

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES MAY 8, 2000

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, May 8, 2000, at 9 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, Virginia, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Staff members present included County Administrator and PSA Executive Director, Joseph N. Morgan; Ronnie Coake, County Engineer; Sanitation Supervisor, Larry Vest; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

Mr. James Whited, Polyester Mobile Home Park owner, expressed concerns to the PSA Board of Directors regarding the planned water and sewer extension to the Polyester Mobile Home Park. Mr. Whited advised the septic tanks began failing at the mobile home park two years ago and he requested the sewer service to the park be speeded up. He also expressed concerns regarding the cost of the project. He advised he had gotten a quote from a Class A contractor for the project of \$145,000 for both water and sewer installation; however, the engineering report from Altizer & Varney had estimated the project to cost \$310,000.

Mr. Stanley Moran, developer of the Draper Ridge Estates Subdivision, addressed the Board of Directors regarding the installation of a water tank for the second phase of development at the Draper Ridge Estates Subdivision. Mr. Moran advised he would be willing to commit to paying the expense of the water tank if the expense could be recovered at a later date. He also advised he would be willing to commit to such a proposal in writing.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity:

1. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$7,697.58 be approved as submitted.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

2. Inmate Availability Report

The Board reviewed the inmate availability report as prepared by Larry Vest, Sanitation Supervisor. Mr. Vest noted a shortage of inmates from the Regional Jail over the past month.

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3. Balance Due Report

The Board reviewed the balance due report as prepared by Larry Vest also. Mr. Vest noted since the computer programs had been changed recently, the amounts reported on the balance due report may be inaccurate. He advised he would be confirming these figures as time allows.

4. Lien Report

The Board reviewed the lien report as prepared by staff.

5. Collections Report

Larry Vest reported the following special pickup/large items collections as of April 28, 2000: Large Items – 3; Brush – 12; Tires – 2; and Refrigerators – 5.

6. Refuse Committee Reports

The Board reviewed the minutes of the last Refuse Committee meeting held on March 24, 2000.

b. Scheduling Public Hearing – All Rates

Staff advised the Board of Directors that a report will be planned for the June PSA meeting regarding rates. Further, staff reported that rates will be developed to insure that each solid waste cost center is self-sufficient.

c. Heron's Landing Sewer & Water Extensions

The Board of Directors reviewed a copy of a deed regarding the Heron's Landing sewer and water extensions as well as a plat showing the location of the water and sewer lines as noted in the deed.

On the motion of Baker, seconded by Mr. Vaughan and carried, the Board of Directors accepted ownership of the water and sewer lines installed at Heron's Landing per staff recommendation and subject to the certificate to operate being issued by the Health Department. A copy of said deed shall be filed with the records of this meeting.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

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d. Billing Services Contract – Town of Pulaski

No additional information was provided regarding the billing services contract with the Town of Pulaski at this time. However, staff advised a recommendation would be presented at the June PSA meeting.

e. Fontaine Modification Waterline Easement

Staff advised that the payment of \$11,966 had been delivered to Fontaine for assistance with the waterline relocation. Further, the Fontaine Plant Manager, Paul Kokalis, had agreed to support a revised easement which would preserve the PSA use of the waterline. A copy of the easement, once prepared, will be provided to the PSA Board for acceptance.

f. Draper Ridge Subdivision Water Tank

The Board of Directors authorized staff to prepare a recommendation on the financing of the Draper Ridge Subdivision water tank whereas, the PSA will not have to provide any up front costs for the installation of the water tank, and allow for the developer to recover the cost of the water tank in the future.

g. Personnel Changes

The Board of Directors reviewed a report of recent personnel changes as prepared by Management Services Director, Nancy Burchett.

In addition, it was moved by Mr. Baker, seconded by Mr. Vaughan and carried, to pay the Water Treatment Plant personnel for overtime hours exceeding 30 days per county policy. Staff noted the overtime was incurred due to the emergency water recently supplied to the Town of Pulaski by the Public Service Authority.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

h. Cab & Chassis Purchase

Staff reported that due to a recent bid protest, the purchase of the cab & chassis will be rebid.

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i. PFRWTA Report

Staff reported that discussion was held on the expansion of the existing Pepper's Ferry facility at the last meeting of the Pepper's Ferry Regional Wastewater Treatment Authority.

j. PCSA Report

Mr. Snead reported on recent activities of the Pulaski County Sewerage Authority.

k. Informational Items:

The following informational items were reviewed:

1. Pump Screening and Grit

The Board reviewed a letter from Charles Maus, Executive Director of Pepper's Ferry Regional Wastewater Treatment Authority, advising of improvements made or planned for in an effort to improve the product quality for disposal by the Public Service Authority refuse staff. Said correspondence addressed problems categorized as materials too wet; difficult to handle; difficult to unload; and, aesthetically displeasing.

2. Pepper's Ferry Executive Director's Staff Report

The Board reviewed the Pepper's Ferry Executive Director's staff report for the month of March 2000.

3. NRSWMA User Rebate

The Board reviewed correspondence from the New River Resource Authority advising of the user rebate for the month of March 2000 to be \$7,125.92.

4. Price Suit Scheduling

The Board reviewed a copy of a fax from Attorney Samuel Campbell requesting a trial date for the above noted suit.

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I. Current Authorized Projects & Items Under Review:

The following projects were reported as under review:

1. Cloyd's Mountain Sewer Extension By VDOT
2. New River Industrial Park Water and Sewer Extension
3. Water & Sewer Extension Preliminary Engineering Reports
4. Landings Limited Partnership Water Extension
5. Collier Acres Sewer Extension Study with Commerce Park Development
6. Case Knife Road Water Extension Study
7. Gateway Mobile Home Park Water & Sewer Extension Engineering

4. Approval of Minutes of April 10, 2000

It was moved by Mr. Snead, seconded by Mr. Vaughan and carried, that the minutes of April 10, 2000 be approved as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

5. Accounts Payable

It was moved by Mr. Morris, seconded by Mr. Baker and carried, that the accounts payable on checks numbered 5754 through 5841 be approved, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

6. Other Matters:

The Board reviewed correspondence from the County Engineer to Mr. Willis Heninger of Virginia Department of Highways & Transportation requesting approval of a PSA water line be installed on the new Memorial Bridge at Fairlawn, as well as a county entrance sign.

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7. Adjournment

There being no further business to discuss the Board adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors will be held on Monday, June 12, 2000 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

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H. W. Huff, Chairman

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J. Mack Baker, Secretary