

At a regular meeting of the Public Service Authority Board of Directors held on Monday, March 11, 1996, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; and Archa Vaughan. Absent: Dr. David Merrill. Staff members present included Joseph N. Morgan, County Administrator, H. Ronald Coake, County Engineer; Larry D. Vest, Sanitation Supervisor; Peter M. Huber, Assistant County Administrator; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

Mr. Earl Gilbert of the Morgan's Cut area appeared before the Board of Directors and complained that his water bill was incorrect. Mr. Gilbert also expressed concerns to the Board regarding the 75% minimum charges for dwellings on one meter. Mr. Gilbert advised he was not told by PSA staff that these charges would be assessed for multiple dwellings on one single water meter.

Chairman Huff requested staff to meet with Mr. Gilbert at his property and explain how the water meter operates and also check for possible leaks.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity

1. Balance Due Report
2. Delinquent Accounts Report
3. Inmate Availability Reports

Larry Vest, Sanitation Supervisor, reviewed with the Board of Directors the balance due reports, delinquent accounts reports, and inmate availability reports. Mr. Vest reported some liens had been paid off and staff anticipated filing more liens on delinquent accounts shortly.

4. Adjustments

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved adjustments in the credit amount of \$9,769.15.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan,
Mr. Huff.

Voting no: none.

Absent: Dr. Merrill.

County Administrator, Joseph Morgan, expressed thanks to Larry Vest in working with the Draper Rest Home in working out a solution to the location of a dumpster at the Draper Rest Home.

b. Recommendation on Randall Johnson Account

Staff reported the account of Randall Johnson had been reviewed and there appeared to be no reason why the account should be adjusted.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried,

the Board of Directors accepted the staff report on the account of Randall Johnson.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.
Voting no: none.
Absent: Dr. Merrill.

c. Virginia Revolving Loan Fund Project

The Board reviewed correspondence from the Department of Environmental Quality advising the Cloyd's Mountain landfill sewer project had been removed from Virginia's FY 95 revolving loan funding list. Staff reported a more favorable financing arrangement may be provided by the Rural Economic and Community Development agency (formerly Farmers Home Administration).

d. Extension of Streetlight Service to Cougar Industrial Park

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved extending the streetlight service to Cougar Industrial Park. Said extension of streetlight service to be handled the same as the streetlight billing at the Corporate Center.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.
Voting no: none.
Absent: Dr. Merrill.

e. Procurement of Bill Collection Agency

The Board of Directors reviewed with staff recent proposals received for the collection of PSA delinquent accounts. The Board of Directors authorized staff to negotiate with Transworld Systems for possible PSA collection services. Staff was also instructed to contact references and report back to the Board with a recommendation regarding the utilization of a collection agency by the Public Service Authority.

f. Acceptance of FY 95 Audit

On the motion Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors accepted the FY 95 audit report, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.
Voting no: none.
Absent: Dr. Merrill.

g. Refuse Collection Complaints

The Board reviewed a complaint from Ms. Connie Dalton requesting the PSA to repair her road because of damages done by the garbage trucks. Ms. Dalton lives on a private road.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors denied the request of Ms. Connie Dalton to repair, Craig Street, located in the Town of Pulaski.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.
Voting no: none.
Absent: Dr. Merrill.

The Board also reviewed a complaint from Mr. Rick Casey of the New River area requesting the PSA reimburse him for materials picked up by the refuse department. Mr. Vest advised the refuse employees did not pick up the material Mr. Casey referred to. In addition, the material being building materials would not be picked up anyway by the regular garbage truck.

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors denied the request of Mr. Rick Casey for reimbursement of materials.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.
Voting no: none.
Absent: Dr. Merrill.

h. NRRA Items of Information

The Board of Directors reviewed the following items of information pertaining to the New River Resource Authority:

1. Minutes
2. Waste Stream Reports
3. Tons of Total Waste Report
4. Additional Information

i. PCSA Report

Staff reported the PCSA at its last meeting discussed the proposed Fairlawn apartment complex and the sale of land.

j. PFRWTA Report

County Engineer, Ron Coake, reported the PFRWTA at its last meeting had discussed the industrial discharge monitoring and also plans to celebrate 10 year anniversary of the Peppers Ferry Authority.

k. Current Authorized Projects:

The Board reviewed the following current authorized projects:

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors authorized condemnation proceedings for the Claytor Lake Water and Sewer projects where easements cannot be obtained by staff.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.
Voting no: none.
Absent: Dr. Merrill.

-Cloyd's Mountain Sewer Extension Design
-Pond Lick Hollow Water Line Extension

I. Matters Under Review:

The Board reviewed the following matters under review:

-New River Industries Services

3. Approval of Minutes of February 12, 1996

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of February 12, 1996, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.

Voting no: none.

Absent: Dr. Merrill

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 1848 through 1899, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, and Mr. Huff.

Voting no: none.

Absent: Dr. Merrill.

5. Other Matters

Ron Coake advised he would be meeting with the Health Department officials today regarding the Hickman Cemetery Road water pressure problems. Chairman Huff requested Mr. Coake to inquire as to any regulations which would prohibit the PSA from discontinuing service to the Hickman Cemetery Road area and report back to the Board regarding the Health Departments answer to this question.

6. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, April 8, 1996 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary