

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
January 14, 2002

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, January 14, 2002, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H.W. Huff, Jr., Chairman; Archa Vaughan, Jr.; J. Mack Baker; Winston Snead; and Carl Mathes. Staff members present included: County Administrator, Peter M. Huber; Assistant County Administrator, Nancy M. Burchett; and County Engineer, Ron Coake.

1. Citizen Comments

No citizen comments were heard at this meeting.

2. Reports from the County Administrator and Staff

a. Collection Staff Activity

1. Adjustments

On a motion by Mr. Baker, seconded by Mr. Vaughan, and carried, the Board of Directors approved adjustments in the credit amount of \$3,373.81 per staff recommendation.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Mathes and Mr. Snead.

Voting no: None

2. Inmate Availability Report

Staff reported the inmate count for the month of December had been two inmates per day.

3. Balance Due Report

The Board reviewed and accepted the balance due report as submitted by staff.

4. Lien Report

The Board reviewed and accepted the lien report as prepared by staff. Said report reflected total liens in the amount of \$347,549.99.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
January 14, 2002

5. Work Order Count

Staff reported that there were 6 brush pick-ups, 2 large items, 0 tires and 0 refrigerators requiring pick-up as of January 3, 2002.

b. 2002 Meeting Calendar:

On the motion of Mr. Mathes, seconded by Mr. Snead and carried, the Board of Directors approved the 2002 meeting calendar as recommended by staff with meetings to be held the second Monday of each month with the exception of the following dates:

August 2002 meeting to be held on August 19, 2002;
October 2002 meeting to be held on October 15, 2002; and
November 2002 meeting to be held on November 18, 2002.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.

Voting no: none.

c. Refuse Service in Alleyways:

Staff reported that alleyway refuse pickup was now being reviewed with the PSA trash truck drivers to identify the worst of the alleyways. Further, some alleyway pickup may be recommended for discontinuance if the alleyway is considered to be dangerous for the truck to go on. Staff also advised any changes in alleyway service would be reported to the Board and affected residents would be advised.

The Board expressed no objections to the alleyway discontinuance of service where appropriate and necessary to ensure safety of the truck and staff.

d. Purchase of Compactor-type Roll-off Units:

On the motion of Mr. Baker, seconded by Mr. Mathes and carried, the Board of Directors approved the purchase of a compactor-type roll-off unit at a cost of \$14,000 with said unit to be placed at Shoney's Restaurant off I-81. Further, the Board authorized staff to advertise for public hearing the establishment of the rental rate for this type of unit at \$250 per month.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
January 14, 2002

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.

Voting no: none.

e. Backflow Prevention Service:

Staff reported of routinely receiving copies of enforcement letters sent by the Health Department regarding various private water systems. Further, staff inquired as to whether or not the PSA may want to offer to operate these systems for a fee.

The Board of Directors indicated no interest at this time in operating any private water systems.

f. Pulaski County Waste Stream Projections:

The Board reviewed a letter from the New River Resource Authority requesting an assessment of any changes that may effect the waste stream in the upcoming fiscal year. Staff reported that no changes in the waste stream were anticipated and this would be the response to the New River Resource Authority.

g. Modification to PSA Approval for Disposal Permits at Landfill:

The Board approved the following modification to the approval for disposal permits policy at the landfill per staff recommendation:

All PSA customers (commercial, industrial, churches, and residential) paying a monthly fee for full refuse service for a period of at least one year will continue to be issued disposal permits providing free disposal of up to 4 tons per year when remodeling, replacing a roof, and/or building a new home. Also, residents who have purchased another home in which to live and have remodeling, additions and/or other issues to require a disposal permit will be allowed to receive this service if the homeowner has been an existing full refuse service customer for one year. Residential customers paying a non-user fee or on low volume will not be allowed to receive this service.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
January 14, 2002

Contractors building new homes either for a homeowner or as a spec. home will not be allowed to receive this service. Contractors also building new townhouses, apartments (industrial or commercial) will not be allowed to receive this service. An exception would be if the homeowner is building a new home and has had an existing full service refuse account for a period of one year.

h. Bill Relief:

Staff discussed with the Board a recent request from Congressman Boucher's Office for some utility bill relief for a disabled individual. The Board reviewed information regarding the county's current property tax relief program.

The Board requested staff to poll other localities and authorities on policies they may presently have on utility bill relief.

i. Mannuel Sessoms Billing:

The Board agreed to not bill Mannuel Sessoms for non-user water fees until the October 2002 date. This date being the date all residents are assessed a water non-user fee in the Riverbend Subdivision.

j. Minor Delinquencies:

On the motion of Mr. Baker, seconded by Mr. Mathes and carried, the Board of Directors approved the following policy regarding minor delinquencies and the restoration of water service by the PSA:

Where a relatively small amount of money is owed on a delinquent account, and payment is promised, continuation or restoration of water service may occur based on the following guidelines:

1. Less than \$25 remains to be paid;
2. Payment of both delinquent and current charges is promised within 10 days;
3. Customer signs a statement acknowledging that service will be terminated if promised payment is not made; and
4. Account has not been terminated for a delinquent amount in the past year.

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
January 14, 2002

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.

Voting no: none.

k. Information Items:

1. PFRWTA Minutes & Executive Director's Report

The Board reviewed the above noted reports from the Peppers Ferry Regional Wastewater Treatment Authority.

2. Revised Financial Summary

The Board reviewed revised financial reports as provided by staff. Staff was requested to confirm the expenditure and projection amounts on the Debt Service Department and provide updated reports at the next meeting.

3. Analysis of Delinquent Payments:

The Board reviewed an analysis of the balance due reports for the past year. A copy of analysis shall be filed with the records of this meeting.

4. Workmen's Compensation Claim:

Staff advised the Board of a recent worker's compensation claim denied by VML by employee Cory Resnick.

f. Current Authorized Projects & Items Under Review:

The following projects were reported to be under review:

1. Cloyd's Mountain Sewer Extension by VDOT
2. New River Industrial Park Sewer Pump Station
3. Rolling Hills, Orchard Hills and Vista Sewer
4. Collier Acres Sewer Extension with Commerce Park Development
5. Engineering for Mobile Home Park Water & Sewer Extensions

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES
January 14, 2002

3. Approval of December 10, 2001 Minutes

On the motion of Mr. Mathes, seconded by Mr. Baker, and carried, the PSA Board of Directors approved the minutes of the December 10, 2001 meeting as presented by staff.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker and Mr. Snead.
Voting no: None.

4. Accounts Payable

On the motion of Mr. Baker, seconded by Mr. Mathes and carried, the PSA Board of Directors approved the accounts payable listing for checks numbered 7976-8059, subject to audit.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker and Mr. Snead.
Voting no: None.

5. Other Matters:

County Administrator Peter Huber recommended contacting Goodwill Industries to determine their interest in placing a goodwill drop center at the current three PSA drop off centers. Mr. Huber advised this would provide an additional service to the citizens and could reduce the waste stream.

The Board expressed no objections to staff pursuing the above placement of goodwill drop centers at the PSA drop off centers.

6. Adjournment

There being no further business to discuss, the meeting was adjourned until the next regular meeting of the Pulaski County Public Service Authority Board of Directors to be held on February 11, 2002 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H.W. Huff, Chairman

J. Mack Baker, Secretary