

**AGENDA
PULASKI COUNTY
PUBLIC SERVICE AUTHORITY**

**Regular Meeting
Mon., September 9, 2002
9:00 a.m.**

FOLLOW UP

ITEM

1. Public Hearing - Revision of a Schedule of Rates, Fees, and Charges for Refuse Collection for Residential and Commercial Customers
(Approved rate increase as advertised (residential full service customer \$13.00 per month; residential non-user customer rate \$10.00 per month; residential low-volume/recycler user rate \$7.00 per month effective immediately; and special refuse collection rate of \$75.00 per hour per truck for special events where admission is charged effective immediately); notify Town of Pulaski and PSA billing staff; revise PSA refuse brochure; and place message on customer bills)
Ms. Burchett/
Ms. Sayers
2. Reports from the County Administrator & Staff:
 - a. Collection Staff Activity:
 1. Adjustments
 2. Inmate Availability Reports
 3. Balance Due Report
 4. Lien Report
 5. Work Order Count
(Approved adjustments in credit amount of \$9,860.53; staff requested to advise regarding decrease on the balance due report for account type 10, and reviewed all others as listed) Ms. Sayers
 - b. PSA Delinquent Account Notice
(Approved draft letter as submitted by staff; proceed in sending letter to appropriate delinquent accounts; staff requested to report to Board accounts owing a large balance, and requested a legal opinion on PSA liens relating to order of pay off)
Ms. Sayers/ Mr. McCarthy
 - c. Mobile Home Park Connection Fees
(Authorized staff to schedule a public hearing on establishing water and sewer connection fees for mobile home parks, residential apartments, condominiums and possibly subdivisions where over 20 connections are being purchased in bulk and where there is no out of pocket cash expenditures incurred by the PSA or the county. Staff to adver-

tise proposed fee of \$425 per household per connection for both water and sewer; place public hearing advertisement as soon as possible; notify Mike Boyer, Jim Whited & Dan Sumner)

Ms. Burchett/
Mr. Huber

d. Polyester Mobile Home Park Update

(Approved declining offering from Health Department for funding the construction of water lines within the Polyester Mobile Home Park due to Rural Development Grant/Loan combination funding for both water and sewer services through property; advise Health Department of action)

Ms. Hanks

e. Informational Items:

1. Progress Reports:

- ◆ NRIP Pump Station Upgrade
(Reviewed progress report)

f. Current Authorized Projects & Items Under Review

1. Cloyd's Mountain Sewer Extension by VDOT
2. New River Industrial Park Water and Sewer Extension
3. Water & Sewer Extensions Preliminary Engineering Reports
4. Collier Acres Sewer Extension with Commerce Park Development
5. Gateway Mobile Home Park Water & Sewer Extension Engineering
6. Water Hydrant Flushing
(Reviewed all listed)

3. Approval of August 19, 2002 Minutes

(Approved minutes with correction to Chairman Huff's presence at meeting)

Ms. Hanks

4. Accounts Payable

(Approved subject to audit)

Ms. Sayers

5. Other Matters

(Discussed retaining an attorney for the collection of delinquent PSA utility bills; staff to provide details regarding fee, etc.; place on PSA agenda for October meeting)

Mr. Huber/
Ms. Hanks

6. Adjournment

September 5, 2002

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

- a. Collection Staff Activity:
1. Adjustments – Adjustments totaling \$ 9,860.53cr are submitted as shown on the ***enclosed***.
 2. Inmate Availability Reports – Staff reports the inmate count for August provided three inmates per day.
 3. Balance Due Report – See ***enclosed***.
 4. Lien Report – See ***enclosed***.
 5. Work Order Count – 9 brush; 8 large item; 0 tire; 0 refrigerator.
- b. PSA Delinquent Account Notice – ***Enclosed*** is a collection letter proposed to be sent to all owners of rental apartments delinquent in their payment of garbage bills. I recommend PSA approval for turning over delinquent rental property owners to Sam Campbell for collection of payments due under the same terms as is being done by the Board of Supervisors for delinquent taxes.
- c. Mobile Home Park Connection Fees – I would like to recommend a combined connection fee of \$400 per household where over 20 connections are being purchased in bulk and where the PSA has no out of pocket cash expenditures. Application of this policy would pertain to the connection of mobile home parks as well as residential apartments, condominium and possibly subdivisions.
- d. Polyester Mobile Home Park Update - ***Enclosed*** is a letter offering Health Department Funding for the construction of water lines within the Polyester Mobile Home Park. I recommend declining this offer in favor of the Rural Development Grant/Loan combination for both water and sewer services through this property.
- e. Informational Items:
- Progress Reports - NRIP Pump Station Upgrade - ***Enclosed*** is a progress report on this project.

- f. Current Authorized Projects & Items Under Review
 - 1. Cloyd's Mountain Sewer Extension by VDOT
 - 2. New River Industrial Park Water and Sewer Extension
 - 3. Water & Sewer Extensions Preliminary Engineering Reports
 - 4. Collier Acres Sewer Extension with Commerce Park Development
 - 5. Gateway Mobile Home Park Water & Sewer Extension Engineering
 - 6. Water Hydrant Flushing