

**AGENDA  
PULASKI COUNTY  
PUBLIC SERVICE AUTHORITY**

**Regular Meeting  
May 8, 2000  
9:00 a.m.**

**FOLLOW-UP**

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ITEM

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1. Citizen Comments  
(Comments heard from James L. White re: Polyester Mobile Home Park sewer services; and Stan Moran re: Draper Mountain Estates water tank)
  
2. Reports from the County Administrator & Staff:
  - a. Collection Staff Activity:
    1. Adjustments
    2. Inmate Availability Reports
    3. Balance Due Report
    4. Lien Report
    5. Collections Report
    6. Refuse Committee Reports  
(Reviewed all listed; approved adjustments in the amount of \$7,697.58) Ms. Sayers
  
  - b. Scheduling Public Hearing – All Rates  
(Staff to present at June meeting; proposed rates to be developed to insure each solid waste cost center is self-sufficient; place on June agenda) Ms. Hanks/  
Mr. Morgan/Ms. Burchett
  
  - c. Heron's Landing Sewer and Water Extensions  
(Accepted ownership of lines, subject to certificate to operate issued by Health Department) Mr. Coake
  
  - d. Billing Services Contract – Town of Pulaski  
(Staff to present a recommendation at June meeting; place on June agenda) Ms. Hanks/  
Mr. Morgan
  
  - e. Fontaine Modification Waterline Easement  
(Reported revised easement being prepared; place on future agenda once document is completed) Ms. Hanks
  
  - f. Draper Ridge Subdivision Water Tank  
(Authorized staff to develop a proposal whereas expense could be re-couped by developer in future years; place on June agenda) Ms. Hanks/Mr. Coake

- g. Personnel Changes  
(Reviewed changes; authorized pay for Water Treatment Plant staff overtime worked due to Emergency water supplied to Town of Pulaski) Ms. Burchett
- h. Cab and Chassis Purchase  
(Staff noted purchase will be rebid; place on future agenda as needed) Ms. Hanks
- i. PFRWTA Report  
(Reported)
- j. PCSA Report  
(Reported)
- k. Informational Items:
  - 1. Pump Screening and Grit
  - 2. Pepper's Ferry Executive Director's Staff Report
  - 3. NRSWMA User Rebate
  - 4. Price Suit Scheduling  
(Reviewed all listed)
- l. Current Authorized Projects & Items Under Review:
  - 1. Cloyd's Mountain Sewer Extension by VDOT
  - 2. New River Industrial Park Water and Sewer Extension
  - 3. Water & Sewer Extensions Preliminary Engineering Reports
  - 4. Landings Limited Partnership Water Extension
  - 5. Collier Acres Sewer Extension with Commerce Park Development
  - 6. Case Knife Road Water Extension Study
  - 7. Gateway Mobile Home Park Water & Sewer Extension Engineering  
(Reviewed all listed)
- 3. Approval of Minutes of April 10, 2000  
(Approved as presented)
- 4. Accounts Payable  
(Approved, subject to audit)
- 5. Other Matters  
(Reviewed letter from County Engineer to VDOT regarding a PSA waterline crossing the new Memorial Bridge in Fairlawn)
- 6. Adjournment

May 4, 2000

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

- a. Collection Staff Activity
  1. Adjustments - Adjustments totaling \$7,697.58 are submitted for the Board's approval. A report detailing the adjustments are enclosed with this packet.
  2. Inmate Availability Reports – See enclosed.
  3. Balance Due Report – See enclosed.
  4. Lien Report – See enclosed.
  5. Collections Report – See enclosed.
  6. Refuse Committee Reports – See enclosed.
- b. Scheduling Public Hearing – All Rates – A report will be planned for the June PSA meeting. Proposed rates will be developed to insure each solid waste cost center (residential garbage, dumpster service, roll-off service, and barrel commercial service) is self-sufficient.
- c. Heron's Landing Sewer and Water Extensions - Phase 1 of the Heron's Landing Subdivision water and sewer facilities have been completed and enclosed is a deed for these improvements. There is approximately 9,120 feet of sanitary sewer line, 2,496 feet of sewer force main, 1 sewage pump station, and 8200 feet of 6" and 8" water line. The project has been constructed according to the contract documents and it is recommended the PSA accept ownership as soon as the certificate to operate is issued by the Health Department. The enclosed plat shows the location of lines included in this deed.
- d. Billing Services Contract – Town of Pulaski – No additional information is available at this time. Staff has received a draft agreement which is being evaluated. We expect to present a recommendation at the June PSA meeting.
- e. Fontaine Modification Waterline Easement – I delivered a \$11,966 payment to Fontaine Modification Company for assistance with waterline relocation during the company's recent expansion; however, due to disagreement over the location of the right of way between PSA and Fontaine surveyors, I indicated the county would

require an agreement suitable to the county attorney and engineer to preserve the PSA use of the line as located. I have asked the attorney and engineer to prepare a revised easement, which the Fontaine manager, Paul Kokalis, has agreed to support

- f. Draper Ridge Subdivision Water Tank - Subdivision developer Stanley Moran is scheduled to discuss the requirements for placement of the water tank to provide fire flow to the Draper Ridge Subdivision. A preliminary analysis indicates a payback of the investment needed to build the tank could be achieved in about ten years.
- g. Personnel Changes – See ***enclosed*** report from Director of Management Services Nancy Burchett. Also, authorization is requested to pay Water Treatment Plant staff for compensatory time that has exceeded 240 hours. The excess is due to Town of Pulaski emergency water use, for which additional revenue will occur.
- h. Cab and Chassis Purchase – Due to a bid protest, the purchase will be rebid. See ***enclosed*** letter from Goodpasture Motors. The county advised our procurement was legal, but recommended a rebid.
- i. PFRWTA Report – Mr. Snead may have additional information to share.
- j. PCSA Report- Mr. Morris and Mr. Snead may have additional information to share.
- k. Informational Items- ***Enclosed*** is information regarding the following:
  - 1. Pump Screening and Grit
  - 2. Pepper's Ferry Executive Director's Staff Report
  - 3. NRSWMA User Rebate
  - 4. Price Suit Scheduling
- l. Current Authorized Projects & Items Under Review:
  - 1. Cloyd's Mountain Sewer Extension by VDOT
  - 2. New River Industrial Park Water and Sewer Extension
  - 3. Water & Sewer Extensions Preliminary Engineering Reports
  - 4. Landings Limited Partnership Water Extension
  - 5. Collier Acres Sewer Extension with Commerce Park Development
  - 6. Case Knife Road Water Extension Study
  - 7. Gateway Mobile Home Park Water & Sewer Extension Engineering

JNM/gh