

**AGENDA  
PULASKI COUNTY  
PUBLIC SERVICE AUTHORITY**

**Regular Meeting  
March 12, 2001  
9:00 a.m.**

ITEM	FOLLOW UP ACTION
1. <u>Citizen Comments</u>	
2. <u>Reports from the County Administrator &amp; Staff:</u>	
a. <u>Case Knife Road Water Extension</u> (Board authorized staff conducting a citizen survey to confirm the willingness of area residents to pay the minimum monthly fee of \$34.07)	Ms. Safewright
b. <u>Collection Staff Activity:</u>	
1. <u>Adjustments</u> (Approved)	Ms. Sayers
2. <u>Inmate Availability Reports</u>	
3. <u>Balance Due Report</u>	
4. <u>Lien Report</u>	
5. <u>Work Order Count</u>	
6. <u>Refuse Committee Reports</u>	
7. <u>PSA Billing Staff Meeting Minutes</u> (Reviewed)	
c. <u>PSA Collections at Dublin Town Center</u> (Staff advised proposal had been sent to Dublin, but no response received a this time – Place update on April agenda)	Ms. Hanks
d. <u>Drop Center Servicing Request for Proposals</u> (Approved awarding contact to Gem City Iron & Metal – Advise Ms. Gravley of Board's regret in not being able to award a portion of the contract to Mr. Gravley, due to lack of insurance coverage – Staff to carefully evaluate financial commitment required for the operation of Dublin and Pulaski drop centers, encourage use of county vehicles to transport materials from the centers as a cost savings measure, and concurred with acceptance from Dublin garbage customers)	Mr. Huber  Mr. Mayberry
e. <u>Garbage Truck Strobes</u> (Approved purchase of strobe lights for garbage trucks at a cost of \$350 per vehicle for each of the 8 trucks, conditional on the PSA to lawfully use the strobe lights on a routine basis while picking up refuse)	Mr. Mayberry

f. Personnel Changes  
(Reviewed)

g. Informational Items:

1. Pinecrest Subdivision Sewer  
(Reviewed and acknowledged receipt of a commitment from county engineer for the PSA to operate water and sewer lines as installed to PSA specifications)
2. Sale or Lease of Capacity in Radford Pump station  
(Staff to finalize plans for the sale or lease of capacity in the Radford pump station, the cost of which is to be based on the original investment, plus inflation, plus debt service paid by the PSA over the past two years, with specific amount to be ratified by the PSA Board at its April meeting – Place ratification on April agenda) Mr. Huber  
Ms. Hanks
3. Polyester Mobile Home Park Connection Fees  
(Reviewed Mr. White's proposal - Staff to clarify the \$9,000 credit included in calculations) Mr. Coake
4. PSA Expenditures Summary  
(Reviewed – Staff to evaluate the appropriateness of the current charges for emptying roll-off containers) Mr. Mayberry
5. Report on PSA Water Rates  
(Reported)
6. Pepper's Ferry Authority Report  
(Reviewed)
7. PCSA Report  
(Approved using PSA staff to assist in installing or repairing utility lines in VDOT right-of-way, subject to no interference with PSA operations)
8. County Health Insurance Rates  
(Reviewed)

h. Current Authorized Projects & Items Under Review:

1. Cloyd's Mountain Sewer Extension by VDOT
2. New River Industrial Park Water and Sewer Extension
3. Water & Sewer Extensions Preliminary Engineering Reports
4. Landings Limited Partnership Water Extension
5. Collier Acres Sewer Extension with Commerce Park Development
6. Case Knife Road Water Extension Study
7. Gateway Mobile Home Park Water & Sewer Extension Engineering  
(Reviewed)

3. Approval of February 12, 2001 Minutes  
(Approved) Ms. Hanks

4. Accounts Payable  
(Approved) Ms. Hanks

5. Other Matters

Bella Vista Water Tank Painting  
(Staff reported procurement of bids for painting of tank was underway)

Procurement of Banking Services  
(Staff reported procurement of banking services is underway)

6. Adjournment

March 8, 2001

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

- a. Case Knife Road Water Extension – ***Enclosed*** is a calculation indicating the cost of extending water service to 13 households not currently served by the town would result in a minimum water bill of \$34.07 per month. The Town of Pulaski is offering to extend their current construction contract to include this work, waive the cost of a master meter, possibly read the meters on behalf of the PSA and to sell the PSA water at the bulk rate. Staff recommends survey residents to determine their interest in receiving service based on this rate.
- b. Collection Staff Activity:
  1. Adjustments – Adjustments totaling \$3,152.83 cr. are submitted as shown on the ***enclosed***.
  2. Inmate Availability Reports – Staff reports the inmate count for February provided for 2 inmates per day.
  3. Balance Due Report – See ***enclosed***,
  4. Lien Report – See ***enclosed***.
  5. Work Order Count – 0 brush; 1 large; 0 tires; 1 refrigerator.
  6. Refuse Committee Reports – See ***enclosed***, if any.
  7. PSA Billing Staff Meeting Minutes- See ***enclosed*** minutes, if any.
- c. PSA Collections at Dublin Town Center – The proposal for payment by the PSA of \$1 per account collected has been forwarded to the Town of Dublin.
- d. Drop Center Servicing Request for Proposals – Proposals were received from Mr. Gravely, Gem City Iron, and the Montgomery Regional Solid Waste Authority.
  - Mr. Gravely:
    - remove white goods and scrap metal at no cost
    - cannot provide workman's compensation or liability insurance
  - Gem City:
    - remove white goods and scrap metal, pay scrap price (\$40 per container)

provide following transport service per container emptied

Dublin to landfill - \$60

Dublin to Mont. County Recycling Center - \$105

Pulaski to landfill - \$105

Pulaski to Mont. County Recycling Center - \$125

provide container rental at \$150 per month per container (4 per center)

(I have asked for purchase and lease purchase rates as well)

Mont. County Recycling Center:

accept corrugated cardboard, bottles, plastic, and cans at no charge

pay \$25 per ton for white office paper

pay \$5 per ton for newspaper

Staff recommends awarding the metals to Gem City and will have a comparative estimate of transportation costs to report at the PSA meeting.

**Enclosed** is a draft operations and staffing plan for the Pulaski and Dublin drop centers. I would like to clarify the PSA Board's intent with regard to accepting items from Dublin garbage customers and confirmation of the Board's intent to operate the Dora Highway site.

- e. **Garbage Truck Strobes**- It is recommended the PSA Board authorize purchasing strobe lights for the garbage trucks at a cost of approximately \$350 per truck, which includes installation, for each of eight trucks.
- f. **Personnel Changes** - **Enclosed** is an update of recent personnel changes, as provided by Management Services Director Nancy Burchett.
- g. **Informational Items** – Information regarding the following items is **enclosed** for the Board's review and information only:
  - 1. **Pinecrest Subdivision Sewer** – **Enclosed** is a letter from Mr. Coake committing the PSA to operation of water and sewer lines installed to PSA specifications.
  - 2. **Sale or Lease of Capacity in Radford Pump Station** – Staff has been working with Montgomery County PSA staff to determine a fair price for utilization of 100,000 gallons per day capacity in this station owned by the County. Our approach has been to determine the current replacement value of this capacity (estimated to be between \$50,000 and \$100,000) not counting grant funds. In addition, Montgomery County would reimburse the PSA for debt service paid by the PSA over the past two years in recognition of Montgomery County's sole use of this capacity during this time. **Enclosed** is a letter from Michael Kirk confirming Montgomery County's commitment to addressing their need to purchase this capacity from Pulaski County.

3. Polyester Mobile Home Park Connection Fees – ***Enclosed*** is a proposal from Mr. Whited to install water and sewer service lines within the Polyester Mobile Home Park. Corrections to the letter include sewer rates at \$3 per thousand gallons. Staff recommends waiver of primary connection fees based on Mr. Whited's commitment to install water and sewer to PSA standards at no other cost to the PSA.
  4. PSA Expenditures Summary – As requested at the February Board meeting, ***enclosed*** is an expenditure summary for the 2000-01 fiscal year grouped by department.
  5. Report on PSA Water Rates – The Board of Supervisors accepted the rate report distributed at the February PSA meeting. In response to an inquiry by the Board, staff is calculating the amount of increase necessary to accommodate a uniform rate.
  6. PFRWTA Report – ***Enclosed*** is a letter from Mr. Maus requesting a response concerning the possible pooling of treatment capacity. Any information can be shared with the Board. Also ***enclosed*** is the February Pepper's Ferry Authority Minutes & Executive Directors Report. County representative Charles Cook reports the PFRWTA will have to increase treatment costs by \$0.06 per 1,000 gallons due as dry conditions result in decreased flows not offset by a similar decrease in operating costs.
  7. PCSA Report – Mr. Snead may have information to share.
  8. County Health Insurance Rates – The County has joined with other jurisdictions in the New River Valley, as well as separately participating with the School Board and the Town of Pulaski in soliciting alternatives to a 52% increase in current coverage provided by Aetna. Currently, the best alternative would be a dual network coverage costing an additional 6%. While significantly lower than the 52% option, use of dual networks will require each employee to select either the Carillon or Columbia network of hospitals and doctors on behalf of their family in order to qualify for the lowest cost coverage.
- h. Current Authorized Projects & Items Under Review:
1. Cloyd's Mountain Sewer Extension by VDOT
  2. New River Industrial Park Water and Sewer Extension
  3. Water & Sewer Extensions Preliminary Engineering Reports
  4. Landings Limited Partnership Water Extension
  5. Collier Acres Sewer Extension with Commerce Park Development
  6. Case Knife Road Water Extension Study
  7. Gateway Mobile Home Park Water & Sewer Extension Engineering

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