

**AGENDA
PULASKI COUNTY
PUBLIC SERVICE AUTHORITY FOLLOW-UP**

**Regular Meeting
April 10, 2000
9:00 a.m.**

ITEM

1. Citizen Comments
(Blake & Susan Steffey expressed concerns regarding delay in sewer service for Orchard Hills Subdivision)

2. Presentation Re: Septic Tank/Drainfield Systems
(Mr. Rainey gave presentation on septic tank/drainfield system problems in the county; he advised of suggestion that the Planning Commission adopt an ordinance to allow for the PSA to provide maintenance service to septic tank/drainfield systems for all new subdivisions and/or all new homes built in a sensitive area requiring the homeowner to pay a fee to the PSA for said maintenance service; Mr. Rainey requested the PSA to consider such an ordinance in order to protect ground water and surface water; no action taken by the PSA Board)

3. Reports from the County Administrator & Staff:
 - a. Collection Staff Activity:
 1. Adjustments
 2. Inmate Availability Reports
 3. Balance Due Report
 4. Lien Report
 5. Collections Report
 6. Refuse Committee Reports
(Approved adjustments in the amount of \$6,602.96; reviewed all listed above) Ms. Sayers

 - b. Scheduling Public Hearing – All Rates
(Staff advised rate schedule to be presented at the May PSA meeting; then public hearing can be scheduled; place on May agenda) Ms. Hanks/
Mr. Morgan

 - c. Construction Proposals for Small Jobs
(Approved staff recommendation regarding small construction jobs and awarding of contract; notify proposers of PSA action) Mr. Coake

 - d. Billing Services Contract – Town of Pulaski
(No additional information available; place on May agenda for update as needed) Ms. Hanks

- e. Status of Delinquent Account – Dick Price Ford
(No additional information available; place on May agenda for update as needed) Ms. Hanks

- f. Draper Ridge Subdivision Water Tank
(Staff confirmed PSA not interested in paying for water tank; staff to advise developer; possibly charge a surcharge to pay for water tank; place on future PSA agenda as needed) Mr. Coake

- g. Lee Highway Court
(Authorized a PSA expenditure of \$48,450, an amount equal to water and sewer connect fees for existing mobile homes in Lee Highway Court as support of CDBG funding application for sewer service to Lee Highway Mobile Home Court; proceed with application; also accepted maintenance responsibility for the pump station and lines, subject to installation of lines meeting standards of the County Engineer and the Virginia Department of Health) Mr. Huber/
Mr. Coake

- h. Ratification – Grant Program Fluoride Feed & Lab Testing
(Ratified a grant application to the State Division of Dental Health for the replacement of outdated fluoride feed and lab testing equipment at the Water Treatment Plant in the amount of \$4,000) Mr. Coake/
Mr. Gordon

- i. PFRWTA Report
(Reported)

- j. PCSA Report
(Reported)

- k. Informational Items:
 - 1. NRRA Minutes & Related Information
 - 2. Orchard Hills – Phase I Extension
 - 3. Rolling Hills Sewer Project
 - 4. Loving Field PER
 - 5. NRSWMA User Rebate
(Reviewed all listed)

- I. Current Authorized Projects & Items Under Review:
 1. Cloyd's Mountain Sewer Extension by VDOT
 2. New River Industrial Park Water and Sewer Extension
 3. Water & Sewer Extensions Preliminary Engineering Reports
 4. Landings Limited Partnership Water Extension
 5. Collier Acres Sewer Extension with Commerce Park Development
 6. Case Knife Road Water Extension Study
 7. Gateway Mobile Home Park Water & Sewer Extension Engineering
(Reviewed all listed)

4. Approval of Minutes of March 14, 2000
(Approved as presented)

Ms. Hanks

5. Accounts Payable
(Approved subject to audit)

Ms. Sayers

6. Other Matters
(Reviewed memo from County Administrator advising of PSA Refuse
Collection staff early dismissal procedure)

7. Adjournment

April 6, 2000

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

Mr. Morgan regrets that he will be unable to attend the meeting. He is making a presentation at the request of Congressman Boucher in Abingdon on local government cooperative efforts.

- a. Collection Staff Activity
 1. Adjustments - Adjustments totaling \$6,602.96 are submitted for the Board's approval. A report detailing the adjustments are enclosed with this packet.
 2. Inmate Availability Reports – See enclosed.
 3. Balance Due Report – See enclosed.
 4. Lien Report – See enclosed.
 5. Collections Report – See enclosed.
 6. Refuse Committee Reports – See enclosed, if any.
- b. Scheduling Public Hearing – All Rates – A report will be made at the May PSA meeting. Proposed rates will be developed to insure each solid waste cost center (residential garbage, dumpster service, roll-off service, and barrel commercial service) is self-sufficient.
- c. Construction Proposals for Small Jobs - See enclosed recommendation from the committee chaired by Fleet Director Mayberry. Mr. Coake can explain the proposals, although he is not participating in the selection, since his brother's company has submitted a proposal for electrical services.
- d. Billing Services Contract – Town of Pulaski – No additional information is available at this time. Staff has received a draft agreement which is being evaluated. We expect to present a recommendation at the May PSA meeting.
- e. Status of Delinquent Account – Dick Price Ford – We understand the trial has been rescheduled. The Chairman may have additional information to report.

- f. Draper Ridge Subdivision Water Tank - We have a draft copy of the Preliminary Engineering Report for the Water Distribution System Analysis of the Draper Valley Area which discusses the alternatives of providing fire flow to the project. The recommended alternative is construction of a water tank and the estimated cost of construction is \$200,000. The document explores the various methods of financing the cost of construction through a surcharge on the water bills and a surcharge with a \$30,000 payment by the developer. The surcharge amounts vary and the method of determining the surcharge and the allowance for revenue which can be applied to the debt payment has not been verified. Prior to any agreement the revenue available for payment of debt and actual construction cost need to be reviewed.

Mr. Stan Moran, developer with the Draper Ridge Subdivision is scheduled to discuss the requirements for placement of the water tank to provide fire flow to the Draper Ridge Subdivision

- g. Lee Highway Court – As was the case in the 1999 CDBG application for sewer service to Lee Highway Court, authorization is request to contribute \$48,450, an amount equal to water and sewer connection fees for the 57 existing mobile homes in Lee Highway Court. This contribution will support the proposed application for \$586, 823 in CDBG funding and a direct contribution of \$100,000 by Mike Boyer for the installation of water and sewer lines to and through the Lee Highway Court.

The PSA is also requested to accept maintenance responsibility for the pump station and lines, all of which will be installed to the standards of the County Engineer and the Virginia Department of Health. In return, the PSA would retain all revenue generated from the 57 existing and 23 projected new connections as well as gaining increased control over payment of garbage service fees within Lee Highway Court. See enclosed proposed budget.

- h. Ratification – Grant Program Fluoride Feed & Lab Testing- **Enclosed** is an explanation from County Engineer Coake and Rick Gordon regarding this matter. Ratification of the request is recommended.
- i. PFRWTA Report – Mr. Snead may have additional information to share.
- j. PCSA Report- Mr. Morris and Mr. Snead may have additional information to share.
- k. Informational Items- **Enclosed** is information regarding the following:
1. NRRA Minutes & Related Information
 2. Orchard Hills – Phase I Extension
 3. Rolling Hills Sewer Project
 4. Loving Field Per
 5. NRSWMA User Rebate

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JNM/gh