

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

December 8, 2003

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, December 8, 2003, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr., Vice Chairman; Winston Snead, Secretary; Carl Mathes and Doug Warren. Staff members present included: County Administrator, Peter M. Huber; Assistant County Administrator Nancy M. Burchett; County Engineer, Ronnie Coake; and Executive Secretary, Gena Hanks. Also present was Attorney Sam Campbell.

1. Citizen Comments:

There were no citizen comments.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Vaughan, seconded by Mr. Snead and carried, the Board of Directors approved adjustments in the credit amount of \$17,434.59.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.

Voting no: none.

2. Inmate Availability Report

Staff reported the inmate count for the month of November 2003 had been three inmates per day.

3. Balance Due & Lien Reports

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

4. Work Order Count

The following pickups were reported as pending: Pickups pending: 15 brush; 14 large; 2 tire(s); 0 refrigerator(s).

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5. Drop Site Totals

Staff reported the following drop site totals for the month of November:

Drop Site Total
For Month of November

Site	Trips	Tonnage
Dora Highway	29	56.73
Dublin	19	37.30
Fairlawn	12	19.90
Total	60	113.93

b. Town of Pulaski/Pulaski County PSA Cooperative Utility Use Agreement

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved a Cooperative Utility Use Agreement between the Public Service Authority and the Town of Pulaski, subject to the county engineer and Pulaski town manager agreeing to specific details.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan, Mr. Huff.

Voting no: none.

c. Front Loader Quote

Staff presented information recommending the appropriation of approximately \$80,000 more than the existing \$80,000 currently budgeted for the purchase of a front-end load dumpster as a way to increase automation and lower long term personnel costs.

After discussion of the matter, Chairman Huff requested staff review lease options and provide an update to the Board at its next Board meeting.

d. Purchase of Specialized Dumpster at Fairlawn YMCA Thrift Store

Staff reported the YMCA Thrift Store in Fairlawn is asking the PSA to provide specialized roll-off container service in order to best handle the disposal of large items and that staff is proposing their potential use of a compactor unit for this purpose. The advantage of the compactor type unit is it could be used in a number of different locations.

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e. Roll Off Container Rental

Staff reported Waste Management has been asked to provide a lease/purchase option to the continued contract rental of 13 roll-off containers.

Staff advised no response had been received from Waste Management and that any response would be provided to the Board at its January 2004 meeting.

f. Policy Supporting Economic Development

Staff provided information regarding a draft PSA Development Policy regarding service to new developments. The proposed policy was discussed by the PSA.

On a motion by Mr. Mathes, seconded by Mr. Vaughan and carried, the Board approved being a conduit in collecting loans from banks or other lending institutions to developers through connection fees or monthly fees with no PSA involvement in guaranteeing the loan.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

g. Sunny Akers Subdivision Septic Problems

Staff advised it had been contacted by a resident of Sunny Akers Subdivision regarding interest in obtaining public sewer service. Staff reported it had also contacted the Health Department to determine how many septic systems have failed in Sunny Akers. The Health Department advises five septic systems have failed and been repaired. They also reported three lots were denied septic systems due to bad soils.

By consensus, the Board directed the county engineer to draft a Preliminary Engineering report and provide an update when prepared.

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h. Rescheduling of October 2004 Meeting

By consensus, the Board rescheduled its October 2004 regular meeting to Tuesday, October 12 due to the Columbus Day Holiday.

i. Informational Items:

1. Private Refuse Collection Services

The Board was provided with correspondence to Boddie Noell Enterprises, Inc. (owner of Hardee's restaurants) regarding the PSA's exclusive right to provide refuse collection services.

2. Draper Aden Associates Newsletter

Staff provided the Board with the latest Draper Aden newsletter which features increasing water and sewer rates statewide. The Board was also provided with information regarding connection charges survey results.

3. Personnel Matter

Staff reported Mr. Jerry Taylor is resigning as Assistant Refuse Department Supervisor effective December 31.

j. Current Authorized Projects & Items Under Review

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (pending Rural Development funding)
3. Painting Water Tanks

3. Closed Meeting – Closed Meeting – 2.2-3711.A. 1.3.5.7:

It was moved by Dr. Warren, seconded by Mr. Snead and carried, that the Board of Directors enter closed session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Garage Supervisor Job Duties

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Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- ◆ White Pine Enterprises

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

Return to Regular Session

On a motion by Mr. Vaughan, seconded by Dr. Warren and carried, the Board returned to regular session.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the Board of Directors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Directors of the Pulaski County Public Service Authority has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Directors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Pulaski County Public Service Authority Board of Directors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Directors.

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Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan, Mr. Huff.

Voting no: none.

Legal

It was moved by Mr. Snead, seconded by Mr. Mathes and carried, that the Board authorize attorney Sam Campbell to settle in the White Pine Enterprises/Emory Beardon matter for \$1,000.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

Personnel

It was moved by Mr. Mathes, seconded by Dr. Warren and carried, that the Board approve county staff working with the School Board in joint oversight of the PSA and Refuse Department.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

4. Approval of November 17, 2003 Minutes:

On the motion of Dr. Warren, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of the November 17, 2003 meeting.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none

5. Accounts Payable:

On the motion of Mr. Vaughan, seconded by Dr. Warren and carried, the Board of Directors approved the accounts payable listing for checks numbered 1348 through 1403, subject to audit.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan,
Mr. Huff.

Voting no: none.

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6. Adjournment:

There being no further business, the meeting was adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, January 12, 2004 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary