

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
September 9, 2002

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, September 9, 2002, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr.; J. Mack Baker; Winston Snead; and Carl Mathes. Staff members present included: County Administrator, Peter M. Huber; Assistant County Administrator, Nancy M. Burchett; and Ronnie Coake, County Engineer.

1. Public Hearing – Revision of a Schedule of Rates, Fees, and Charges for Refuse Collection for Residential and Commercial Customers:

The Board of Directors reviewed the following proposed changes in rates, fees and charges pertaining to residential refuse service and commercial refuse service for special events:

Residential Refuse Service Proposed Rate:

- ◆ Full Service Residential Customer Proposed Rate: \$13.00 per month (an increase of \$1.00 per month);
- ◆ Residential Non-User Customer Proposed Rate: \$10.00 per month (an increase of \$.75 per month);
- ◆ Residential Low-Volume/Recycler User Proposed Rate: \$7.00 per month (an increase of \$.50 per month) and

Commercial Refuse Proposed Special Events Rate:

- ◆ A Proposed Special Refuse Collection Service Rate of \$75.00 per hour per truck for Special Events where admission is charged.

Chairman Huff opened the public hearing on the above listed proposed increase in refuse collection fees for public comments.

No comments were heard; therefore, the Chairman closed the public hearing.

On the motion of Mr. Vaughan, seconded by Mr. Snead and carried, the Board of Directors approved the above changes in rates, fees and charges, as advertised, with an effective date of October 1, 2002 on the residential refuse charges, and effective immediately on the special refuse collection service rate of \$75.00 per hour per truck for special events.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.
Voting no: none.

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2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On a motion by Mr. Vaughan, seconded by Mr. Baker, and carried, the Board of Directors approved adjustments in the credit amount of \$9,860.53 per staff recommendation.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Mathes Mr. Snead and Mr. Huff.

Voting no: None.

2. Inmate Availability Report

Staff reported the inmate count for the month of August had been three inmates per day.

3. Balance Due Report

The Board reviewed and accepted the balance due report as submitted by staff. Staff was requested to confirm the balance due amount on account type 10.

4. Lien Report

The Board reviewed and accepted the lien report as prepared by staff. Said report reflected total liens in the amount of \$384,306.10.

5. Work Order Count

Staff reported that there were 9 brush pick-ups, 8 large items, 0 tire and 0 refrigerator requiring pick-up as of September 5, 2002.

b. PSA Delinquent Account Notice:

On the motion of Mr. Vaughan, seconded by Mr. Mathes and carried, the Board of Directors approved a draft letter proposed by staff to be sent to all owners of rental apartments delinquent in their payment of garbage billings.

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Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.
Voting no: none.

The Board requested staff report in the future accounts owing a large balance to the PSA, and further requested staff to obtain a legal opinion on PSA liens relating to order of pay off for a PSA lien.

c. Mobile Home Park Connection Fees:

On the motion of Mr. Vaughan, seconded by Mr. Mathes and carried, the Board of Directors authorized staff to schedule a public hearing on establishing water and sewer connection fees for mobile home parks, residential apartments, condominiums and possibly subdivisions where there will be over 20 connections being purchased in bulk, and where there is no out of pocket cash expenditures incurred by the PSA or the county. Further, the Board approved for advertising purposes a proposed connection fee of \$425.00 per household per connection for both water and sewer connection fees.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.
Voting no: none.

d. Polyester Mobile Home Park Update:

On the motion of Mr. Baker, seconded by Mr. Mathes and carried, the Board of Directors declined acceptance for funding from the Virginia Department of Health for the construction of water lines within the Polyester Mobile Home Park due to Rural Development Grant/Loan combination funding availability for both water and sewer services through the property.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.
Voting no: none.

e. Informational Items:

1. Progress Reports:

◆ NRIP Pump Station Upgrade

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The Board reviewed a copy of a progress report from Draper Aden Associates pertaining to the New River Industrial Park pump station upgrade.

j. Current Authorized Projects & Items Under Review:

The following projects were reported to be under review:

1. Cloyd's Mountain Sewer Extension by VDOT
2. New River Industrial Park Sewer Pump Station
3. Water & Sewer Extensions Preliminary Engineering Reports
4. Collier Acres Sewer Extension with Commerce Park Development
5. Gateway Mobile Home Park Water & Sewer Extension Engineering
6. Water Hydrant Flushing

3. Approval of August 19, 2002 Minutes

On the motion of Mr. Baker, seconded by Mr. Vaughan, and carried, the PSA Board of Directors approved the minutes of the August 19, 2002 meeting with one correction reflecting Chairman Huff as being present at this meeting.

Voting yes: Mr. Vaughan, Mr. Mathes, Mr. Baker, Mr. Snead and Mr. Huff.
Voting no: None.

4. Accounts Payable

On the motion of Mr. Baker, seconded by Mr. Mathes and carried, the PSA Board of Directors approved the accounts payable listing for checks numbered 8649 through 8724, subject to audit.

Voting yes: Mr. Vaughan, Mr. Mathes, Mr. Baker, Mr. Snead and Mr. Huff.
Voting no: None.

5. Other Matters:

The Board discussed the possibility of retaining an attorney for the collection of delinquent PSA utility bills. The Board requested staff to provide details regarding fee, etc. and advise the Board at their next regular meeting.

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6. Adjournment

There being no further business to discuss, the meeting was adjourned until the next regular meeting of the Pulaski County Public Service Authority Board of Directors to be held on October 15, 2002 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary