

PULASKI COUNTY PUBLIC SERVICE AUTHORITY – JANUARY 11, 1999

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, January 11, 1999, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead and Archa Vaughan, Jr. Staff members present included County Administrator, Joseph N. Morgan; County Engineer, Ronnie Coake; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

No citizen comments were heard at this time.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

A written update was provided on current inmate availability by Sanitation Supervisor, Larry Vest.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$13,378.68 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Lien Report

A written update on current liens was reviewed by the Board.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 4 brush, 5 large items, 2 tires and 0 refrigerators. Staff noted that the Refuse Department would not be picking up Christmas trees at the curbs but at special drop-off sites only. In addition, the Christmas trees would be re-cycled.

b. Water Cutoff Deferred

County Administrator, Joseph N. Morgan, advised that the water cutoffs for non-payment for the month of January would be deferred due to extreme ice conditions. Further, staff may need to estimate the bills, should the meters not be accessible for reading. If the bills are estimated, staff was requested to place a message on the bills advising the customers of the billing estimation.

c. Clothes Stain Damage Compensation

The Board reviewed a request for compensation from Ms. Linda Manual for clothes damaged due to muddy water resulting from the placing of Radford Army Ammunition Plant pump on line.

The Board approved staff in proceeding to compensation Ms. Manual for the clothes damaged estimated at \$50-\$100.

d. Pepper's Ferry Future Capacity Needs

The Board reviewed correspondence from the County Engineer, Ronnie Coake, to the Peppers Ferry Regional Wastewater Treatment Authority advising of the PSA's willingness to lease additional sewer capacity rather than selling excess capacity. Staff noted the Peppers Ferry Board would be reviewing the PSA's position on this matter soon.

e. Claytor Lake Sewer System

On the motion of Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved staff preparing a letter to Mr. Bob Thomas requesting execution of an easement to allow the PSA to accept the water system constructed on Old Route 11 (State Route 747). In addition, said correspondence is to advise that the easement be executed within six months or the water system cannot be accepted by the PSA, and no additional residential connections will be honored without further approval by the PSA.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

f. Convenience Center Update

The Board of Directors reviewed a concept plan for the proposed Town of Pulaski convenience center site on the Gem City Main Street property. Staff advised the Town Planning Commission would be considering a re-zoning request to allow the center this week.

g. Landings Rental Apartments Water Connection Fee

Staff reported that the above noted apartment owner had requested a connection fee of \$15,000 for the apartments in order to reduce the amount of surcharge to be paid by the residents of the apartments. The \$15,000 connection fee would remove any question of the cost effectiveness of the extension. Staff also noted that a charge order with H. T. Bowling in the amount of \$30,994.24 would allow for the apartments water connection.

Mr. Alvin Peed, Consulting Engineer for Landings Apartments, was present at the meeting to answer questions.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved staff recommendation for a connection fee of \$15,000 and water rates for the Landings Rental Apartments to be PSA standard rates in lieu of an added surcharge. In addition, the Board approved change order #9 with H. T. Bowling, Inc. to allow for the above noted water extension.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

h. Orchard Hills/Vista Subdivisions Sewer Extension Survey

The Board reviewed a sewer extension survey draft for the residents of Orchard Hills and Vista Subdivisions. The Board made no changes to the survey and requested staff to place this matter on a future PSA agenda once the survey has been completed.

i. Thornspring Branch Sewer Extension

The Board of Directors reviewed recent excerpts from the Town of Pulaski engineering study on the Thornspring Branch sewer extension. Staff noted the primary concern is that any county investment toward this project be protected should an adversary boundary change be pursued by the Town of Pulaski in the future.

j. FY 98 Audit Report

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors accepted the FY 98 audit report as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

k. PFRWTA Report

County Engineer, Ronnie Coake, reported the Peppers Ferry Regional Wastewater Treatment Authority had at its last meeting discussed septage haulers and the exchange of sewer capacity by member jurisdictions.

l. PCSA Report

Mr. Snead gave a report to the Board on the last meeting of the Pulaski County Sewerage Authority.

m. Informational Items:

1. NRRA Items of Information:

No items of information for the New River Resource Authority were presented for review at this meeting of the Board of Directors.

2. PFRWTA Information

The Board reviewed a copy of the Peppers Ferry Regional Wastewater Treatment Authority recent minutes of November 12, 1998.

n. Current Authorized Projects:

- Dunkard's Bottom Water Survey
- Claytor Lake State Park Sewer Extension
- Cloyd's Mountain Sewer Extension
- New River Industrial Park Water & Sewer Extension
- Virginia Mobile Home Park Water and Sewer Feasibility Study
- Polyester Mobile Home Park Water and Sewer Connection

The Board reviewed the above listing of current authorized projects.

3. Approval of Minutes of December 14, 1998

On the motion of Mr. Baker, seconded by Mr. Snead and carried, the Board of Directors approved the minutes of December 14, 1998, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the accounts payable listing for checks numbered 4567 through 4630, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

5. Other Matters

No other matters were discussed at this time.

6. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, February 8, 1999 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary