

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

December 13, 2004

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, December 13, 2004 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr., Vice-Chairman; Winston Snead, Secretary; Carl Mathes, and Doug Warren. Staff members present were: County Administrator, Peter M. Huber; Assistant County Administrator, Nancy M. Burchett; H. Ronnie Coake, County Engineer; and Executive Secretary, Gena Hanks. Also present was Mr. Shawn Utt of the New River Valley Planning District Commission

1. Citizen Comments

Mr. Jim Whited requested an update on the mobile home park funding. Staff advised of plans to meet with Rural Development to discuss grant funding.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Vaughan, seconded by Mr. Mathes and carried, the Board of Directors approved customer credit adjustments in the amount of \$25,978.37cr.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Vaughan.

Voting no: none.

2. Inmate Availability Report

Staff reported the inmate count for November 2004 had averaged three inmates per day.

3. Balance Due & Lien Report

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

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4. Work Order Count

The following pickups were reported as pending:
Pickups pending: 10 brush; 17 large; 0 tire(s); 1 refrigerator(s).

5. Drop Site Total

Staff provided the following drop site and landfill totals for the month of November:

DROP SITE TOTAL
FOR THE MONTH OF NOVEMBER

Site	Trips	Tonnage
Dora Highway	43	82.47
Dublin	28	62.55
Fairlawn	18	36.14
Total	89	181.16

County Landfill Tonnage
(county customers & Refuse Department Haulers)
(for the Month of November)

Misc Debris(tons)	Appliances	Tires	Brush(tons)
7324.20	77	646	52.35

b. Action Items:

1. Agreement Between Virginia's First, PSA, Pulaski County, HASH Investments, LLC & DRL Group, LLC

Staff advised of a recent meeting with Hash Investments to discuss sharing cost of installation of a line across Rt. 11 to serve the Speedway, with the potential for serving future Commerce Park occupants.

It was moved by Mr. Mathes, seconded by Dr. Warren and carried, that the Board approve asking Virginia's First Regional Industrial Facilities Authority to consider participating in sharing the costs for installation of a line to across Rt. 11.

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Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan, Mr. Huff.

Voting no: none.

2. Regional Water Supply Study Resolution

Mr. Huber advised of the growing need to interconnect water supply systems of the Town of Pulaski, the PSA and the City of Radford in order to improve reliability, reduce long-term costs and increase available capacities and recommended adoption of a resolution in support of the concept and continued study of a regional water authority.

It was moved by Mr. Mathes, seconded by Mr. Vaughan and carried, that the Board adopt the following resolution:

**RESOLUTION OF
Continued Participation
in the
New River Valley Regional Water Supply Study**

WHEREAS, the New River Valley Planning District Commission prepared on behalf of the localities and the water supply authorities in the region, *New River Valley Water Supply Plan, Phase I*, which concluded that the region has the resources to produce some 32 million gallons of potable water each day, the public water supply entities can not take advantage of the potential supply, even in emergency situations because they are unconnected or under connected; and

WHEREAS, the study is continuing to evaluate the ability to serve areas within the region in which public water supply is not available; and

WHEREAS, the Policy Advisory Committee recognizes that there significant discussions required to support the full discussion of forming a regional water supply authority who's purpose would be to provide the production and distribution of public water within the region; and

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WHEREAS, there is an opportunity to apply for additional grant support from USDA Rural Development through the New River Valley Development Corporation to support continued study; now

THEREFORE BE IT RESOLVED that the Public Service Authority Board of Directors does agree to continue participation in the Policy Committee believing that it is in their interest to continue to explore the conditions under which a regional water supply authority might be created; and

BE IT FURTHER RESOLVED that the Pulaski County Public Service Authority Board of Directors recognizes that the grant will require matching funds (likely in the range of \$25,000 to \$35,000) which would be shared among the organizations wishing to continue the study.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan, Mr. Huff.

Voting no: none.

3. Water Meter Connection

Staff requested the Board consider a request to allow two customers on one water meter for the property identified as Tax Map Number 38-3-28 owned by Hash Investments L.L.C. Staff reported the existing one inch water line adjacent to the proposed building site on Morris Farm Road does not have the capacity to provide water for another connection.

By concensus, the Board approved allowing the connection on either of the following proposals. 1) To allow a proposed mobile home to be used as a care taker dwelling for the property formerly know as Dick Price Ford to connect to the existing water service. or 2) Provide one-half of the cost up to \$500 to connect the proposed care taker dwelling to the main water line on Route 11.

4. Filing of Real Estate Disclosure Forms

The Board members were presented with the forms for filing of Real Estate Disclosure statements.

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5. Additional Streetlights in Heron's Landing

Mr. Huber advised of a request from American Electric Power for approval to install seven additional streetlights in the Heron's Landing Development.

It was moved by Dr. Warren, seconded by Mr. Mathes and carried, that the Board approve installation of seven additional lights, contingent on receipt of a written request from the Homeowners Association agreed to pay the additional costs.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan, Mr. Huff.

Voting no: none.

c. Informational Items:

1. Towns of Dublin & Pulaski Annual Water Settlement Calculations FY 04

Mr. Huber presented the annual water settlement calculations for the towns of Dublin and Pulaski, copies of which are filed with the records of this meeting.

2. Pre-applications/Surveys for Water Extension Projects

Mr. Huber reported Health Department funding for water service to mobile home parks as an alternative to Rural Development funding, contingent on Health Department confirmation regarding minimum billing and ductile iron pipe policies.

3. Polyester Mobile Home Park (Possible loss of Rural Development Funding)

Mr. Huber reported possible loss of Rural Development funds obtained by Congressman Boucher for installation of water and sewer for several mobile home parks in Pulaski County.

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4. Fair Acres Sewer

Mr. Huber reported receipt of a request from Mr. Lee Whaley asking that public sewer service be installed in Fairlawn.

5. Personnel Changes

The Board reviewed a listing of recent personnel changes.

6. Raw Water Pump Station

Mr. Huber reported staff has been working to correct a major malfunction in one of two pumps supplying the Water Treatment Plant and the need for having an alternate water source such as the proposed inconnections with the Town of Pulaski or City of Radford treatment plants through the formation of a regional water authority.

d. Current Authorized Projects & Items Under Review:

The Board reviewed the following currently authorized projects:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks

4. Approval of Minutes of November 8, 2004

On a motion by Mr. Mathes, seconded by Mr. Vaughan and carried, the Board approved the minutes of November 8, 2004.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.
Voting no: none.

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5. Accounts Payable

On a motion by Mr. Snead, seconded by Mr. Vaughan and carried, the Board approved the accounts payable as presented on checks numbered 2898 through 2969, subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.
Voting no: none.

6. Other Matters

There were no other matters discussed at this time.

7. Adjournment

The Board, by consensus, adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, January 10, 2005 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary