

FOLLOW-UP

ACTION ITEM	KEY STAFF
1. <u>Citizen Comments</u>	
2. <u>Reports from the County Administrator & Staff:</u>	
a. <u>Collection Staff Activity:</u>	
1. <u>Adjustments</u> (Approved)	Ms. Sayers
2. <u>Inmate Availability Report</u>	
3. <u>Balance Due & Lien Report</u>	
4. <u>Work Order Count</u>	
5. <u>Drop Site Total & County Landfill Tonnage</u> (Reviewed)	
b. <u>Action Items:</u>	
1. <u>Regional Water Memorandum of Understanding</u> (Authorized formation of Authority and subsequent negotiations)	Mr. Huber
2. <u>Procedures for Addressing Two Dwellings on One Meter</u> (Approved procedures including the addition of the following: check distance to determine whether less than or greater than 300 feet from water line & review to see if PSA approval for multiple meters would be recommended by staff – Notify PSA staff)	Mr. Coake Ms. Burchett/Mr. Huber
3. <u>Supplemental Agreement No. 1 to Facility Use Agreement Between Alliant Techsystems & Pulaski County PSA</u> (Approved, subject to County Engineer's review and clarification of paragraph number three)	Mr. Coake

4. Rural Development Water Line Installation Requirements
(Reviewed letter to Rural Development requesting waiver to bid ductile iron as an alternate to pay the added cost outside of grant funds requested from Rural Utility Services)

c. Informational Items:

1. Pepper's Ferry Transfer Station – Proposal for Permit
(Reviewed correspondence regarding a proposal for the preparation and submittal of a Permit by Rule application for Pepper's Ferry Transfer Station)
2. Water Treatment Plant Compliance Confirmation
(Reviewed correspondence from the Department of Health advising the WTP is in compliance with the TTHM maximum contaminant level)
3. AWWA Public Affairs Advisory
(Reviewed an advisory posted by AWWA that focuses on lead in drinking water)
4. Progress Reports – Rolling Hills, Highland Park, and Hidden Valley/Eagleview
(Reviewed reports from Draper Aden on the above projects)
5. Surfactant Evaluation Summary & Plan of Action
(Reviewed correspondence from Volvo providing a summary of activities that have taken place in addressing the surfactant issue and a statement regarding its future plan of action)
6. Request for Waiver of Dumpster Fee
(Reviewed a request for a waiver of dumpster fee from Virginia High School Rodeo Association -
- No action taken to waive fee - Notify Association)

Mr. Huber

7. Parrott Water Extension
(Reviewed request from Mr. Thomas Minnick, Sr. requesting extension of a PSA water line currently serving a portion of Parrott – Staff recommended Mr. Minnick obtain information regarding any additional interest by adjacent property owners, and if interest shown, refer matter to County Engineer for a cost estimate)

Mr. Coake

8. Brookmont Sewer Extension
(Reviewed verbal request for extending Town of Pulaski sewer line to serve additional houses just past corporate limits near the intersection of Thaxton and Brookmont roads – Suggested additional residents be contacted to establish whether or not there is a general interest in public sewer)

9. Fair Acres Sewer Service
(Community meeting to be scheduled in March)

Mr. Coake/Ms. Taylor

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks
(Reviewed)

3. Approval of Minutes of January 11, 2005
(Approved)

Ms. Hanks

4. Accounts Payables
(Approved)

Ms. Sayers

5. Other Matters

- a. Property Lien
(Reviewed request from R&R Company to compromise lien for \$200 – Approved – Notify attorney for R&R Company)

Ms. Sayers

- b. Speedway Sewer Line Request
(Staff advised of a request from Virginia's First to meet with PSA Board re: request from Speedway for extension of sewer service – Staff to meet with Speedway representatives re: piping and report back to Board or schedule presentation by Va's. First as appropriate) Mr. Huber/Mr. Coake

 - c. PFRWTA Request
(Staff reported a request from the Pepper's Ferry Authority for a leak adjustment and rate break for a large volume use)

 - c. Rate Adjustments for Seasonal Residents at Claytor Lake
(Staff reported a request to adjust rates for seasonal users of garbage service at Claytor Lake – Advertise for public hearing at April meeting, along with any other rate adjustments previously approved for public hearing) Mr. Huber/Ms. Burchett
6. Adjournment

February 9, 2005

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

a. Collection Staff Activity:

1. Adjustments - Adjustments totaling \$813.79cr. are submitted. A copy of the spreadsheet is ***enclosed***.
2. Inmate Availability Report - Staff reports the inmate count for January provided three inmates per day.
3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.
4. Work Order Count - Pickups pending: 4 brush; 5 large; 0 tire(s); 0 refrigerator(s).
5. Drop Site Total – January – The following drop site report is provided for November:

**DROP SITE TOTAL
FOR THE MONTH OF JANUARY**

Site	Trips	Tonnage
Dora Highway	44	75.82
Dublin	17	27.75
Fairlawn	5	24.76
Total	66	128.33

We plan to assume responsibility for transport of items from the Pulaski drop center to the landfill and Montgomery County Recycling Center beginning March 1 as a way to reduce operational costs.

b. Action Items:

1. Regional Water Memorandum of Understanding - **Enclosed** is a copy of the Memorandum of Understanding for the Negotiation for Interconnecting Regional Domestic Water Supplies and the Creation of a Regional Water Source Authority.

An ad-hoc committee met this week to discuss the formation of a regional water authority, the purpose of which is to support water purchase agreements and the interconnection of water systems. Pulaski County would benefit from this effort by potentially avoiding the need for the future expansion of the PSA Water Treatment Plant by providing a means of supplying large volumes of water to the Commerce Park.

The formation of an authority strengthens our case in an annexation situation, whereas outright purchase of water from either the Town of Pulaski or the City of Radford would weaken the standing of the county. I have offered the assistance of Tom McCarthy in reviewing the proposed regional agreement and would appreciate any comments or concerns you may have regarding this approach.

2. Procedures for Addressing Two Dwellings on One Meter – It has been brought to our attention that there are two dwellings (mobile home) on one meter on Mount Olivet. PSA staff have investigated the matter and confirmed that one of the homes appears to have hooked up to the meter without the permission of the PSA Board to avoid a \$350 connection fee. It is recommended the Board authorized PSA staff to take action as outlined in the enclosed procedures.
3. Supplemental Agreement No. 1 to Facility Use Agreement Between Alliant Techsystems & Pulaski County PSA – **Enclosed** is a copy of the Supplemental Agreement No. 1 to Facility Use Agreement Between Alliant Techsystems, Inc. and Pulaski County Public Service Authority. Approval of this agreement is recommended, contingent on review by the County Engineer.
4. Rural Development Water Line Installation Requirements - **Enclosed** is a letter to Rural Development requesting a waiver to bid ductile iron as an alternate and pay the added cost outside of grant funds requested from Rural Utility Services.

c. Informational Items:

1. Pepper's Ferry Transfer Station – Proposal for Permit – **Enclosed** is correspondence from Olver, Inc. to NRRA Director Joe Levine regarding a proposal for the preparation and submittal of a Permit by Rule application for the Pepper's Ferry Transfer Station.

2. Water Treatment Plant Compliance Confirmation – ***Enclosed*** is correspondence from the Department of Health advising the Water Treatment Plant is in compliance with the total trihalomethane (TTHM) maximum contaminant level.
3. AWWA Public Affairs Advisory – ***Enclosed*** is a Public Affairs Advisory posted by the American Water Works Association that focuses on lead in drinking water.
4. Progress Reports – Rolling Hills, Highland Park, and Hidden Valley/Eagleview – ***Enclosed*** are progress reports from Draper Aden on the Rolling Hills, Highland Park, and Hidden Valley/Eagleview projects.
5. Surfactant Evaluation Summary & Plan of Action – ***Enclosed*** is correspondence from Volvo to Ron Coake providing a summary of activities that have taken place in addressing the surfactant issue and a statement regarding its future plan of action.
6. Request for Waiver of Dumpster Fee - ***Enclosed*** is a request from Malcolm Boothe, Vice President of the Virginia High School Rodeo Association, requesting waiver of a \$40 dumpster fee at the NRV Fairgrounds when the Association has their state finals at the fairgrounds in June 2005. I would prefer to pay for this privately as a personal donation, rather than to establish a precedent of fee waivers by the PSA but wanted to make the PSA aware of the request.
7. Parrott Water Extension – ***Enclosed*** is a letter from Thomas Minnick, Sr. requesting extension of a PSA water line currently serving a portion of Parrott. I recommend requesting additional interest from adjacent property owners, and if interest by others is shown, referring the matter to the County Engineer for development of a cost estimate.
8. Brookmont Sewer Extension – I received a verbal request for extending the Town of Pulaski sewer line to serve additional houses just past corporate limits near the intersection of Thaxton and Brookmont roads. I suggested that additional residents be contacted to establish whether or not there is a general interest in public sewer service.
9. Fair Acres Sewer Service – I received a request to hold a community meeting regarding the potential for sewer service in the area between Wendy's and the Regional Jail. We plan to schedule the meeting for sometime in March.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks (completed for 2004)

/gh