

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES July 9, 2001

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, July 9, 2001, 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H.W. Huff, Jr., Chairman; Archa Vaughan, Jr.; J. Mack Baker; Winston Snead; and Carl Mathes. Staff members present included: County Administrator, Peter M. Huber; County Engineer, Ron Coake; and Assistant County Administrator, Nancy M. Burchett.

1. Public Hearing – Revision of Rates, Fees and Charges for Special Refuse Collection for Commercial Customers

The Board reviewed the advertisement for the above noted public hearing.

Chairman Huff opened the public hearing for comments.

No comments were heard; therefore, the Chairman closed the public hearing on this matter.

On the motion of Mr. Baker, seconded by Mr. Mathes and carried, the Board of Directors approved the following revision of rates for special refuse collection services for commercial customers of the Public Service Authority as advertised:

COMMERCIAL REFUSE: Use of PSA Boom Truck for Special Refuse Services: Rate shall be \$60.00 per truckload. This rate and service shall apply to commercial or industrial customers desiring collection of trash over and above the normal amounts that exceed capacity of the containers used by the business or industry. This service shall include the loading of the truck and disposal of the material at the landfill facility. The \$60.00 fee does not include current landfill tipping fees charged by the New River Resource Authority. In addition, the type and volume of material collected must be acceptable to the Pulaski County Public Service Authority and the New River Resource Authority.

The above rate shall be effective immediately for this service.

Voting yes: Mr. Baker, Mr. Snead, Mr. Mathes, Mr. Vaughan and Mr. Huff.

Voting no: none.

1a. Citizen Comments

Mr. Tobias Mays, a resident of Draper, expressed concerns regarding his recent billing for residential refuse service. He advised he had no trash, did not eat at home to generate trash, and would not be paying the garbage bill. He also advised he would be contacting Channel 10 News regarding this matter.

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Staff advised Mr. Mays that all residents are required to pay a garbage fee and that a reduced or non-user rate was available to him.

2. Reports from the County Administrator and Staff

a. Collection Staff Activity

1. Adjustments

On a motion by Mr. Vaughan, seconded by Mr. Baker, and carried, the Board of Directors approved adjustments in the amount of \$12,477.95.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Mathes and Mr. Snead.

Voting no: None

2. Inmate Availability Report

Staff reported the inmate count for the month of June had been two inmates per day.

3. Balance Due Report

The Board reviewed the balance due report as submitted by staff.

4. Lien Report

The Board reviewed the lien report as prepared by staff. Said report reflected total liens in the amount of \$375,830.02.

5. Work Order Count

Staff reported that there were 16 brush pick-ups, 24 large items, 0 tires and 5 refrigerators requiring pick-up as of July 5, 2001.

6. Refuse Committee Reports

No refuse committee reports were provided at this meeting.

7. PSA Billing Staff Meeting Minutes

No PSA billing staff minutes were provided at this meeting.

b. Implementation of VML Safety Recommendations

The Board reviewed with staff a letter from the VML Insurance Programs, Senior Safety Consultant, Rick Post, pertaining to the high incidence of workers' compensation accidents in the last six months within the PSA refuse department. Said recommendations included the elimination of the "Leave Early" practice, safety training, establish a weight limit of 50 to 75 pounds for the trash container to be picked up at an employee and establishment of a policy requiring employees to wear long pants as the minimal personal protective equipment standard.

Staff noted the safety training had already been implemented.

The Board approved staff recommendations relating to the above matter as follows: limit the "early release" time to one hour; implement a policy limiting the weight limit of the trash containers to be 75 pounds and implement a policy requiring refuse employees to wear long pants for safety purposes.

c. Citizen Request for Replacement of Garbage Can

Staff reported that the PSA crew had removed a 55-gallon drum from the property of Mr. James Odell. Further, Mr. Odell had requested that the container be replaced.

The Board approved staff working with Mr. Odell to replace the container with a similar container; however, customer should be made aware that the 55-gallon drum is not authorized or acceptable to the PSA as a trash container.

d. Survey Results:

1. Highland Park – County Administrator, Peter Huber, reported that about 250 surveys had been sent out, with approximately 170 having been returned. The results of the surveys returned were 60% for the sewer service and 40% against. Mr. Huber advised that staff planned to go door to door in the near future to attempt to get additional surveys returned.

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2. Dunkards Bottom – Staff reported a community meeting was scheduled for Thursday, July 12, 2001 at 7 p.m. in Rooker Hall at New River Community College with residents of Dunkards Bottom. Further, the results of this meeting would be reported at the next meeting of the Board of Directors.
3. Rolling Hills/Vista Subdivision – Staff reported a community meeting for this area is also being scheduled.

e. Scheduling of Briefing by Pepper's Ferry Regional Wastewater Treatment Authority

The Board agreed to have a presentation by Pepper's Ferry Regional Wastewater Treatment Authority regarding the proposed revision of fee schedule from a capacity based system to a usage system for the end of July, 2001 or for the August meeting of the Board of Directors. Meeting date contingent upon when a decision had to be made pertaining to the proposed fee schedule change. Staff was requested to advise the Board of Directors as soon as the meeting date had been confirmed.

f. Clarification of Garbage Pickup Service Frequency

The Board clarified and confirmed the following policy regarding garbage pickup service for commercial garbage customers:

A \$20.00 monthly fee shall be charged for two garbage cans full of trash to be picked up once per week. Any additional containers shall be charged an additional rate of \$2.00 each.

g. Waste Management to Implement Trash Management Program for Radio Shack

The Board expressed no objections to Waste Management Inc. managing the trash collection program for Radio Shack per information provided by staff and Radio Shack.

h. Little Wytheville Dumpster

The Board reviewed several citizens' complaints regarding the dumpster located in the Little Wytheville area of Draper. Staff reported a community meeting is currently being scheduled to discuss garbage service to this community and that the area around the dumpster is scheduled to be cleaned up. Staff was requested to report back to the Board the results of the community meeting once it had been held.

i. Rescheduling of August Board Meeting

The Board agreed to reschedule the August Board of Directors meeting to either the last week of July 2001 or for August 20, 2001, contingent upon the date preferred by the Pepper's Ferry Regional Wastewater Treatment Authority officials.

j. Water & Sewer Service to Riverbend Mobile Home Park

The Board authorized the County Engineer, Ronnie Coake, to review and determine specific cost estimates for water and sewer service to Riverbend Mobile Home Park.

k. Information Items:

1. Current Authorized Projects & Items Under Review

The following projects were reported to be under review:

- a. Cloyd's Mountain Sewer Extension by VDOT
- b. New River Industrial Park Water and Sewer Extension
- c. Water and Sewer Extensions Preliminary Engineering Reports
- d. Landings Limited Partnership Water Extension
- e. Collier Acres Sewer Extension with Commerce Park Development
- f. Gateway Mobile Home Park Water and Sewer Extension Engineering

3. Approval of June 11, 2001 Minutes

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the PSA Board of Directors approved the minutes of the June 11, 2001 meeting as presented.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker and Mr. Snead.
Voting no: None.

4. Accounts Payable

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the PSA Board of Directors approved the accounts payable listing for checks numbered 7480 through 7542, subject to audit.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker and Mr. Snead.
Voting no: None.

5. Other Matters

- PSA Collections Point for the Dublin area

Staff discussed the possible need for a payment collection center in the Dublin area with the Town of Dublin no longer accepting PSA payments at the Dublin Town Hall. The Board expressed no objections to the discontinuance of the drop box at the Dublin Town Hall since these payments could not be posted immediately to the customers account. Staff advised additional options would be reviewed in the future regarding this matter.

- Timberlane Subdivision Water Quality

The Board reviewed a letter from the Department of Health relating to a complaint received regarding the water quality in the Timberlane Subdivision in the Fairlawn area. Further, staff reported that the blow off value recommended by the Health Department had been installed and plans were to replace the existing lines with a non-galvanized 4 to 6 inch line in the future with the PSA staff installing said line.

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- Eagleview Mobile Home Park

Staff reported of the need for water and sewer service to the Eagleview Mobile Home Park. Further, staff advised that funding for the water had been approved through the Health Department; however, this funding had been declined due to a lower financing rate for both water and sewer being available with Rural Development. Staff was requested to place this matter on a future agenda once the costs of providing this service had been determined.

6. Adjournment

There being no further business to discuss, the meeting was adjourned until the next regular meeting of the Pulaski County Public Service Authority Board of Directors to be held either the last week of July 2001 or on August 20, 2001 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H.W. Huff, Chairman

J. Mack Baker, Secretary