

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES AUGUST 9, 1999

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, August 9, 1999, at 9 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, Virginia, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Staff members present included Joseph N. Morgan, County Administrator & PSA Executive Director; Ronnie Coake, County Engineer; Nancy M. Burchett, Management Services Director; and Larry Vest, Sanitation Supervisor.

1. Citizen Comments

No comments were heard.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

Mr. Vest reported he had been getting approximately seven (7) inmates from the Regional Jail recently on a daily basis.

2. Balance Due Report

The monthly balance due report was presented.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$4,519.03 be approved as submitted.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Lien Report

The monthly lien report was presented.

5. Collections Report

Mr. Vest reported the following pickups were scheduled: 20 brush, 52 large item, 6 tires, and 3 refrigerators.

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6. Refuse Committee Report

The Board reviewed the Refuse Committee Report minutes of July 30, 1999. The Board accepted staff recommendation to discontinue garbage service on the road into the Deertrot Subdivision, and further authorized staff to proceed with picking up garbage for this area at the state maintained road entrance.

7. Separation of Waste Quantities by Member Jurisdiction

The Board reviewed a memo from the New River Resource Authority regarding the separation of waste from participating jurisdictions. Staff reported the PSA had not encountered any problems with the separation of waste.

b. Freedom of Information Guide

Staff reviewed with the Board of Directors recent changes to the Freedom of Information Act. The Board members were provided a "Freedom of Information Guide" booklet for review and information purposes.

c. Volvo Trucks North America Sewer

Staff reported that the engineering design is underway to relocate the industrial sewer pretreatment facility outside the Volvo Plant building and yards and away from the current expansion activity. It was noted that the pretreatment facility will primarily handle discharge from the paint line, plus some other industrial wastes needing chemical pretreatment before discharging into the PSA lines. As far as incentives and who would be operating the sewer pretreatment facility, staff advised that negotiations were continuing with Volvo officials.

d. FY 00 Budget

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the FY 00 PSA budget as prepared by staff, with projected revenues to be \$5,082,500 and expenditures to be \$5,063,542. Said approval is subject to a possible reduction in the garbage rates during FY 00. The Board further approved a \$22.50 monthly flat rate for sewer service only customers until this rate could also be ratified after the required public hearing on rates, with a hearing date yet to be determined.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

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e. Claytor Lake Sewer System Odor Control Update

The County Engineer, Ronnie Coake, reported progress had been made on controlling the odor on the Claytor Lake sewer system. Further, he advised that the PSA was currently testing the use of a biofiltration system to resolve the problem. Mr. Coake, however, advised he believed the use of the bioxides would prove to be the best alternative in controlling the odor.

f. Town of Pulaski Alleyway Garbage Discontinuance

The Board reviewed letters recently sent to customers advising of discontinuing of garbage alleyway pickups in certain areas of the Town of Pulaski. The Board confirmed support for the discontinuance of alleyway garbage pickups due to safety reasons and possible damages to refuse trucks.

g. Water & Sewer Authorities Act "Sunset" Provision

On the motion of Mr. Morris, seconded by Mr. Snead and carried, the Board of Directors endorsed opposition to the "Sunset" Provision, which limits the life of authorities created under the Virginia Water and Sewer Authorities Act.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

h. Denial of CDBG Application for Lee Highway Court

The Board reviewed correspondence from the Virginia Department of Housing and Community Development advising of denial for the Lee Highway Court project grant. Staff was requested to review the project for cost effectiveness for including with other water and sewer extension project financing and advise at a future meeting of the Board.

i. Ratification

*Contracts – Preliminary Engineer Reports for Mobile Homes Parks

The Board ratified the engineering contracts with engineers, Altizer, Hodges & Varney, Inc. for the Tiny Town Mobile Home Park, Lee Highway Court Mobile Home Park and the Polyester Mobile Home Park.

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j. Personnel Changes

The Board reviewed recent personnel changes as reported by Management Services Director, Nancy Burchett.

k. PFRWTA Report

County Engineer, Ronnie Coake, reported that at the last meeting of the Peppers Ferry Regional Wastewater Treatment Authority items discussed included the low flow due to lack of rain.

l. PCSA Report

Mr. Snead reported on the recent meeting of the Pulaski County Sewerage Authority and advised that the Rt. 600 sewer line to serve the new Wal-Mart had recently been completed.

m. Informational Items:

The following informational items were reviewed:

1. NRRA Items of Information
2. NRSWMA User Rebate
3. Correspondence to Travis Jackson re: Commerce Park Water/Sewer
4. Correspondence to Charles Maus re: Sewer Flow through Dublin Town lines

n. Current Authorized Projects & Items Under Review:

The following projects were reported as under review:

1. Cloyd's Mountain Sewer Extension By VDOT
2. New River Industrial Park Water and Sewer Extension
3. Polyester Mobile Home Park Water and Sewer Connection

3. Approval of Minutes of July 12, 1999

It was moved by Mr. Baker, seconded by Mr. Vaughan and carried, that the minutes of July 12, 1999 be approved as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

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4. Accounts Payable

It was moved by Mr. Morris, seconded by Mr. Snead and carried, that the accounts payable on checks numbered 5076 through 5148, be approved, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

5. Other Matters:

*Brookmont Water:

The Board reviewed correspondence from the Department of Health approving plans for the Brookmont Tank Rechlorination Facilities, as prepared by the County Engineer, Ronnie Coake.

*Orchard Hills Sewer

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board accepted staff recommendation to request the County Attorney to contact the individuals resisting the sewer line installation at Orchard Hills Subdivision and advise them of their rights. The Board further authorized staff to add notes to the change orders in order to assist the contractor, and if the contractor will not sign the change order, to proceed in bidding the project.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

6. Closed Meeting – 2.1-344.A(7)
Legal Matters – Pending Litigation

It was moved by Mr. Baker, seconded by Mr. Snead and carried, that the Board of Directors enter closed session for discussion of the following:

Legal Matters – Pursuant to Virginia Code Section 2.1344(A)7 discussion for consideration of pending litigation for a past due account collection.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.

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Return to Regular Session

On the motion of Mr. Snead, seconded by Mr. Baker and carried, the Board of Directors returned to regular session.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Baker, seconded by Mr. Vaughan and carried, that the Board of Directors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act.

WHEREAS, the Board of Directors of the Public Service Authority of Pulaski County, Virginia, has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Directors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Public Service Authority of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Directors.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

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7. Adjournment

There being no further business to discuss the Board adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors will be held on Monday, September 13, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary