

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, November 10, 1997, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead; and Archa Vaughan, Jr. Staff member present was Nancy M. Burchett, Management Services Director.

1. Citizen Comments

There were no citizen comments.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

An update was provided on current inmate availability.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$74,941.34 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead,  
Mr. Vaughan, Mr. Huff.

Voting no: none.

4. Lien Report

An update on current liens was reported.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 26 brush, 12 large items, 5 tires and 12 refrigerators.

b. Evaluation of Sewer Service to Orchard Hills Subdivision

The Board reviewed a preliminary engineering report prepared by County Engineer, Ronnie Coake. The Board authorized staff to proceed with a cost analysis report on Orchard Hills Subdivision and on Vista Subdivision. In addition, staff was authorized to conduct a property owner's survey to determine the level of interest in sewer service by the citizens in the two subdivisions.

c. Morgan Farm Road Waterline Extension

On the motion of Mr. Baker, seconded by Mr. Snead and carried, the Board of Directors approved the waterline extension along Morgan Farm Road with the understanding Mr. Robert Cox contributes \$2,000 toward the cost of the extension and subject to water pressure problems being created by this extension being corrected by the PSA in the near future.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

d. Sewer Service Request – Route 747

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved staff preparing a cost evaluation on the above sewer service request by Ms. Betty Thomas and to conduct a property owner's survey with this matter to be placed on a future PSA agenda once the cost evaluation and survey is complete.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

e. Billing Policy Refinements

Management Services Director, Nancy M. Burchett advised the PSA Board of recent customer complaints regarding garbage service billing for vacant properties within the county. The Board confirmed staff proceeding in clarifying procedures regarding garbage service billings for vacant properties.

f. NRB Industries Sewer Force Main Connection

Staff advised the Board of complications encountered by the unforeseen location of a number of underground utility services, which cannot feasibly be relocated.

On the motion of Mr. Baker, seconded by Mr. Snead and carried, the Board of Directors authorized staff to condemn the necessary utility easement, and authorized staff to procure additional construction services for both the road crossing and connection on an emergency basis with cost to be funded by the developer.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

g. Ratification:  
\*AEP Agreement to Serve Sewer Pump Stations on Claytor Lake Sewer Line Extension Project

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors ratified the American Electric Power agreement to serve the sewer pump stations on Claytor Lake at a cost of \$31,611.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

h. Water Service Request – Route 784, Hance Road

The Board of Directors authorized staff to prepared a cost evaluation on a water service request on Route 784, Hance Road, and conduct a property owner's survey to determine level of interest in PSA water service by the affected property owners. Staff to report back to the Board of Directors once the cost evaluation and survey is completed.

i. Appointment - PFRWTA

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors appointed Mr. Charles Cook to serve on the Peppers Ferry Regional Wastewater Treatment Authority for a four year term ending December 31, 2001.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

j. Report on Adoption of An Ordinance Regulating Garbage and Refuse Pickup and Disposal Services, Pursuant to Section 15.1-28.1 of the Code of Virginia

Staff reported the Board of Supervisors had held a public hearing on the above referenced ordinance at its October regular meeting, and had approved the proposed ordinance as advertised granting the franchise to the Public Service Authority. However, the Board of Supervisors had requested a report by January, 1998 regarding opportunities and/or options for privatization of all or a portion of the garbage collection services.

k. PCSA Report

Mr. Winston Snead reported on items discussed at the recent Pulaski County Sewer Authority meeting.

l. PFRWTA Report

No report was given regarding the Peppers Ferry Regional Wastewater Treatment Authority.

m. NRRA Items of Information

The Board of Directors reviewed items of information regarding the New River Resource Authority.

n. Current Authorized Projects:

The Board of Directors reviewed the following projects currently underway:

- New River Industrial Park Utilities
- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension
- Route 100 Sewer Line Extension
- New River Industrial Park Water & Sewer Extension
- NRB Industries Utility Project
- Riverwood Water Extension
- Virginia Mobile Home Park Water and Sewer Feasibility Study
- Riverbluff Subdivision Water Extension

3. Approval of Minutes of October 20, 1997

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of October 20, 1997, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Snead and carried, the Board of Directors approved the accounts payable listing for checks numbered 3578 through 3636, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, Mr. Huff.

Voting no: none.

5. Other Matters

There were no other matters presented to the Board of Directors.

6. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, December 8, 1997 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

---

H. W. Huff, Chairman

---

J. Mack Baker, Secretary

November 24, 1997

Mr. Bill Hinkle, Sr.  
5076 Southern Drive  
Dublin, VA 24084

Dear Mr. Hinkle:

The Pulaski County Public Service Authority Board of Directors, at its meeting on Monday, November 10, 1997 authorized county staff to prepare a cost evaluation for your water service request on Route 784, Hance Road. Further, staff was requested to conduct a property owner's survey to determine the level of interest in PSA water service by the affected property owners. Once the cost evaluation and survey is completed, a report by staff will be presented to the Board of Directors. I will keep you informed of any action by the PSA Board.

Hoping this information is useful, I am

Sincerely,

Joseph N. Morgan  
County Administrator

/gh