Highland Park, and Hidden Valley/Eagleview

The Board reviewed reports from Draper Aden on the above projects, copies of which are filed with the records of this meeting.

5. Surfactant Evaluation Summary & Plan of Action

The Board reviewed correspondence from Volvo providing a summary of activities that have taken place in addressing the surfactant issue and a statement regarding its future plan of action.

6. Request for Waiver of Dumpster Fee

The Board reviewed a request from Mr. Malcolm Boothe, Vice President of the Virginia High School Rodeo Association, requesting a waiver of a \$40 dumpster fee at the New River Valley Fairgrounds when the Association has their state finals at the fairgrounds in June, 2005.

The Board took no action to waive the fee.

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7. Parrott Water Extension

The Board reviewed a request from Mr. Thomas Minnick, Sr. requesting extension of a PSA water line currently serving a portion of Parrott. Mr. Huber recommended Mr. Minnick obtain information regarding any additional interest by adjacent property owners, and if interest is shown, refer the matter to the County Engineer for a cost estimate.

8. Brookmont Sewer Extension

Staff advised of a request for extending the Town of Pulaski sewer line to serve additional houses just past the corporate limits near the intersection of Thaxton and Brookmont roads. Staff advised it had suggested to the resident that additional residents be contacted to establish whether or not there is a general interest in public sewer.

9. Fair Acres Sewer Service

Mr. Huber advised a community meeting was to be scheduled in March.

d. Current Authorized Projects & Items Under Review:

The Board reviewed the following currently authorized projects:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks

3. Approval of Minutes of January 11, 2005

On a motion by Mr. Mathes, seconded by Mr. Snead and carried, the Board approved the minutes of January 11, 2005.

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Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren.
Voting no: none.
Not present: Mr. Vaughan.

4. Accounts Payable

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the Board approved the accounts payable as presented on checks numbered 3134 through 3215, subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren.
Voting no: none.
Not present: Mr. Vaughan.

5. Other Matters

a. Property Lien

The Board reviewed a request from R&R Company on behalf of Danny and Carmen O'Dell requesting a compromise lien for \$200.

On a motion by Mr. Mathews, seconded by Dr. Warren and carried the Board accepted the offer of \$200 towards the PSA's current lien on the Danny and Carmen O'Dell account. It was determined shortly after, that the PSA lien may have a higher priority than originally understood. Thus, action to implement this compromise was deferred by the executive director.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren.
Voting no: none.
Not present: Mr. Vaughan.

b. Speedway Sewer Line Request

Mr. Huber advised of a request from Virginia's First to meet with the PSA Board regarding a request from the Speedway for an extension of sewer service to the Speedway property. Mr. Huber advised a meeting was to be held with Speedway representatives regarding piping and a report would be presented to the Board, as appropriate.

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c. PFRWTA Request

Mr. Huber reported receipt of a request from the Pepper's Ferry Authority for a leak adjustment and rate break for a large volume user. No action was taken by the Board regarding either request, pending review of variances by other member localities.

d. Rate Adjustments for Seasonal Residents at Claytor Lake

Mr. Huber reported receipt of a request to adjust rates for seasonal users of garbage service at Claytor Lake to a flat fee of \$50 per year. By consensus, the Board authorized scheduling of a public hearing at its April Board meeting to receive citizen comments on this and any other previously approved rate adjustments.

6. Adjournment

The Board, by consensus, adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, March 14, 2005 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary