

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES  
March 8, 2004

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, March 8, 2004 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr., Vice Chairman; Winston Snead, Secretary; Carl Mathes and Doug Warren. Staff members present were: County Administrator, Peter M. Huber; Assistant County Administrator Nancy M. Burchett; County Engineer, Ronnie Coake; Ronnie Nichols, Director of Fleet Maintenance and Operations; and Executive Secretary, Gena Hanks. Mr. Shawn Utt of the New River Valley Planning District Commission was also present.

1. Citizen Comments:

Mr. Jim Whited expressed concerns regarding delays in meeting the revised schedule for construction of the Eagleview Mobile Home Park project.

Chairman Huff assured Mr. Whited of complete cooperation by county staff, to the best of its ability.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Vaughan, seconded by Mr. Mathes carried, the Board of Directors approved adjustments in the amount of \$23,277.84.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Vaughan, Mr. Huff

Voting no: none.

2. Inmate Availability Report

Staff reported the inmate count for the month of February 2004 had been three inmates per day.

3. Balance Due & Lien Reports

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

March 8, 2004

4. Work Order Count

The following pickups were reported as pending:  
Pickups pending: 20 brush; 18 large; 0 tire(s); 1 refrigerator(s).

5. Drop Site Totals

There were no drop site totals to report for the month of February.

b. AEP Utility Agreement

Staff presented a revised American Electric Power utility agreement maintaining current rates through 2007.

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved the agreement, a copy of which is filed with the records of this meeting.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Vaughan, Mr. Huff.

Voting no: none.

c. Water & Sewer Line Estimate for Neil Cash Development

Staff reported Mr. Cash would like to utilize a STEP/STAG sewer disposal system which involves pumping what would normally flow through septic drain lines to the sewer plant.

By consensus, the Board concurred with staff recommendation that this system would not be acceptable in the proposed location. A copy of the letter to Mr. Cash describing the reasons for staff recommendation is filed with the records of this meeting.

d. Radford Army Ammunition Plant Water Billing

Staff presented a billing in the amount of \$3,053.22, which is the result of a miscalculation by Radford Arsenal in that they were charging their costs rather than the contract amount.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

March 8, 2004

On a motion by Mr. Snead, seconded by Mr. Mathes and carried, the Board authorized payment of \$3,053.22 to the Arsenal.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Vaughan, Mr. Huff.

Voting no: none.

d. Regional Administration – Drop Centers

Staff reported a meeting had been held with representatives of Giles County, Montgomery County and the City of Radford regarding how localities could work as a region to improve consistency in handling refuse collection and recycling at drop centers. Specifically, the recommendation is to implement regional administration of all drop centers in the New River Valley which would provide consistent construction, management and acceptance standards, as well as allow residents to dispose of refuse anywhere in the region. As is currently being done in Pulaski County, the cost of the centers would be paid for by a regional tipping fee surcharge.

By consensus, the Board concurred with staff recommendation to regional administration of all drop centers. Further, staff was requested to compare the revenue generated from the \$5.00 landfill fee with the cost of the large item drop centers.

e. Citizen Complaint – Nancy Albert

Ms. Burchett provided an explanation regarding a request for an adjustment resulting from lack of garbage pickup services, with a staff recommendation for an adjustment of \$10 per month for those whose trash was not picked up during the month, based on a \$4 differential between non-user and full-service user and \$6 for the inconvenience of having to take their trash to the nearest drop center.

On a motion by Dr. Warren, seconded by Mr. Vaughan and carried, the Board approved staff recommendation for an adjustment of \$10 per month for those whose trash was not picked up during the month, based on a \$4 differential between non-user and full-service user and \$6 for the inconvenience of having to take their trash to the nearest drop center.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

March 8, 2004

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Vaughan, Mr. Huff.

Voting no: none.

f. Eagleview Mobile Home Park Water Service

Staff presented the appraisal report for the Eagleview Mobile Home Park. Based on this appraisal, the debt to equity ratio would be over the 20% coverage required by the PSA.

By consensus, the Board accepted the appraisal report, and approved proceeding with the project based on the above criteria.

g. Ratification - Waving of Fee for Mount Olivet Community Center

Staff advised Mr. Carl Spence was granted a waiver on the connection fee of \$350 and building permit fee of \$31 for the waterline to the Mt. Olivet Community Center, which is considered non-profit. The Board was requested to ratify this action.

By consensus, the Board did not grant approval for waiving of the fee, but approved a contribution of \$350 towards the connection fee, to avoid setting a precedence in granting free connections.

h. Informational Items:

1. Organization Chart - Staff presented the Board a copy of the revised organizational chart for the PSA Refuse Department.
2. Governor's School Intern – Staff reported of plans to provide unpaid internship opportunities for two students this spring, with both to be working with Ron Coake on various engineering projects.
3. Article on Joe Morgan – Staff reported of an opportunity by Board members to provide comments to the Virginia Review for use in an article being prepared recognizing the retirement of former county administrator Joe Morgan.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

March 8, 2004

4. Study of Manned Convenience Centers in Virginia – The Board was provided with information providing details of the study conducted by Wise County Administration, a copy of which is filed with the records of this meeting.
5. Replacement of Garbage Cans – Staff reported administrative approval to replace garbage cans for Mr. Delbert White of Cardinal Drive, and Ms. Shelia Hamblin of Brooklyn Road.
6. Discontinuance of Refuse Collection Services for Vacant Dwelling – Staff provided correspondence from Mr. Walter Crockett, as well as Mr. Huber's response, requesting consideration of his residence as a vacant structure by the PSA. In the past, the PSA has required verification of vacancy through electric bills, lack of furnishings, or other independent means of verifying vacancy. The Board directed staff to continue with its present practice of requiring verification.
7. Front Loader – Staff reported it had visited the Town of Pearisburg which has four front loader trucks. A detailed report was presented by Mr. Nichols regarding the front loader capabilities and the PSA concurred with continued efforts to try a truck out.
8. Collapse of Wiley Apartments Screening Wall – Staff provided details of a request from Mr. Mark Wiley requesting reimbursement for damages incurred when a section of a concrete block wall collapsed. Mr. Wiley alleges the collapse was caused as the result of being pushed over as two employees pushed against the wall to straighten a dumpster. The wall fell on a pickup truck causing additional damage. Staff further reported that VACo declined to cover the damage due to the fact that the wall should have been sturdier. A letter from Mr. Wiley's attorney was presented requesting \$1,019 in compensation, which has been forwarded to VACo for further consideration.

The Board approved staff negotiating with Mr. Wiley to settle the matter.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES  
March 8, 2004

9. Utility Reduction Specialists Report

Staff presented the final report regarding the cost audit conducted by Utility Reduction Specialists, with a recommendation to continue implementing the recommendations of URS.

10. Surfactant Issue

Staff reported of continuing efforts to work with Pepper's Ferry and industry representatives to determine the cause and extent of surfactant discharges.

11. Stone Ridge Water Service

Staff reported a meeting had been held with Stone Ridge developers regarding a previously unknown need for a pressure reducing valve in the proposed interconnection between the PSA and Town of Dublin systems. The PSA Board concurred with continued work with the developer to address the problem without slowing development of the subdivision.

12. Draper Tire Dump

Staff presented a request for free disposal of approximately 400 tires dumped on the property of Martha Kelly. Staff recommended all other options through the Department of Environmental Quality and the Virginia Department of Emergency Management be explored first.

j. Current Authorized Projects & Items Under Review

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (pending Rural Development funding)
3. Painting Water Tanks

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

March 8, 2004

3. Approval of Minutes of February 9, 2004

On a motion by Mr. Vaughan, seconded by Mr. Mathes and carried, the Board approved the minutes of the February 9, 2004 meeting.

Voting yes: Mr. Vaughan, Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Huff.

Voting no: none.

4. Accounts Payable

On a motion by Mr. Vaughan, seconded by Mr. Mathes and carried, the Board approved accounts payable as provided on checks numbered 1834 through 1801, subject to audit.

Voting yes: Mr. Vaughan, Mr. Snead, Mr. Mathes, Dr. Warren,  
Mr. Huff.

Voting no: none.

5. Other Matters

Mr. Huber advised a meeting had been held with Rural Development regarding Rolling Hills and Vista Subdivision water and sewer service. Mr. Utt advised he had been notified that in the future, to be eligible for grants, an income survey would be required.

Mr. Huber reported the New River Valley Fairgrounds is interested in obtaining sewer service.

Mr. Huber advised of concerns by residents over the over the purchasing of water from the City of Radford to serve the Commerce Park and the work of staff to address the matter.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES  
March 8, 2004

6. Adjournment

The Board, by consensus, adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, April 12, 2004 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia with the potential for meeting with the Planning Commission prior to that date.

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H. W. Huff, Jr., Chairman

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Winston Snead, Secretary