

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES NOVEMBER 8, 1999

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, November 8, 1999, at 9 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, Virginia, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Staff members present included Ronnie Coake, County Engineer; Nancy M. Burchett, Management Services Director; and Larry Vest, Sanitation Supervisor.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

Mr. Vest reported the inmate availability had not changed since last month. He further advised that three (3) employees had recently been hired to accommodate the shortage of inmates.

2. Balance Due Report

The monthly balance due report was presented.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$6,846.11 be approved as submitted.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Lien Report

The monthly lien report was presented.

5. Collections Report

Mr. Vest reported the following pickups were scheduled: 24 brush, 47 large items, 2 tires, and 9 refrigerators.

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6. Refuse Committee Report

The Board reviewed the Refuse Committee Report minutes of October 15, 1999.

b. Volvo Trucks North America Sewer

The county engineer, Ronnie Coake, advised that Volvo had advised that they would be owning and operating the industrial pretreatment facility proposed for the Volvo Plant expansion. Therefore, the PSA assistance will be limited to a \$500,000 contribution toward the construction of the facility. Staff advised that the additional water and sewer flow volumes needed by Volvo should produce additional revenue to recoup the capital costs.

Chairman Huff questioned the cost effectiveness of the project and requested that staff confirm the timetable for recouping the \$500,000.

The Board expressed no objections to the contribution of \$500,000 for the construction of the sewer facility, subject to staff confirming that project would be cost effective.

c. Orchard Hills Partial Sewer Extension

Ronnie Coake advised that Anderson & Associates is presently working on the design for the above sewer project and that the project is not ready for bid yet. He also reported that he may be providing some of the engineering services on the project as well.

d. Case Knife Road Water

The Board of Directors reviewed a letter from the Town of Pulaski requesting PSA assistance directly to out of town residents of Case Knife Road for a water extension.

Mr. Coake reported he will be calculating the costs and benefits of a possible water extension to the Case Knife Road residents. Further, he advised that the calculations should be completed for review by the Board of Directors by the December meeting.

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e. Gateway Mobile Home Park Water and Sewer Extension

The Board reviewed with staff estimates for water and sewer extensions to the Gateway Mobile Home Park. Staff also reported this project could possibly include the Hidden Valley Campgrounds for water and sewer extension which would increase the cost effectiveness of the overall project.

The Board directed staff to provide a cost estimate on the project to include the Hidden Valley Campgrounds, as convenient, with work to be included with other water and sewer extensions procurement presently under consideration, if project was determined to be cost effective.

f. Collier Acres – Skyview Subdivisions Sewer Extensions

The Board approved an analysis of the cost benefit for an extension of sewer lines to serve the above noted area. Said analysis work to be included with the Commerce Park engineering work.

g. Ratification

No items were submitted for ratification at this meeting.

h. Personnel Changes

The Board reviewed recent personnel changes as reported by Management Services Director Nancy Burchett.

i. PFRWTA Report

The county engineer advised that the Peppers Ferry Regional Wastewater Treatment Authority would be meeting next week; therefore, no report was given.

j. PCSA Report

Mr. Snead gave a report of items discussed by the Pulaski County Sewerage Authority at its last meeting. He reported the Authority staff had completed the installation of the back flow preventor hydrants in the Fairlawn area.

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k. Informational Items:

The following informational items were reviewed:

1. NRRA Items of Information

The Board reviewed minutes of the NRRA for September 22, 1999; accounts payable listing; waste stream reports; waste load summary reports; waste stream analysis reports; and accounting reports for the month of September, 1999.

2. Town of Pulaski – Special District Drop Site

The Board reviewed a letter from the Town of Pulaski advising of the possible creation of a special district to allow conformance with the Town's zoning ordinance for the Dora Highway Refuse Drop Site.

3. Potential Health Hazard in Rolling Hills/Orchard Hills

The Board reviewed a letter from the New River Health District Director, Dr. J. Henry Hershey, regarding the potential health hazard in Rolling Hills and Orchard Hills Subdivisions due to septic tanks failing.

4. Akers Road, Fairlawn, Water Testing & Line Flushing

The Board reviewed a citizens complaint from Paul Manual regarding muddy drinking water at his residence on Annie Akers Road in the Fairlawn area. The county engineer discussed with the Board actions taken by staff to address the complaint. He further advised that staff is still trying to determine why this one residence is experiencing the muddy water.

l. Current Authorized Projects & Items Under Review:

The following projects were reported as under review:

1. Cloyd's Mountain Sewer Extension By VDOT
2. New River Industrial Park Water and Sewer Extension
3. Water & Sewer Extension Preliminary Engineering Reports
4. Landings Limited Partnership Water Extension

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3. Approval of Minutes of October 18, 1999

It was moved by Mr. Vaughan, seconded by Mr. Baker and carried, that the minutes of October 18, 1999 be approved as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

4. Accounts Payable

It was moved by Mr. Snead, seconded by Mr. Baker and carried, that the accounts payable on checks numbered 5310 through 5388, be approved, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

5. Other Matters:

Management Services Director, Nancy Burchett, reminded the Board of Directors of the annual employee recognition breakfast to be held on December 10, 1999 at the Dublin Armory Reserve Center at 7:15 a.m.

6. Adjournment

There being no further business to discuss the Board adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors will be held on Monday, December 13, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary