

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES JULY 12, 1999

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, July 12, 1999, at 9 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, Virginia, the following members were present: H. W. Huff, Jr., Chairman; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Absent: J. Mack Baker. Staff members present included Joseph N. Morgan, County Administrator & PSA Executive Director; Ronnie Coake, County Engineer; Nancy M. Burchett, Management Services Director; and Larry Vest, Sanitation Supervisor.

1. Citizen Comments

No comments were heard.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

Mr. Vest advised he had recently received up to nine inmates from the NRV Regional Jail.

2. Balance Due Report

The monthly balance due report was presented.

3. Adjustments

It was moved by Mr. Vaughan, seconded by Mr. Morris and carried, that adjustments totaling \$6,157.08 be approved as submitted.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

4. Lien Report

The monthly lien report was presented.

5. Collections Report

Mr. Vest reported the following pickups were scheduled: 4 brush, 49 large item, 6 tires, and 8 refrigerators.

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b. Regional Jail Inmates Update

Staff reported that the availability of a consistent number of inmates needed to support the garbage pickup was questionable at this time. Further, staff advised that a request will be made to the Regional Jail to ease the restrictions on inmates in order to increase the quantity available for use by the PSA. Staff also advised that the 25% additional pay had been implemented for those refuse employees working the back of the truck alone, and that staff is continuing to look at alternatives, such as equipment, to assist with the labor shortage.

c. Employee Reinstatement

The Board of Directors reviewed the Grievance Panel decision regarding the recent reinstatement of a PSA refuse employee.

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved up to \$500.00 for counseling assistance for PSA employees per the recommendation of staff.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.
Voting no: none.
Absent: Mr. Baker.

d. Volvo Trucks North America Sewer

The Board reviewed correspondence to Volvo officials regarding assistance with wastewater pretreatment. Staff noted that the county attorney is also working with legal counsel for Volvo on an agreement for the pretreatment service. The Board also reviewed correspondence from Peppers Ferry Authority regarding suggestions on the agreement for the service.

The Board expressed no objections to staff pursuing the service requested by Volvo; however, it was emphasized that any capital investment made by the PSA to provide the additional sewer service be 100% recovered.

e. McGuire Water Connection Inquiry

The Board reviewed a request from Mrs. McGuire of Jimmie's Campground for the relocation of a water meter. The Board approved the relocation of the meter at the owner's expense per the recommendation of staff.

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f. Require for Exemption of Mandatory Hook-up

The County Engineer advised he recommended approval of the above noted exemption request by Dennis and Janet Trail.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the request of Mr. & Mrs. Dennis Trail for exemption from the mandatory hook-up to the PSA water system due to the PSA being unable to provide adequate water pressure, and approved a refund of \$850.00 to the Trails for connection fees paid to date.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

g. Water Line Crossing – Cougar Trail

On the motion of Mr. Snead, seconded by Mr. Vaughan and carried, the Board approved the amount of \$2,500 for H. T. Bowling to install a larger water line and move the water line crossing at Cougar Trail to a point approximately 500' from the intersection of Alexander Road and Cougar Trail per the recommendation of the county engineer.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

h. FY 00 Budget

The Board authorized staff to process PSA payments for necessary and usual expenses incurred until the FY 00 budget is adopted by the PSA Board of Directors.

i. Rt. 100 Water/Sewer Street Lights Results

The Board reviewed the street lighting results and the listing of commercial businesses in the area as prepared by staff.

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On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board approved the PSA billing the businesses in this area for the street lighting service, subject to the businesses wanting and paying for the street lights and the Board of Supervisors funding the costs of the installation of the lights.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

j. Claytor Lake Sewer System Odor Control Update

The county engineer reported of recent success in controlling the odor problem with chemical bioxide being added to the sewer system. He also advised that a trial biofiltration system will be installed shortly, and, as results are known, he will report those to the Board.

k. Ratification

1. Engineering Services Contracts – Draper Aden Associates Highland Park, Rolling Hills, Sunny Acres
2. Engineering Services Contract – Anderson & Associates Orchard Hills & Vista Subdivisions

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board ratified the above engineering contracts. Copies of said contracts shall be filed with the records of this meeting.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

l. Personnel Changes:

The Board reviewed recent personnel changes as reported by Management Services Director, Nancy Burchett.

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On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved full pay for the refuse department employees with 5 years of service effective July 16, 1999 and authorized staff to fully staff the refuse department.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

m. PFRWTA Report

The county engineer reported the Pepper's Ferry Regional Wastewater Treatment Authority had discussed at its last meeting concerns regarding low flow due to dry weather and the Volvo plans for sewer expansion.

n. PCSA Report

Mr. Snead reported the Pulaski County Sewerage Authority had recently completed the connection to the new Wal-Mart in Fairlawn.

o. Informational Items:

The following informational items were reviewed:

1. NRRA Items of Information
2. Roanoke City Water Quality Report
3. Citizen Complaint – William Cowen

p. Current Authorized Projects & Items Under Review:

The following projects were reported as under review:

1. Cloyd's Mountain Sewer Extension By VDOT
2. New River Industrial Park Water and Sewer Extension
3. Polyester Mobile Home Park Water and Sewer Connection

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3. Approval of Minutes of June 14, 1999

It was moved by Mr. Vaughan, seconded by Mr. Snead and carried, that the minutes of June 14, 1999 be approved as presented.

Voting yes: Mr. Morris, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

4. Accounts Payable

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that the accounts payable on checks numbered 5026 through 5075, be approved, subject to audit.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

5. Other Matters:

Request from Highland Manor Nursing Home:

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board authorized Highland Manor Nursing Home to contract with Waste Management for refuse service per the recommendation of staff and at the request of the nursing home.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

Request for Billing Adjustment from Doug Aust

The Board took no action on the above request from Mr. Doug Aust for an adjustment on his commercial refuse bill.

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6. Adjournment

There being no further business to discuss the Board adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors will be held on Monday, August 9, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary