

At a regular meeting of the Public Service Authority Board of Directors held on Monday, May 13, 1996, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris, Dr. David L. Merrill; and Archa Vaughan, Jr. Staff members present included Peter M. Huber, Assistant County Administrator; Joseph N. Morgan, County Administrator; H. Ronald Coake, County Engineer; Larry D. Vest, Sanitation Supervisor; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Balance Due Report

2. Inmate Availability Reports

The Board reviewed with Larry Vest, Sanitation Supervisor, the balance due report and the inmate availability reports.

3. Adjustments (5,061.57)

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved adjustments in the credit amount of \$5,061.57.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

b. FY 97 Budget Adoption

The Board of Directors reviewed proposed budget figures for the Public Service Authority for FY 97. The County Administrator advised the Dublin leak had recently been detected and the PSA had received more revenue than budgeted from the Town of Dublin due to the leak. However, he reported the FY 97 proposed revenue was based on normal usage. In addition, the County Administrator advised with the opening of the new landfill, tipping fees are expected to decline in several years.

Chairman Huff requested staff confirm the debt payment amount in the PSA budget for the Claytor Lake water system is appropriate and he also inquired whether additional revenue from the Claytor Lake water extension had been included in the FY 97 budget. Staff advised no additional revenue from the Claytor Lake water extension had been included in the FY 97 proposed revenue figures.

The Board of Directors reviewed the estimated water rates for the Towns of Dublin and Pulaski for FY 97. The estimated rate for Dublin was calculated to be \$1.44 and \$1.41 for the Town of Pulaski.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the estimated water rates calculated for FY 97 for the Towns of Dublin and Pulaski as presented by staff.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

c. Sale of Surplus Well Lot in New River

The Board of Directors authorized the County Administrator and County Engineer to negotiate a sale price for the surplus well lot located in New River.

d. Retroactive Approval of Two Dwellings on One Meter - Terry Altizer

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors retroactively approved two dwellings on one water meter for Terry Altizer, a Fairlawn customer. Said billing for second dwelling shall be 75% of minimum water charge, per PSA policy.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

e. Large Items Drop Off Sites

The Board of Directors discussed the need for large item drop off sites within the county for residents to drop off large items, such as appliances, tires and furniture.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors authorized staff to select several sites in the county as drop off sites for large items to be dropped off for pickup by the refuse department.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

f. Board of Supervisors Litter Concerns

Staff reported the Board of Supervisors had recently expressed concerns regarding litter in the county. The Board of Directors reviewed a listing of areas which needed to be cleaned up. Staff advised plans are to use PSA staff and the clam shell boom truck to clean up the sites as time is available. In addition, three part-time workers are being recruited for the summer to assist with clean up efforts and to cover other employee vacations and or leave.

g. Dalton Road Complaint (Craig Street Road)

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors authorized staff to proceed in repairing the Craig Street Road at an estimated cost of \$2,700, subject to verification that the roadway owner is agreeable to the improvement.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

h. Ratification of Award of Contract for Water Treatment Plant Chemical Feed Building

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved ratification of the award of contract for the Water Treatment Plant chemical feed building to Harold P. Dalton at a cost of \$38,125.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

i. Capital Improvements Plan

The Board of Directors reviewed the Capital Improvements Plan for the Public Service Authority as prepared by staff.

j. Water Purchase and Water Transportation Agreement between PSA and City of Radford

Chairman Huff noted the water purchase costs in this agreement were higher than the Town of Dublin's rate. In addition, there was no guarantee by the City of Radford to provide water. Mr. Huff stressed the need for the PSA to provide water exclusively in this area by the Public Service Authority.

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors approved the agreement with the City of Radford for the purchase of water and water transportation. A copy of said agreement shall be filed with the records of this meeting at the Office of the County Administrator.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

k. New River Well Lot Disposal

This item was discussed and action taken by the Board of Directors under item 2c of this meeting.

l. Scheduling of Public Hearing Establishing All Rates, Returned Check Fees, and Collection Agency Fees

The Board of Directors approved staff scheduling a public hearing at the June PSA meeting to confirm current rates and charges and adjust as needed to conform with current practice, with said hearing to be held in September, 1996.

m. Water Leak Location, Dublin and PSA

Staff reported the Town of Dublin was recently successful in locating its major water leak. The County Engineer reported as a result of Dublin locating its leak, the PSA's one million gallon tank at Dublin and the Airport Industrial Park tank had now been filled. In addition, the consultant that had assisted Dublin locate leaks had also been used by the PSA to identify some small leaks in the PSA system.

n. Town of Pulaski Annual Spring Clean Up

The Board of Directors reviewed a letter from the Town of Pulaski expressing appreciation to the PSA Refuse staff for assistance during the Town's annual spring clean up.

o. NRRRA Items of Information:

The Board of Directors reviewed the following items of information pertaining to the New River Valley Resource Authority:

1. Minutes (Also Resource Recovery Minutes)
2. Waste Stream Reports
3. Tons of Total Waste Report

p. PCSA Report

Staff reported the PCSA had discussed at their last regular meeting the proposed apartment complex, sewer connections, sewer repairs, and delinquent accounts.

q. PFRWTA Report

The County Engineer advised the PFRWTA had discussed the leasing of some property from the City of Radford, and allowing PFRWTA personnel to assist the Floyd County Sewerage Authority.

r. Current Authorized Projects:

The Board reviewed the following current authorized projects:

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension

s. -Matters Under Review:

The Board reviewed the following matters under review:

- New River Industries Services

3. Approval of Minutes of April 8, 1996

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of April 8, 1996 as presented.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the accounts payable as presented on checks numbers 1951 through 2006, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, and Mr. Huff.

Voting no: none.

5. Other Matters

No other matters were discussed.

6. Adjournment

The Board of Directors adjourned until the next regularly meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, June 10, 1996 at 9:00 a.m. in the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary