

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, April 13, 1998, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Carlos Morris; Winston Snead and Archa Vaughan, Jr. Absent: J. Mack Baker. Staff members present included Assistant County Administrator, Peter Huber; County Engineer, Ronnie Coake; Sanitation Supervisor, Larry Vest; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

Citizen comments were heard from Chuck and Terry Vaughan on behalf of their mother regarding a request for PSA water extension to Pond Lick Hollow. Chuck Vaughan advised he understood the water would be extended to his mother but the extension had not been made. The Vaughans requested the Board consider extending the water line to serve the last house on Pond Lick Hollow.

The Board of Directors authorized staff to determine the cost of the above requested extension and provide a recommendation to the Board once costs are known for consideration at a future PSA meeting.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

An update was provided on current inmate availability.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$862.13 be approved.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

4. Lien Report

An update on current liens was reported by Mr. Vest.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 16 brush, 12 large items, 2 tires and 5 refrigerators.

b. Multi Year Water Usage Collection

This matter was deferred until the executive session portion of the meeting.

c. Support for County-wide Clean-up

Staff advised the Board of Directors that trash trucks would be provided at fire departments and other community locations on Saturday, May 2<sup>nd</sup> and Saturday, May 16, 1998 for the county-wide clean-up efforts sponsored by the Pulaski County Clean Community Council.

d. Town of Pulaski Alley Service Discontinuance

The Board of Directors reviewed a draft letter to be sent to certain Town of Pulaski garbage customers where alley service must be discontinued by the PSA. Staff noted the discontinuation of alley way service for certain areas is occurring only where the alley maintenance has deteriorated to the state that PSA garbage trucks no longer have safe access.

On the motion of Mr. Vaughan, seconded by Mr. Snead and carried, the Board of Directors authorized staff to discontinue alley garbage service to those areas within the Town of Pulaski where staff determine to be unsafe for the PSA trucks to travel and to notify those customers of such discontinuance.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

e. Dora Highway Large Item Drop Off Center

The Board of Directors reviewed correspondence from the County Administrator to Pulaski Town Manager, Tom Combiths, regarding sharing the costs of the large item solid waste collection center location on Dora Highway. Said letter advised of PSA costs for the Dora Highway site to be approximately \$3,000 per month. In addition, the letter suggested the Dora Highway site be converted to a full service recycling center in the future.

f. Audit Questions

The Board of Directors reviewed a memo from Management Services Director, Nancy Burchett, responding to FY 97 audit questions raised by the Board at their last meeting.

g. PSA Budget

The Board of Directors reviewed the PSA tentative budget figures for those departments included in the water rate formula for the Towns of Dublin and Pulaski. Tentative figures indicated the water rate for FY 99 to be \$1.65 for the Town of Dublin and \$1.61 for the Town of Pulaski for FY 99. Emergency water purchase rate calculated to be \$.98.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors gave tentative approval of the budgets for those departments included in the water rate formula calculations for the Towns of Dublin and Pulaski, as prepared by staff, and authorized staff to notify the Towns of said FY 99 rates.

Voting yes: Mr. Morris, Mr. Snead; Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

h. Personnel Changes

The Board reviewed recent personnel changes, as reported by Management Services Director, Nancy M. Burchett.

i. Information Items:  
\*Radford Army Ammunition Plant (RAAP) Easement

Staff advised the Board of receipt of the easement from Radford Army Ammunition Plant.

j. Business Assistance with Solid Waste Collection

The Board of Directors appointed Chairman Huff to participate in future discussions with prospective proposers for solid waste collection services. Staff was also instructed to provide members of the Board of Directors with copies of the proposals received.

k. PCSA Report

Mr. Snead reported the Pulaski County Sewerage Authority at its last meeting had discussed maintenance on the pump stations and possible new sewer customers.

l. PFRWTA Report

County Engineer, Ronnie Coake, reported he had been unable to attend the last meeting of the Peppers Ferry Regional Wastewater Treatment Authority.

m. NRRA Items of Information

The Board of Directors reviewed the minutes of the NRRA for January 28, 1998, waste stream reports for January and February, 1998, monthly quantity report, waste load summary report, and waste stream analysis by users report.

Mr. Vaughan requested staff obtain specific information on the \$3,045,000 financing as referred to in the minutes of the NRRA.

n. Current Authorized Projects:

- New River Industrial Park Utilities
- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Extension
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension
- Route 100 Sewer Line Extension Study
- New River Industrial Park Water & Sewer Extension
- NRB Industries Utility Project
- Riverwood Water Extension
- Dunkard's Bottom Water Survey
- Morgan Farmer Road Water Line Extension

The Board reviewed the above listing of current authorized projects.

o. Rebates on Reduced Garbage Services

The Board approved staff recommendation for allowing refuse customers to have the level of service made retroactively effective to the initiation of billing. This policy will allow an individual to sign up for the lower refuse rate at the initiation of billing.

3. Approval of Minutes of March 9, 1998

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved the minutes of March 9, 1998, as presented.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.  
Absent: Mr. Baker.

4. Approval of Accounts Payable

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved the accounts payable listing for checks numbered 3888 through 3962, subject to audit.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.  
Absent: Mr. Baker.

Executive Session – 2.1-344(A)

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, to enter executive session in accordance with Section 2.1-344(A) of the Code of Virginia, as amended, to discuss personnel and legal matters.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.  
Absent: Mr. Baker.

Return to Regular Session

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors returned to regular session.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.  
Voting no: none.  
Absent: Mr. Baker.

Certification of Conformance with the Virginia Freedom of Information Act

It was moved by Mr. Morris, seconded by Mr. Snead and carried, that the Board of Directors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Board of Directors of the Public Service Authority of Pulaski County, Virginia, has convened an executive meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Directors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Public Service Authority of Pulaski County, hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the executive meeting were heard, discussed or considered by the Board of Directors.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

On the motion of Mr. Vaughan, seconded by Mr. Snead and carried, the Board of Directors authorized staff to retain Attorney Samuel Campbell to represent the PSA in collecting a multi year water account. Further, staff was directed to add penalty and interest charges to the multi year water usage account.

Voting yes: Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

Absent: Mr. Baker.

6. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, May 11, 1998 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary