

## PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES MARCH 12, 2001

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, March 12, 2001, 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H.W. Huff, Jr., Chairman; Archa Vaughan, Jr.; J. Mack Baker; and Carl Mathes. Absent: Winston Snead. Staff members present included: County Administrator, Peter Huber; County Engineer, Ron Coake; and Refuse Department Supervisor, Kenny Stoots.

### 1. Citizen Comments

No citizen comments were heard.

### 2. Reports from the County Administrator and Staff

#### a. Case Knife Road Water Extension

Staff reported that the Town of Pulaski was willing to extend the construction contract for water service to 13 houses located near the Case Knife water tank at a minimum water service rate of \$34.07 per month. Mr. Jerry Moore described the need by area residents for the water noting that several residents were having to carry their water. The PSA Board concurred with conducting a citizen survey to confirm the willingness of area residents to pay the minimum monthly fee of \$34.07.

#### b. Collection Staff Activity

##### 1. Adjustments

On a motion by Mr. Vaughan, seconded by Mr. Baker, and carried, the Board of Directors approved adjustment in a credit amount of \$3,152.83.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Mathes.

Voting no: None

Absent: Mr. Snead.

##### 2. Inmate Availability Report

The Board reviewed the inmate availability report, which reported that two inmates had been provided regularly over the past month by the Regional Jail for the refuse department.

##### 3. Balance Due Report

The Board reviewed the balance due report as submitted by staff.

4. Lien Report

The Board reviewed the lien report as prepared by staff. Said report reflected total liens the amount of \$346,038.06.

5. Work Order Count

Staff reported that there were 0 brush pick-ups, 1 large item, 0 tires and 1 refrigerator requiring pick-up as of March 8, 2001.

6. Refuse Committee Reports

No refuse committee reports were provided at this meeting.

7. PSA Billing Staff Meeting Minutes

No PSA billing staff minutes were provided at this meeting.

c. PSA Collections at Dublin Town Center

Staff advised that the proposal for payment of PSA of \$1 per count had been forwarded to the Town of Dublin but that no response had been received to date.

d. Drop Center Servicing Request for Proposals

Proposals were received from Mr. Rodney Gravley, Gem City Iron & Metal and the Montgomery County Solid Waste Authority. Those proposals were reviewed as summarized in the Board packet.

On a motion by Mr. Mathes, seconded by Mr. Vaughan, the PSA Board awarded the contract for the removal of white goods and scrap metals to Gem City Iron & Metal.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Mathes.

Voting no: None.

Absent: Mr. Snead.

In taking this action, the PSA Board noted the need to encourage competition between proposers and expressed their regret in not being able to award a portion of this contract to Mr. Gravley due to the lack of insurance coverage. It was noted that should this situation change, the PSA Board would review the overall arrangements.

The Board also reviewed the draft operations and staffing plans for the Dublin and Pulaski drop centers requesting that staff carefully evaluate the financial commitment required for the operation of these centers, encouraging use of county vehicles to transport materials from the centers as a cost savings measure, and concurred with acceptance of items from Dublin garbage customers.

e. Garbage Truck Strobes

On a motion by Mr. Baker, seconded by Mr. Mathes, the Board approved the purchase of strobe lights for the garbage trucks at a cost of \$350 per vehicle for each of 8 trucks conditional on the ability of the PSA to lawfully use the strobe lights on a routine basis while picking up refuse.

f. Personnel Changes

The Board reviewed recent personnel changes as contained in the Board packet.

g. Informational Items

1. Pinecrest Subdivision Sewer

The PSA acknowledged the commitment by Mr. Coake for the PSA to operate water and sewer lines as installed to PSA specifications.

2. Sale or Lease of Capacity in Radford Pump Station

After a discussion of this matter by the PSA Board, staff was directed to finalize plans for the sale or lease of capacity in the Radford pump station, the cost of which is to be based on the original investment plus inflation plus debt service paid by the PSA over the past two years with the specific amount to be ratified by the Board at the April meeting.

3. Polyester Mobile Home Park Connection Fees

The PSA Board reviewed the proposal from Mr. Whited and questioned the \$9,000 credit included in his calculations. Staff was required to clarify the matter with Mr. Whited.

4. PSA Expenditure Summary

The PSA Board acknowledged receipt of the expenditure summary and directed staff to evaluate the appropriateness of the current charges for emptying of roll-off containers.

5. Report on PSA Water Rates

Staff reported the Board of Supervisors interest in calculating the amount of rate increase necessary to accommodate a uniform water and sewer rate.

6. Pepper's Ferry Authority Report

Staff reported continued review and analysis of the pooling of treatment capacity noting that the Board of Supervisors suggests consideration to procuring an independent evaluation of the matter.

7. PCSA Report

In the absence of Mr. Snead, Mr. Coake described increasingly stringent certification requirements for utility workers installing or repairing utility lines in VDOT right-of-way. He noted that a soil and erosion control certification was now being required and that the PCSA staff had not been certified.

On a motion by Mr. Mathes, seconded by Mr. Vaughan, the PSA agreed to provide required assistance from Public Service Authority staff certified in erosion and sedimentation control, pending interference with PSA operations.

8. County Health Insurance Rates

Mr. Huber described plans by the Board of Supervisors, School Board and Town of Pulaski to solicit alternatives to anticipated 52% increase in insurance coverage costs. It was recommended the use of a dual network coverage procured through the New River Valley Health Insurance Coalition be tentatively accepted by the PSA by an additional coverage cost of approximately 8% (6% for health insurance and an additional 2% for dental coverage). It was understood that the use of a dual network may require employees to select one network as a family unit.

h. Current Authorized Projects and Items Under Review

The following projects were reported to be under review:

1. Cloyd's Mountain Sewer Extension by VDOT
2. New River Industrial Park Water and Sewer Extension
3. Water and sewer Extensions Preliminary Engineering Reports
4. Landings Limited Partnership Water Extension
5. Collier Acres Sewer Extension with commerce Park Development
6. Case Knife Road water Extension Study
7. Gateway Mobile Home Park Water and Sewer Extension Engineering

3. Approval of February 12, 2001 Minutes

On a motion by Mr. Baker, seconded by Mr. Mathes and carried, the PSA Board of Directors approved the minutes of the February 12, 2001 meeting as presented.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker.

Voting no: None.

Absent: Mr. Snead.

4. Accounts Payable

On a motion by Mr. Vaughan, seconded by Mr. Baker and carried, the PSA Board of Directors approved the accounts payable listing for checks numbered 7038 through 7109, subject to audit.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Mathes, Mr. Baker.

Voting no: None.

Absent : Mr. Snead.

5. Other Matters

- a. Bella Vista Water Tank Painting – Mr. Coake reported that he was procuring bids for painting of the Bella Vista water tank.
- b. Procurement of Banking Services – Mr. Huber reported that Ms. Burchett was procuring banking services.

6. Adjournment

There being no further business to discuss, the meeting was adjourned until the next regular meeting of the Pulaski County Public Service Authority Board of

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Directors to be held on Monday, April 9, 2001, 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

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H.W. Huff, Chairman

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J. Mack Baker, Secretary