

**AGENDA
PULASKI COUNTY
PUBLIC SERVICE AUTHORITY**

**Regular Meeting
Mon. September 8, 2003
9:00 a.m.**

FOLLOW-UP

ITEM	KEY STAFF
1. <u>Citizen Comments</u> (None)	
2. <u>Reports from the County Administrator & Staff:</u>	
a. <u>Collection Staff Activity:</u>	
1. <u>Adjustments</u> (Approved)	Ms. Sayers
2. <u>Inmate Availability Reports</u> (Reviewed)	
3. <u>Balance Due & Lien Reports</u> (Reviewed)	
4. <u>Work Order Count</u> (Reviewed)	
b. <u>Landfill Operations</u> (Approved concept of NRRRA installing a washing facility at the landfill for the cleaning of empty roll-off and compactor containers – Notify NRRRA)	Mr. Huber
c. <u>Waste Management Service Agreement</u> (Authorized negotiations with private haulers for service agreements)	Mr. Huber/ Mr. Mayberry
d. <u>Beyond the Call of Duty Awards</u> (Approved concept – Notify recognition committee to include in awards program)	Ms. Burchett
e. <u>Cell Phone Contract</u> (Ratified action by Board of Supervisors to switch from Verizon to Nextel)	
f. <u>Informational Items:</u>	
1. <u>Personnel Changes</u> (Reviewed)	

2. Rate Revisions
(Reviewed)

g. Current Authorized Projects & Items Under Review

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)

2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (pending Rural Development funding)

3. Painting Water Tanks
(Reviewed)

3. Closed Meeting - Closed Meeting -2.2-3711.A.1.3.5.7
(No action)

4. Approval of Minutes of August 18, 2003
(Approved)

Ms. Hanks

5. Accounts Payable
(Approved)

Ms. Sayers

6. Other Matters

Magnox Disposal of De-Watered Sludge

(Approved request to dispose of de-watered sludge at NRRA without the \$6.00 per ton user fee, with \$2.00 per ton user charge to apply - Notify Magnox and NRRA)

Ms. Hanks

(Staff reported plans to supply water through the Dublin system to Stone Ridge Subdivision)

7. Adjournment

September 4, 2003

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

a. Collection Staff Activity:

1. Adjustments – Adjustments totaling \$ 22,662.67- are submitted as shown on the ***enclosed***.
2. Inmate Availability Reports – Staff reports the inmate count for August provided three inmates.
3. Balance Due & Liens Reports – See ***enclosed***.
4. Work Order Count – Pickups pending: 32 brush; 15 large; 1 tire(s); 1 refrigerator(s).

b. Landfill Operations – One service the PSA does not currently offer is cleaning of empty roll-off and compactor containers prior to returning them to the customer. In reviewing our level of service as an exclusive franchisee, I am sensitive to being sure we are offering the same level of service as would be offered by private contractors. I have asked for the assistance of Joe Levine, Executive Director of the New River Resource Authority, in considering the installation of a washing facility at the landfill. He reports that other members of the Authority would like to see a facility of this type with the cost factored into the tipping fee. I will report further progress as it occurs and wanted to be sure the PSA Board was in agreement with this effort.

c. Waste Management Service Agreement – As the exclusive franchisee in handling waste generated in Pulaski County, we should establish service agreements with other private haulers to cover situations where the PSA does not provide service such as roll-off containers for construction debris. These agreements could be used to ensure the refuse is being taken to the NRRRA landfill, to establish a better relationship with private haulers, and to reinforce the existing franchise agreement with the county. Authorization to begin negotiating such service agreements is recommended.

- d. Beyond the Call of Duty Awards – In considering actions by various employees, I would like to suggest the PSA and Board of Supervisors implementation of a “Beyond the Call of Duty” award for those who have gone the extra mile. The award could be granted at the employee Christmas breakfast with nominations from fellow employees and supervisory staff.

- e. Cell Phone Contract – I would like to ask the PSA Board to ratify a county-wide switch from Verizon to Nextel as the provider of cell phone service. Nextel provided a better quality signal at a lower cost with the option of “interconnecting” with the School Board, Sheriff’s Office, Town of Pulaski and REMSI at lower rates. The system also allows for broadcast service to several users at the same time.

- f. Informational Items:
 - 1. Personnel Changes- See ***enclosed*** update from Ms. Burchett.

 - 2. Rate Revisions – ***Enclosed*** is the advertisement for modification of PSA water and sewer rates as advertised on August 31, 2003. Where there was a question, rates were listed on the high side, giving the PSA greatest flexibility in making rate adjustments.

- g. Current Authorized Projects & Items Under Review
 - 1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
 - 2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (pending Rural Development funding)
 - 3. Painting Water Tanks

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September 4, 2003

TO: PSA Board of Directors
FROM: Peter Huber, County Administrator
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. ***Enclosed*** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel:

- Employee Grievance – I would like to discuss several pending grievances by PSA employees.

PMH/gh

CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

The following motion is suggested for a closed meeting at the September 8, 2003 Public Service Authority Board of Directors meeting:

It was moved by _____, seconded by _____ and carried, that the Public Service Authority Board of Directors enter closed session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- ◆ Employee Grievance

Voting yes: _____

Voting no: _____

Abstaining: _____

Not present: _____