

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES JUNE 14, 1999

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, June 14, 1999, at 9 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, Virginia, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Staff members present included Joseph N. Morgan, County Administrator & PSA Executive Director; Ronnie Coake, County Engineer; Nancy M. Burchett, Management Services Director; and Larry Vest, Sanitation Supervisor.

1. Citizen Comments

No comments were heard.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

Mr. Vest advised of a shortage of inmates at the present time from the NRV Regional Jail; however, he reported staff was working to improve the inmate availability for the Refuse Department.

2. Balance Due Report

The monthly balance due report was presented.

3. Adjustments

It was moved by Mr. Vaughan, seconded by Mr. Baker and carried, that adjustments totaling \$4,462.21 be approved as submitted.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Lien Report

The monthly lien report was presented.

5. Collections Report

Mr. Vest reported the following pickups were scheduled: 44 brush, 41 large item, 8 tires, and 16 refrigerators.

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b. Thornspring Branch Sewer Expansion

The county administrator reported the above expansion is currently being negotiated with the Town of Pulaski by the county attorney, and as developments occur the Board of Directors will be advised.

c. Consumer Confidence Report Statement

The Board of Directors reviewed a Consumer Confidence Report as prepared by Water Treatment Plant Superintendent, Eddie Fisher. Staff advised this report is required by the US Environmental Protection Agency. The purpose of the report is to provide information on water quality to the each water customer. Staff also advised that rather than sending this report to each customer, a proposal had been made to publish said report in the local newspaper. However, as of this date, this had not been approved, and staff may have to mail the report to each customer by October 19, 1999.

d. Overweight Truck Violation

The Board accepted staff recommendation to refuse to haul loads that are anticipated to be overweight in order to eliminate future overweight truck violations. Staff further reported that future large loads may have to be hauled by two trucks, or if one truck is used, additional trips to the landfill may have to be made.

e. Inmate Availability

The county administrator advised that staff is continuing to work with the Regional Jail for inmate assistance on the refuse trucks, and that up to six inmates have been pledged by the Regional Jail with the garbage collection continuing to take priority on inmate use. He further reported that staff will be reviewing a super can system requiring no lifting and only one employee on the back of the truck for the Board and staff to consider in the future.

f. FY 00 Budget

The Board reviewed the proposed detailed PSA budget for FY 00 as presented by staff. The Board also reviewed summary sheets of revenues and expenditures by categories.

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On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the PSA personnel costs for FY 00 as the same personnel costs approved by the Board of Supervisors for county employees, including a 3 % general increase in salary for those employees at the top of the salary range and the same health insurance benefits. Approval of the entire PSA budget for FY 00 was set for the July meeting of the Board.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

g. Pepper's Ferry Loop

The Board reviewed the county attorney's opinion regarding the alleyway at Pepper's Ferry Loop in Fairlawn. Said opinion being that an alleyway does legally exist at this location. The Board authorized staff to advise the adjacent property owners of the legal opinion and the intent of continued PSA garbage collection service along the alleyway. In addition, the Board approved staff continuing to perform minimal maintenance on the alley to allow the PSA vehicles to pass with the understanding the alleyway garbage collection service be suspended when in the opinion of the PSA garbage truck driver that the alley cannot be safely traveled due to adverse weather conditions.

h. Ratification – Anderson & Associates Engineering Agreement – Dunkards Bottom Water Line

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors ratified the engineering agreement with Anderson & Associates for the Dunkards Bottom water line in the amount of \$6,700.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

i. Personnel Changes:

The Board reviewed recent personnel changes as reported by Management Services Director, Nancy Burchett. In addition, the Board was advised that a grievance panel had been meeting to hear a grievance filed recently by a PSA employee.

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j. PFRWTA Report

The county engineer reported the Pepper's Ferry Regional Wastewater Treatment Authority had not met this month; therefore, no report was given.

k. PCSA Report

Mr. Snead reported the Pulaski County Sewerage Authority had recently purchased a new pump and had restored the old pump to be used as a backup. He also advised at the last meeting of the PCSA the sewer line to serve the new Wal-Mart at Fairlawn was the major topic of discussion.

l. Informational Items:

The following informational items were reviewed:

1. NRRA Items of Information Minutes of March 24, 1999; Accounts Payable Listing for March & April, 1999; Waste Stream and Load Reports for March & April 1999
2. Legislative Authority – VA Water & Sewer Act

m. Current Authorized Projects & Items Under Review:

The following projects were reported as under review:

1. Cloyd's Mountain Sewer Extension By VDOT
2. New River Industrial Park Water and Sewer Extension
3. Polyester Mobile Home Park Water and Sewer Connection

3. Approval of Minutes of May 10, 1999

It was moved by Mr. Vaughan, seconded by Mr. Snead and carried, that the minutes of May 10, 1999 be approved as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan and Mr. Huff.

Voting no: none.

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4. Accounts Payable

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that the accounts payable on checks numbered 4922 through 4999, be approved, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.

5. Executive Session 3.1-244(A)

It was moved by Mr. Baker, seconded by Mr. Morris and carried, that the Board enter executive session, pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, for the purpose of discussing legal matters with Attorney Sam Campbell.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.

RE: Return to Regular Session

It was moved by Mr. Baker, seconded by Mr. Morris and carried, that the Board of Directors return to regular session.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.

RE: Certification of Conformance with with the Virginia Freedom of Information Act

It was moved by Mr. Baker, seconded by Mr. Morris and carried, that the PSA Board of Directors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the PSA Board of Directors of Pulaski County has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this PSA Board of Directors of Pulaski County that such executive meeting was conducted in conformity with Virginia law;

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NOW, THEREFORE, BE IT RESOLVED, that the PSA Board of Directors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the PSA Board of Directors.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.

6. Other Matters

No further matters were discussed at this time.

7. Adjournment

It was moved by Mr. Baker, seconded by Mr. Morris and carried, that the meeting be adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors will be held on Monday, July 12, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary