

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES  
September 8, 2003

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, September 8, 2003, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr., Vice Chairman; Winston Snead, Secretary; and Doug Warren. Carl Mathes was unable to attend the meeting. Staff members present included: Assistant County Administrator Nancy M. Burchett; County Engineer, Ronnie Coake; and Executive Secretary, Gena Hanks. Also present was Shawn Utt of the New River Valley Planning District Commission.

1. Citizen Comments:

There were no citizen comments.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity:

1. Adjustments:

On the motion of Mr. Vaughan, seconded by Dr. Warren and carried, the Board of Directors approved adjustments in the credit amount of \$22,662.67.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.  
Voting no: none.  
Not present: Mr. Mathes.

2. Inmate Availability Report:

Staff reported the inmate count for the month of August, 2003 had been three inmates per day.

3. Balance Due & Lien Reports:

The Board reviewed and accepted the balance due report as prepared by staff.

4. Work Order Count:

The following pickups were reported as pending: 32 brush; 15 large; 1 tire(s); 1 refrigerator(s).

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b. Landfill Operations:

The Board was advised of the need for the PSA to offer the service of cleaning of empty roll-off and compactor containers prior to returning them to the customer. Further, the New River Resource Authority (NRRA) advised other localities have expressed an interest in this type of service, subject to the cost of the service being factored into the tipping fee.

On a motion by Mr. Vaughan, seconded by Mr. Snead and carried, the Board approved the PSA offering cleaning of empty roll-off and compactor containers, subject to subsequent approval by other localities and the NRRA and the cost to be factored into the tipping fee.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Not present: Mr. Mathes.

c. Waste Management Agreement:

Staff recommended establishing service agreements with other private haulers to cover situations where the PSA does not provide service such as roll-off containers for construction debris. These agreements could be used to ensure the refuse is being taken to the NRRA landfill, to establish a better relationship with private haulers, and to reinforce the existing franchise agreement with the county.

On a motion by Dr. Warren, seconded by Mr. Vaughan and carried, the Board authorized staff to begin negotiating such service agreements.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Not present: Mr. Mathes.

d. Beyond the Call of Duty Awards:

Staff recommended establishing a "Beyond the Call of Duty" award for those employees who have gone the extra mile, with the award being granted to the employee at the Christmas breakfast and with nominations from fellow employees and supervisory staff.

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On a motion by Mr. Snead, seconded by Mr. Vaughan and carried, the Board approved the concept for a "Beyond the Call of Duty" award.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Not present: Mr. Mathes.

e. Cell Phone Contract:

Staff requested the Board ratify a county-wide switch from Verizon to Nextel as the provider of cell phone service. Staff reported Nextel provided a better quality signal at a lower cost with the option of "interconnecting" with the School Board, Sheriff's Office, Town of Pulaski and REMSI at lower rates. The system also allows for broadcast service to several users at the same time.

On a motion by Mr. Vaughan, seconded by Dr. Warren and carried, the Board ratified Board of Supervisors action allowing for a switch from Verizon to Nextel as the provider of cell phone service for PSA employees.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Not present: Mr. Mathes.

f. Informational Items:

1. Personnel Changes:

The Board reviewed recent personnel changes as reported by Assistant County Administrator Nancy Burchett.

2. Rate Revisions:

The Board reviewed the advertisement for modification of PSA water and sewer rates as advertised on August 31, 2003. Where there was a question, rates were listed on the high side, giving the PSA greatest flexibility in making rate adjustments.

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g. Current Authorized Projects & Items Under Review

The Board reviewed the following projects:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (pending Rural Development funding)
3. Painting Water Tanks

3 Closed Meeting – 2.2-3711.A.1.3.5.7

It was moved by Dr. Warren, seconded by Mr. Vaughan and carried, that the Board of Directors enter closed session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Employee Grievances

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Absent: Mr. Mathes.

Return to Regular Session

On a motion by Dr. Warren, seconded by Mr. Snead and carried, the Board returned to regular session.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Absent: Mr. Mathes.

Certification of Conformance with Virginia Freedom of Information Act

On a motion by Dr. Warren, seconded by Mr. Snead and carried, the Board of Directors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act.

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WHEREAS, the Board of Directors of the Pulaski County Public Service Authority has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Directors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Pulaski County Public Service Authority Board of Directors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Directors.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan

Voting no: none.

Not present: Mr. Mathes.

4. Approval of August 18, 2003 Minutes

On the motion of Mr. Vaughan, seconded by Mr. Snead and carried, the Board of Directors approved the minutes of the August 18, 2003 meeting.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Not present: Mr. Mathes.

5. Accounts Payable

On the motion of Mr. Vaughan, seconded by Dr. Warren and carried, the Board of Directors approved the accounts payable listing for checks numbered 973 through 1027, subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Dr. Warren, Mr. Vaughan.

Voting no: none.

Not present: Mr. Mathes.

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6. Other Matters

Mr. Coake reported plans were underway to supply water to the Stone Ridge Subdivision through the Dublin system.

Mr. Utt advised he did not have agreements for the Hidden Valley or Lee Highway Mobile Home Parks. Mr. Utt advised he would provide an update at the October Board meeting.

6. Adjournment

There being no further business to discuss, the meeting was adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, October 20, 2003 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

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H. W. Huff, Jr., Chairman

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Winston Snead, Secretary