

PULASKI COUNTY PUBLIC SERVICE AUTHORITY – APRIL 12, 1999

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, April 12, 1999, at 10:30 a.m. at the Fairlawn Volunteer Fire Department Conference Room, in Pulaski County, Virginia, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead and Archa Vaughan, Jr. Staff members present included County Administrator, Joseph N. Morgan; Larry Vest, Sanitation Supervisor and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

No citizen comments were heard at this time.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

Sanitation Supervisor, Larry Vest, provided an update on current inmate availability. He reported when the Regional Jail opens, there would be a few days of operation for the Refuse Department without the assistance of the inmates. However, he advised this should not interfere with the refuse pickup services.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$8,292.01 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Huff.

Voting no: none.

4. Lien Report

The Board reviewed an update on current liens as prepared by staff.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 31 brush, 37 large items, 6 tires and 5 refrigerators.

b. Dublin Area Sewer Extensions:

1. Orchard Hills/Vista Subdivision Survey Results

Staff reported that seven homeowners in the Orchard Hills area had requested an immediate extension of the sewer line due to failing septic tanks. The Board reviewed a memo from County Engineer, Ronnie Coake, requesting a change order for the extension of the sewer line to lots 81 through 86 and 112 through 116 in the amount of approximately \$40,000. The proposed extension would serve eleven homes. Staff reported the average monthly bill for the sewer extension would be \$32.00.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the change order as outlined in the memo from the County Engineer, for the extension of sewer lines to lots 81 through 86 and 112 through 116 for approximately \$40,000 with the following conditions:

1. the lot owners allowed to either raise the funds in advance for the extension at no future obligation to pay more than the standard residential sewer charge, or;
2. pay the estimated rates based on the Rural Community Development financing, but be obligated to increase rates if and when the remaining lots are provided sewer service.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

c. Thornspring Branch Sewer Extension

Staff advised a report regarding the above project was still pending from the County Attorney.

d. Renewal of Banking Services Contract with Community National Bank

On the motion of Mr. Morris, seconded by Mr. Snead and carried the Board of Directors approved the renewal of the banking services contract with Community National Bank for an additional two years with the additional charge of .15 per PSA utility payment processed by CNB beginning July 1, 1999 per staff recommendation.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

e. Personnel Changes

The Board reviewed recent personnel changes as reported by Management Services Director, Nancy M. Burchett.

f. Trial Biofiltration System

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board ratified a biofiltration system lease with Ametek in the amount of \$4,700 for a three month trail period. Said system to possibly eliminate the Claytor Lake sewer system odor problem.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

g. Town Beautification Campaign

Staff reported the Town of Pulaski had designated the first two weekends in May as the Town clean-ups, and PSA assistance with the clean-ups had been promised, as well as, assistance on the Downtown Pulaski, Inc. Earth Day scheduled for April 24. In addition, the Board approved staff plans to place the following statement on each PSA utility bill over the next three months: "Neighborhood Clean-Up - any community group may sponsor a clean-up. Call PSA for arrangements, 674-8720. A truck or container will be placed at a convenient site on a Saturday for community use."

h. Sewer Line Extension to VDOT

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors ratified the acceptance of the sewer lines extension from the pump station at the curve at the County Garage along Route 1030, Bagging Plant Road, up to the State Police Headquarters on Rt. 100, Cleburne Boulevard.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

i. Board of Supervisors Accomplishments Presentation

County Administrator, Joseph N. Morgan, presented a power-point presentation to the Board of Directors regarding the Board of Supervisors accomplishments.

j. PFRWTA Report

No report was given regarding the above at this meeting.

k. PCSA Report

Mr. Snead reported the Pulaski County Sewerage Authority had discussed at its last meeting sewer pipe repairs due to the road widening of Rt. 600 by VDOT.

l. Informational Items:

\*NRRA Items of Information:

The Board of Directors reviewed the minutes of the New River Resource Authority for January 27, 1999; waste stream report for January and February 1999; monthly quantity report; waste load summary reports; and waste stream analysis by users reports.

\*Wyatt Development Shopping Center - Fairlawn

The Board of Directors reviewed a letter from the Department of Health approving the plans for the above listed project.

\*NRSWMA User Rebate

The Board reviewed a memo from the New River Resource Authority remitting a user rebate check in the amount of \$4,984.86 to the PSA for the month of February, 1999.

n. Current Authorized Projects:

- Claytor Lake State Park Sewer Extension Odor Control
- Cloyd's Mountain Sewer Extension by VDOT
- New River Industrial Park Water & Sewer Extension
- Virginia Mobile Home Park Water and Sewer Feasibility Study
- Polyester Mobile Home Park Water and Sewer Connection

The Board reviewed the above listing of current authorized projects.

3. Approval of Minutes of March 8, 1999

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the minutes of March 8, 1999, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the accounts payable listing for checks numbered 4774 through 4855, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

5. Other Matters

No other matters were discussed at this meeting.

6. Executive Session – 2.1-344(A)

No executive session was held at this meeting.

7. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, May 10, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary