

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, May 10, 1999, at 10:30 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, Virginia, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; and Archa Vaughan, Jr. Board member Winston Snead was absent. Staff members present included Joseph N. Morgan, County Administrator & PSA Executive Director; and Larry Vest, Sanitation Supervisor.

1. Citizen Comments

No comments were heard.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

Mr. Vest presented the report of inmate's availability. Due to the opening of the Regional Jail, the immediate access to inmates has been significantly diminished. It is hoped that once the jail shakedown is completed, an increase in the availability of inmate labor will occur. Due to the lack of assistance from inmates, the staff recommended a shift premium of 25%.

It was moved by Mr. Baker, seconded by Mr. Vaughan and carried, that the Executive Director be authorized to provide a shift premium of 25% of the hourly wage in those cases where the lack of help from inmate requires a single employee, usually assigned an inmate or other assistant, to work on the back of the garbage trucks by themselves.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

2. Balance Due Report

The monthly balance due report was presented.

3. Adjustments

It was moved by Mr. Vaughan, seconded by Mr. Morris and carried, that adjustments totaling \$26,828.04 be approved as submitted.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

4. Lien Report

The monthly lien report was presented.

5. Collections Report

Mr. Vest reported the following pickups were scheduled: 40 brush, 31 large item, 7 tires, and 7 refrigerators.

b. Thornspring Country Club Utility Extension

The administrator reported sharing information with representatives of the club regarding possible future water and sewer extensions in the area of the club and the potential for related residential development around a possible new clubhouse.

c. Parkview Subdivision Sewer Line Extension

It was moved by Mr. Baker, seconded by Mr. Vaughan and carried, that the Authority accept the deed to an extension of approximately 150 feet of sewer line, with related right-of-way, from manhole number 8 along the boundary line of lots 9 and 10, as shown on the Parkview Subdivision plat for Phase 1D.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

d. Consulting Engineer for Water & Sewer Extensions

Staff reported that proposals are being received and that one or more consultants should be engaged this month.

e. Sunny Acres Subdivision Sewer Extension Request

The Board of Directors reviewed a request from Mr. Bill Hinkle, Jr. of Sunny Acres Subdivision for sewer service. This request will be evaluated by the consulting engineers being engaged to assist with water and sewer extension planning and design.

f. FY 00 Budget

The Executive Director advised that a full budget submittal would not be available prior to June. He indicated the overall revenues are up. He also indicated that the Board of Supervisors had determined personnel costs, with a 3% general increase and a health care cost increase of 11%. He noted switching of the health care coverage to Aetna through the New River Valley Health Care Consortium, will avoid a 21% increase in health care costs. He also indicated the following major issues related to the upcoming budget preparation:

1. Overall garbage rates due to reduced landfill costs;
2. Billing cost reduction when the Town of Pulaski begins residential/small commercial garbage billing;
3. If the county allows garbage billing as an item on the semi-annual real estate tax tickets; and
4. Accommodation of the increased water and sewer consumption at Volvo Trucks North America.

Year to date revenue and expenditure projections, as well as departmental budget narratives were submitted.

g. Peppers Ferry Regional Waste Water Treatment Authority Report

In the absence of Board member Snead and County Engineer Coake, the Executive Director advised that an engineering report on the present condition and possible future expansions of the Pepper's Ferry Regional Waste Water Treatment Authority main treatment facility was presented at the May Authority meeting. It appears that substantial cost could be incurred for both maintenance and further expansion of the treatment plant. A matter of concern is that the excess capacity purchased by the county in the plat may be lessened by the requirements of upgrades to meet current standards and future needs.

h. Pulaski County Sewerage Authority Report

Mr. Morris reported that the Route 600 sewer line replacement is being made due to road improvement between Routes 114, Pepper's Ferry Boulevard, and Route 11, Lee Highway.

i. Informational Items:

The following informational items were reviewed:

1. NRRA Items of Information (User Rebate)
2. Rt. 660 Change Order #9
3. DEQ – Notice of Violations – Claytor Lake State Park
4. Water Treatment Plant – Notice of Violations
5. Citizen Complaint – Timothy Hall – The Board of Directors requested that, to the greatest extent possible, a waiver be obtained releasing the PSA from responsibility for driveway or other roadway damage on all commercial customers, for which the PSA vehicles must leave the state maintained right-of-way to provide garbage collection service.
6. Little Wytheville Drop Site
7. Volvo Waste Water Pretreatment Evaluation
8. Refund to Simpson Construction

j. Current Authorized Projects & Items Under Review:

The following projects were reported as under review:

1. Claytor Lake State Park Sewer Extension Odor Control
2. Virginia Mobile Home Park Water & Sewer Feasibility Study
3. Garbage Privatization Options Update
4. Cloyd's Mountain Sewer Extension by VDOT
5. New River Industrial Park Water and Sewer Extension
6. Polyester Mobile Home Park Water and Sewer Connection
7. Fairlawn Alley Status for PSA Use
8. Utility Extension Agreement with Town of Pulaski

3. Approval of Minutes of April 12, 1999

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that the minutes be approved as presented.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

4. Accounts Payable

It was moved by Mr. Vaughan, seconded by Mr. Baker and carried, that the accounts payable on checks numbered 4856 through 4921, be approved, subject to audit.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

5. Other Matters

No other matters were discussed, except in executive session.

RE: Executive Session

It was moved by Mr. Vaughan, seconded by Mr. Morris and carried, that the Board enter executive session, pursuant to Section 21.-344(A) of the 1950 Code of Virginia, as amended, for the purpose of discussing personnel matters.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

RE: Return to Regular Session

It was moved by Mr. Vaughan, seconded by Mr. Baker and carried, that the Board of Directors return to regular session.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

RE: Certification of Conformance with with the Virginia Freedom of Information Act

It was moved by Mr. Baker, seconded by Mr. Vaughan and carried, that the PSA Board of Directors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the PSA Board of Directors of Pulaski County has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this PSA Board of Directors of Pulaski County that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the PSA Board of Directors of Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the PSA Board of Directors.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

6. Adjournment

It was moved by Mr. Baker, seconded by Mr. Vaughan and carried, that the meeting be adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors will be held on Monday, June 14, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Huff.

Voting no: none.

Not present: Mr. Snead

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary

