

FOLLOW UP

ITEM

1. Public Hearing – Revision of Rates, Fees and Charges
For Special Refuse Collection for Commercial Customers
(No comments heard; approved revision of rates as advertised;
notify PSA billing staff implement immediately) Ms. Burchett

(Comments heard from Tobias Mays of Draper regarding
mandatory garbage billing; staff to reduce to non-user rate
but continue to bill; advise PSA billing staff) Ms. Burchett
2. Reports from the County Administrator & Staff:
 - a. Collection Staff Activity:
 1. Adjustments
 2. Inmate Availability Reports
 3. Balance Due Report
 4. Lien Report
 5. Work Order Count
 6. Refuse Committee Reports
 7. PSA Billing Staff Meeting Minutes
(Approved adjustments of \$12,477.95; reviewed
all as listed) Ms. Sayers
 - b. Implementation of VML Safety Recommendations
(Agreed with implementation per staff recommendations to
limit early release time to one hour; adoption of 75 lbs
weight limit; and adopted written policy requiring
refuse employees to wear long pants; proceed with
implementation of recommendations) Mr. Huber/
Mr. Mayberry
 - c. Citizen Request for Replacement of Garbage Can
(Approved replacement per staff recommendation;
notify customer and replace can) Mr. Mayberry
 - d. Survey Results:
 1. Highland Park
(Reported a number of surveys had not been
returned; present results 60% for and 40%
against; staff to proceed in going door to door
to obtain additional surveys; place on future
PSA agenda as additional surveys have been
returned and results are available) Mr. Huber
Ms. Hanks

2. Dunkards Bottom
(Reported a community meeting scheduled for July 12, 2001 at 7 p.m. at NRCC; place outcome of meeting on next PSA agenda) Ms. Hanks
 3. Rolling Hills/Vista Subdivision
(Reported of community meeting to be held; place outcome of meeting on next PSA agenda) Mr. Huber/
Ms. Hanks
- e. Scheduling of Briefing by Pepper's Ferry Regional Wastewater Treatment Authority
(Approved scheduling for next PSA meeting either last week of July 2001 or August 20, 2001; advise PSA as soon as possible of meeting date) Mr. Huber/
Ms. Hanks
- f. Clarification of Garbage Pickup Service Frequency
(Confirmed policy of commercial garbage pickup service to be weekly for two garbage cans full of trash at the rate of \$20.00 per month; advise customer questioning frequency; advise PSA billing staff) Mr. Mayberry
Ms. Burchett
- g. Waste Management to Implement Trash Collection Program in Pulaski County
(Approved management of trash collection program for Radio Shack only by Waste Management; advise Radio Shack and/or Waste Management of no objections by PSA Board of Directors) Mr. Mayberry
- h. Little Wytheville Dumpster
(Reviewed complaints; staff reported a community meeting to be planned to discuss with residents; place on future PSA agenda once results of meeting is known) Mr. Huber/
Ms. Hanks
- i. Rescheduling of August Board Meeting
(Authorized staff to reschedule next meeting to either last week in July or for August 20, 2001; advise as soon as date is know) Mr. Huber/
Ms. Hanks

- j. Water & Sewer Service to Riverbend Mobile Home Park
(Authorized county engineer to review to determine specific cost of water and sewer service to Park; place on future PSA agenda once cost estimates are available) Mr. Coake/
Ms. Hanks
- k. Informational Items:
1. Current Authorized Projects & Items Under Review
 - a. Cloyd's Mountain Sewer Extension by VDOT
 - b. New River Industrial Park Water and Sewer Extension
 - c. Water & Sewer Extensions Preliminary Engineering Reports
 - d. Landings Limited Partnership Water Extension
 - e. Collier Acres Sewer Extension with Commerce Park Development
 - f. Gateway Mobile Home Park Water & Sewer Extension Engineering
(Reviewed all listed)
3. Approval of June 11, 2001 Minutes
(Approved as presented) Ms. Hanks
4. Accounts Payable
(Approved subject to audit) Ms. Sayers
5. Other Matters
- PSA Collections Point for Dublin area
(Discussed need for a payment collections point in the Dublin area; authorized discontinuance of drop box collections at Dublin Town Center; staff to continue to review options; advise Town of drop box discontinuance) Mr. Huber/
Ms. Burchett
 - Timberlane Subdivision Water Quality
(Reviewed letter from Health Department; staff reported blow off valve had been installed and plans were to replace the existing lines with a non-galvanized 4 to 6 inch line in the future with the PSA staff to install line)
 - Eagleview Mobile Home Park
(Staff reported of need for water and sewer service; advised funding available for water through Health Department; however, this funding had been declined due to lower financing rate for both water and sewer with Rural Development; place on future PSA agenda once costs of service to customers are known) Ms. Hanks

- Hidden Valley Campground
(Advised of request received for water and sewer service;
staff to visit campground this week; provide additional
information as obtained and place on future PSA agenda)

Mr. Huber/
Ms. Hanks

6. Adjournment

July 12, 2001

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

- a. Collection Staff Activity:
1. Adjustments – Adjustments totaling \$12,477.95 are submitted as shown on the **enclosed**.
 2. Inmate Availability Reports – Staff reports the inmate count for May provided two inmates per day.
 3. Balance Due Report – See **enclosed**,
 4. Lien Report – See **enclosed**.
 5. Work Order Count –16 brush; 24 large; 0 tires; 5 refrigerators.
 6. Refuse Committee Reports – See **enclosed**, if any.
 7. PSA Billing Staff Meeting Minutes- See **enclosed** minutes, if any.
- b. Implementation of VML Safety Recommendations – The PSA refuse department has experienced an unusually high incidence of workers' compensation accidents in the past six months. Weekly safety meetings have been instituted. **Enclosed** are the recommendations by VML's Senior Safety Consultant, Mr. Rick Post. With regard to the elimination of the "Leave Early" practice, I recommend limiting early release time to one hour rather than eliminating it in order to prevent reoccurrence of problems early release was designed to prevent (loitering in convenience stores). Safety training has been implemented. Adoption of the 75 lbs weight limit is recommended and the policy regarding wearing long pants has been an ongoing practice but may not be stated in written form.
- c. Citizen Request for Replacement of Garbage Can – **Enclosed** is a copy of a citizen complaint from Mr. James Odell regarding replacement of a trash can. Mr. Mayberry advised the PSA crew did remove a 55-gallon drum for the location. He recommends the Board authorize replacement of the container with something similar. Mr. Mayberry advises he will work with the customer to ensure that they are aware that this size container is not authorized, but replace it with something similar if they insist.

- d. Survey Results:
1. Highland Park – Updated survey results will be provided at the meeting
 2. Dunkards Bottom – A community meeting is scheduled for Thursday, July 12 at 7:00 p.m. in Rooker Hall at New River Community College. A report of citizen response will be provided at the PSA meeting.
 3. Rolling Hills/Vista Subdivision - A community meeting is being scheduled. A report of citizen response will be provided at the PSA meeting
- e. Scheduling of Briefing by Pepper's Ferry Regional Wastewater Treatment Authority – Revision of the current fee schedule from a capacity based system to a usage based system is being considered. Peppers Ferry Board members would like to present the proposed changes to the PSA. Due to the complexity of the issues, scheduling of a special meeting is recommended.
- f. Clarification of Garbage Pickup Service Frequency – At the request of a citizen question regarding the commercial garbage rates, staff determined that there was ambiguity in the minutes regarding the level of service rendered for the established \$20.00 per month commercial service. This customer was under the impression garbage would be picked up three times per week for \$20.00 per month. The staff consensus is that the \$20 fee is for one pick up each week of two garbage cans full of trash. The fee schedule specifies that additional containers are at the rate of \$2.00 each. However, the rate structure does not state how often or how many containers will be emptied each week for the \$20 monthly fee and it would be helpful for the PSA to confirm in its minutes the level of service to be rendered.
- g. Waste Management to Implement Trash Management Program for Radio Shack – We have received the enclosed statement from Radio Shack regarding trash management program with Waste Management. I hope to have additional details at the meeting.
- h. Little Wytheville Dumpster – Enclosed are copies of citizen complaints regarding this matter. The area is being cleaned up and a community meeting is being scheduled to discuss future garbage service to the community.
- i. Rescheduling of August Board Meeting – The August Board meeting conflicts with the Virginia Local Government Officials annual conference in Charlottesville. Ms. Burchett and I normally attend with several constitutional officers. In order to provide full staff support at the PSA meeting, it is suggested that the PSA consider meeting on Monday, August 20.
- j. Water & Sewer Service to Riverbend Mobile Home Park- The new owners of the Riverbend Mobile Home Park have requested consideration of PSA installation of water and sewer lines. Staff recommends review of the matter by Mr. Coake to determine specific cost of the service.

k. Informational Items:

1. Current Authorized Projects & Items Under Review

- a. Cloyd's Mountain Sewer Extension by VDOT
- b. New River Industrial Park Water and Sewer Extension
- c. Water & Sewer Extensions Preliminary Engineering Reports
- d. Landings Limited Partnership Water Extension
- e. Collier Acres Sewer Extension with Commerce Park Development
- f. Gateway Mobile Home Park Water & Sewer Extension Engineering

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