

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, February 9, 1998, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Absent: H. W. Huff, Jr., Chairman. Staff members present included County Administrator, Joseph N. Morgan; Assistant County Administrator, Peter Huber; County Engineer, Ronnie Coake; Sanitation Supervisor, Larry Vest; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

An update was provided on current inmate availability.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Baker and carried, that adjustments totaling \$7,627.86 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

4. Lien Report

An update on current liens was reported by Mr. Vest.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 2 brush, 7 large items, 4 tires and 2 refrigerators.

b. Dunkards Bottom Water Status

Assistant County Administrator, Peter Huber, advised that 51% of the property owners were in favor of the water system; however, 35% opposed and 13% of the owners had not responded to the survey.

The Board of Directors requested staff to advise residents of Dunkards Bottom to encourage those individuals who had not responded to respond to the survey. The Board further instructed staff to move this item to “Items Under Review” for future discussions.

c. Landings Limited Partnership Supply Request

The Board reviewed a request from Landings Limited Partnership for a master meter connection for an apartment complex.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the above request to allow one (1) master meter connection for an apartment complex with 75% billing for each additional unit, per PSA multiple dwelling unit policy. In addition, the Board set the connection fee at \$350.00 for the first connection and for each unit thereafter a connection fee of 75% of the \$350.00 or \$262.50.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

d. Rental of Towers for Commercial Telecommunications Purposes

On the motion of Mr. Snead, seconded by Mr. Baker and carried, the Board of Directors appointed Carlos Morris to serve on the Telecommunications Committee representing the Public Service Authority.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

e. Dora Highway Disposal Site

The Board of Directors reviewed a letter from the Town of Pulaski requesting the PSA to share in the funding of the Dora Highway disposal site.

Staff reported the PSA expense in providing rolloff container service to this site is approximately \$3,000 per month.

The Board directed staff to share this information with the Town of Pulaski officials.

f. Thornspring Branch Sewer

The Board reviewed the following current issues with the Town of Pulaski regarding the Thornspring branch sewer:

1. Whether connections to the line outside the town limits would be PSA customers;
2. What compensation would be needed to transmit sewage through the town system; and
3. Whether it would be more cost effective for the PSA to own the line and pump into the Wurno booster pump station.

The Board instructed staff to continue to work with town officials to resolve the above issues.

g. Bagging Plant Road Sewer

The Board of Directors reviewed a draft agreement for a sewer extension to serve the VDOT area headquarters in Dublin.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the following agreement for sewer service with the Virginia Department of Transportation:

THIS AGREEMENT, made and entered into this 9<sup>th</sup> day of February, 1998, by and between the Pulaski County Public Service Authority herein referred to as "PPSA" and the Commonwealth of Virginia Department of Transportation herein referred to as "VDOT":

WITNESSETH:

WHEREAS, the PPSA is in the process of determining the feasibility of constructing sewer lines for collection of sewer by it from an area in Pulaski County, Virginia, extending generally along Virginia State Route 1030 to the Dublin Maintenance Headquarters; and

WHEREAS, VDOT desires to connect to the PPSA's sewer system; and

WHEREAS, connection to the existing sewer system is dependent upon the construction of an additional sewer line along Route 1030.

NOW THEREFORE, in consideration of the benefits to the mutually derived, the VDOT and PPSA mutually agree to the following terms and conditions:

- (1) That the PPSA shall construct, own, operate and maintain a line, located along Route 1030, to the connection at sewer manhole "1A-9, as shown on plan No. T-7567-01, "Sewer Extension to Serve VDOT Facility".
- (2) Such facilities shall comply with the Virginia Department of Health Water and Wastewater Regulations and any other State or Federal Regulatory Agency with jurisdiction over such facilities.

- (3) That upon completion of the sewer line extension, PPSA shall provide service to the VDOT Facility at a connection point beginning at Station 41+52.28 of the "Sewer Extension to Serve VDOT Facility", by Draper Aden and Associates, Plan Number T-7568-01, to existing Manhole SMA-1-A1. VDOT shall endeavor to prevent any discharge into the PPSA sewer system from the VDOT facility that would be in violation of any Federal, State and/or local regulations.
- (4) That VDOT agrees to participate in the construction of the sewer line extension to the sole extent of providing funding of the project, not to exceed the amount of \$83,000 and as provided in paragraph five of this agreement. The PPSA shall request payment which will be made in one lump sum after construction contract is executed.
- (5) That this Agreement is subject to such rules, regulations, or laws as may be applicable in the Commonwealth of Virginia, and the PPSA and VDOT will cooperate in obtaining such permits, certificates, or the like, as may be required to comply therewith, if any.
- (6) That this Agreement shall be for an initial period of 20 years from the date of this Agreement and shall continue thereafter unless terminated by either party upon twelve months written notice to the other party. This Agreement may be amended or revised at any time with the mutual written consent of the PPSA and VDOT.
- (7) That in the event of any occurrence rendering the PPSA or VDOT incapable of performing under the Agreement, any successor of the PPSA or VDOT, whether the result of legal process, assignment or otherwise, shall succeed to the rights of the PPSA or VDOT hereunder.

IN WITNESS WHEREOF, the parties hereto, acting under the authority of their respective governing bodies, have caused this Agreement to be duly executed in two counterparts, each of which shall constitute an original.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.  
Voting no: none.  
Absent: Mr. Huff.

A signed copy of the above agreement shall be filed with the Office of the County Administrator.

h. Sewer Line Extension to Serve Appalachian Machine Rebuild

On the motion of Mr. Baker, seconded by Mr. Snead and carried, the Board of Directors authorized the County Engineer to prepare a cost analysis on a sewer line extension to serve Appalachian Machine Rebuilders. The Board further directed this matter be placed on a future PSA agenda once the analysis was complete.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.  
Voting no: none.  
Absent: Mr. Huff.

i. FY 97 Audit

The Board of Directors agreed to review the FY 97 audit at the March regular meeting of the PSA.

j. FY 97 Water Settlement Statements with Town of Pulaski & Dublin

The Board reviewed the water settlement statements for FY 97, as prepared by Management Services Director, Nancy M. Burchett. Calculations resulted in a credit of \$1,052.70 to the Town of Pulaski and a credit of \$4,232.81 to the Town of Dublin.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors accepted the water settlement statements, as prepared and presented by Management Service Director, Nancy M. Burchett.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.  
Voting no: none.  
Absent: Mr. Huff.

k. Citizen Claim – Washington Square Apartments

The Board of Directors reviewed a request from Washington Square Apartments for reimbursement of a brick wall surrounding a dumpster.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors denied the above request for reimbursement.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.  
Voting no: none.  
Absent: Mr. Huff.

l. Solid Waste Collection Privatization

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to proceed with the proposed Request for Proposals for solid waste collection within Pulaski County.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.  
Voting no: none  
Absent: Mr. Huff.

m. Citizen Complaints – Inclement Weather

The Board of Directors reviewed citizen complaints received from several citizens regarding refuse pickup being delayed due to inclement weather. The following individual complaints were reviewed: Mr. William Handy, Mr. Kenneth Anderson and Mr. Thomas Dalton.

Sanitation Supervisor, Larry Vest, reported the refuse service was delayed recently due to inclement weather. In addition, one refuse truck had broken down further compounding the problem. He advised for safety reasons the trucks are not sent out during ice and snow. Frequent stops by the trucks not only creates safety problems for the driver, but also other drivers that may get behind a refuse truck and have to stop. Mr. Vest further reported that three spare trucks were now being used to get back on schedule for picking up refuse.

The Board also discussed requests from those complaining for a credit on their bill due to late refuse pickup. Staff advised the same amount of garbage is picked up eventually. Further, there are no savings to the PSA when the refuse service is delayed.

The Board of Directors requested staff to send those who complained a copy of the minutes regarding this matter.

n. Citizen Complaint – Special Pickups

The Board of Directors reviewed a citizen complaint from Ms. Carolyn Estes regarding several special pickup requests which had been delayed or never picked up.

Larry Vest, Sanitation Supervisor, advised two work orders had been received from Ms. Estes. The first work order dated 10-14-97 stated that the items were not out. The work order dated 11-6-97 had been worked by PSA refuse staff. Regarding the other two pickups, Mr. Vest reported there was no work order requesting a refrigerator be picked up; however, the PSA staff did pick up the refrigerator on January 26, 1998. The other pickup request for removal of a water heater in the Snowville area by Ms. Mary Wilson had not been worked because the account had been made final and no payment had been made as of July, 1997.

The Board of Directors requested staff to send a copy of the minutes regarding this matter to Ms. Estes.

o. Request by Meadowview Heights Subdivision Residents for Garbage Pickup on Existing Private Road

On the motion of Mr. Morris, seconded by Mr. Snead and carried, the Board of Directors approved providing garbage pickup service on the above listed private road with the understanding the PSA will not be responsible for road conditions once service is provided. The Board also instructed staff to forward the citizens request for road improvements on this private road to the Board of Supervisors and VDOT for consideration as a rural addition.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

p. Informational Items:

1. Approval of New River Industrial Park Water by Department of Health; and
2. New River Industries Sewage Flow

The Board of Directors reviewed correspondence approving the construction of the New River Industrial Park water improvements and also correspondence from County Engineer, Ronnie Coake, to the City of Radford advising of sewage flow diversion for New River Industries.

q. Personnel Changes

The Board of Directors reviewed recent personnel changes, as reported by Management Services Director, Nancy M. Burchett.

r. PCSA Report

Winston Snead reported items discussed at the last Pulaski County Sewerage Authority meeting included maintenance on pump stations and new occupant in the Village Oak Shopping Center in Fairlawn.

s. PFRWTA Report

County Engineer, Ronnie Coake, advised there had been no meeting of the Peppers Ferry Regional Wastewater Treatment Authority last month.

t. NRRA Items of Information

The Board of Directors reviewed the following items of information regarding the New River Resource Authority: minutes of November 5, and December 22, 1997; waste stream report; monthly quantity report; waste load summary report 1997; waste stream analysis by users; and waste stream report for December, 1997.

u. Current Authorized Projects:

- New River Industrial Park Utilities
- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Extension
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension
- Route 100 Sewer Line Extension Study
- New River Industrial Park Water & Sewer Extension
- NRB Industries Utility Project
- Riverwood Water Extension

The Board reviewed the above listing of current authorized projects and took the following action regarding the New River Industrial Park Utilities:

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors confirmed acceptance of water and sewer lines by the PSA for the New River Industrial Park planned golf course and housing projects once installed per PSA specifications.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

3. Approval of Minutes of January 12, 1998

On the motion of Mr. Snead, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of January 12, 1998, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the accounts payable listing for checks numbered 3787 through 3830, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

5. Other Matters

No other matters were discussed at this time.

6. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, March 9, 1998 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

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Archa Vaughan, Vice-Chairman

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J. Mack Baker, Secretary