

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, July 13, 1998, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: J. Mack Baker; Carlos Morris; Winston Snead and Archa Vaughan, Jr. Absent: H. W. Huff, Jr. Staff members present included County Administrator, Joseph N. Morgan, Assistant County Administrator, Peter Huber; County Engineer, Ronnie Coake; Sanitation Supervisor, Larry Vest; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

Citizen comments were heard from Mr. William Hammett regarding the water connection fee for the Parrott Post Office, PSA agenda item #2i.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

An update was provided on current inmate availability. Mr. Vest noted recently the number of inmates provided by the Sheriff's Department had been short of the number needed for the refuse collection.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors. Mr. Vest reported the balance due report reflected a decrease of approximately \$100,000 with this being the amount of collections turned over to Transworld Collection Services for collection.

3. Adjustments

It was moved by Mr. Baker, seconded by Mr. Morris and carried, that adjustments totaling \$5,027.54 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

4. Lien Report

An update on current liens was reported by Mr. Vest.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 24 brush, 19 large items, 5 tires and 12 refrigerators.

b. American Electric Power (AEP) Payment of Claytor Lake Water Withdrawal

The Board of Directors reviewed correspondence to American Electric Power from staff requesting a waiver of the water withdrawal fee normally paid by the PSA to AEP.

c. Ratification of Claytor Lake Sewer Line Change Order for Service to Gateway Trailer Park

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors ratified change order #10 in the amount of \$27,713.07 with Little B Enterprises for sewerline extension to Gateway Trailer Park.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

d. Billing for Landfill Use

The Board of Directors reviewed with staff the new direct billing by PSA for landfill use by area industries and private waste haulers at a \$5.00 per ton surcharge with the only exception being for cash payments for loads of less than two tons.

e. Ritter Farm Town Homes

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved acceptance of the above noted water line extension to serve 16 town homes located adjacent to River Hills Town Homes in Fairlawn subject to approval of construction plans by the County Engineer and water line installation per PSA specifications.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

f. Claytor Lake Sewer Service

The Board of Directors discussed with staff the odor problems resulting from the pumping of septic waste from Claytor Lake State Park into the Claytor Lake sewer system. Staff advised chlorine had been added to reduce the odor but the odor had not been eliminated. Further, it was reported that staff was working with the State Park officials on options available for replacement of the pumps with gravity line bypasses where possible. Also, the PSA backhoe will be assisting with this work.

In addition to the above actions, staff reported a meeting had been scheduled for staff to meet with residents and landowners on July 13, 1998 to review the status of the problem and report progress to the residents on steps taken to eliminate the odor.

Staff was requested to advise the Board of Directors on this matter at future PSA meetings.

g. Request for Sewer Service Extension to Orchard Hill and Surround Area

The Board of Directors reviewed a cost estimate for sewer service extension into the Orchard Hills and Vista Subdivisions. The Assistant County Administrator was requested to prepare a rate structure based on the cost estimates. Further, staff was requested to place this matter on a future PSA agenda once the rate structure is completed.

h. GE Capital Sale of PSA Loans

Staff reported GE Capital was purchased by GMAC Commercial Mortgage in November 1997. The Board also reviewed correspondence regarding this transfer as provided by staff.

i. Parrott Post Office Water Connection Fee

Mr. William Hammett, developer for the Parrott Post Office, requested the Board of Directors to consider a lower water connection fee. The fee schedule adopted by the PSA for a commercial connection is \$1,500.00 minimum. Mr. Hammett requested the Board to consider a fee of \$350.00 since this was the amount he paid for the Draper Post Office several years ago.

The Board of Directors took no action to reduce the water connection fee of \$1,500 for the Parrott Post Office.

j. Business Assistance with Garbage Collection

Staff reported the regular drop centers were being maintained by the NRRA in Dublin and Pulaski at the same sites for the time being. Also, Gem City is interested in continuing service and providing a site on West Main Street in Pulaski. Further, it was reported that a drop off site in the Fairlawn area was still being sought by staff.

k. Warren Residence Waterline Easement Clarification, Route 643, Thornspring Road

County Engineer, Ronnie Coake, reported a water leak on the property of Brandon S. Warren, 5082 Thornspring Road, had revealed a non-standard waterline and two water meters. One meter for the Warren property and the other meter for an adjacent property. Mr. Coake advised the non-standard line is a considerable distance from the road and the recorded easement across the property does not specify the right of the non-standard supply line or multiple meters. The leak is being repaired by PSA crews with line size and material confirmed. In addition, the Warrens had complained of a lack of water pressure.

Mr. Coake then advised that he had been able to speak with the previous owner of the property and had been advised that the non-standard line was not installed by the PSA but installed by the previous owner at his expense and the two meters had been placed at the residence and not on a public right of way in 1975 at the request of the previous owner. Mr. Coake expressed concerns regarding the water meters being placed on private property at the residence.

The Board of Directors directed staff to work with the residence to resolve the water pressure problems, if possible, and to re-locate water meters, if deemed appropriate by the County Engineer.

l. Request for Multiple Connections – William Ward

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved a request from Mr. William Ward for multiple water connections on one meter with staff to bill at 75% minimum for second dwelling per PSA policy.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

m. PFRWTA Report

County Engineer, Ronnie Coake, reported on the recent meeting of the Peppers Ferry Regional Wastewater Treatment Authority. He reported items discussed included discharge violations and problems with flow from an industry.

n. PCSA Report

Mr. Snead reported items discussed at the last Pulaski County Sewerage Authority meeting included two new services installed and acquisition of a new computer for billing.

o. Informational Items:

1. NRRA Items of Information

There were no NRRA items of information presented for review at this meeting of the PSA.

2. Notification of Violation, Pulaski Pretreatment Standards

The Board of Directors reviewed a letter from the County Engineer to the Department of Conservation & Recreation advising the State of violations to Article 111, Chapter 16 of the Pulaski County Pretreatment Standards, Regulations and Requirements.

p. Personnel Changes

The Board of Directors reviewed recent personnel changes as reported by Management Services Director, Nancy M. Burchett.

q. Current Authorized Projects:

- Dunkard's Bottom Water Survey
- Morgan Farm Road Water Line Extension
- Review of Garbage Service Privatization Options
- Claytor Lake State Park Sewer Extension
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension
- New River Industrial Park Water & Sewer Extension
- Riverwood Water Extension
- Virginia Mobile Home Park Water and Sewer Feasibility Study

The Board reviewed the above listing of current authorized projects.

3. Approval of Minutes of June 8, 1998

On the motion of Mr. Baker, seconded by Mr. Snead and carried, the Board of Directors approved the minutes of June 8, 1998, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Snead and carried, the Board of Directors approved the accounts payable listing for checks numbered 4114 through 4192, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

5. Executive Session – 2.1-344(A)

It was moved by Mr. Baker, seconded by Mr. Morris and carried, to enter executive session in accordance with Section 2.1-344(A) of the Code of Virginia, as amended, to discuss personnel and legal matters.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

Return to Regular Session

On the motion of Mr. Baker, seconded by Mr. Snead and carried, the Board of Directors returned to regular session.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Baker, seconded by Mr. Morris and carried, that the Board of Directors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Directors of the Public Service Authority of Pulaski County, Virginia, has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Directors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Public Service Authority of Pulaski County, hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the Board of Directors.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

6. Other Matters

No other matters were discussed by the Board of Directors.

7. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, August 10, 1998 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

Archa Vaughan, Vice-Chairman

J. Mack Baker, Secretary