

At a regular meeting of the Public Service Authority Board of Directors held on Monday, May 9, 1994, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: J. Mack Baker, Secretary; Carlos Morris; David Merrill; and Archa Vaughan, Jr. Absent: Mr. H. W. Huff, Jr., Chairman. Staff members present included Joseph N. Morgan, County Administrator; H. Ronald Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Sanitation Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Appointment of an Acting Chairman

Due to PSA Chairman Huff's recent illness, the Board appointed Archa Vaughan, Jr. as Acting Chairman for the Public Service Authority

2. Citizen Comments

No citizen comments were heard.

3. Reports from the County Administrator and Staff:

a. Delinquent Collection Staff Activity

Refuse Collection Supervisor Vest reviewed with the Board a delinquent report listing, the amount of days delinquent and the amount of delinquency by account types. Mr. Vest also presented a monthly balance due review report comparing accounts receivables from January 19, 1994, to April 20, 1994.

Dr. Merrill inquired as to the status of an account he had reported to staff a few months ago who was receiving garbage pickup but was not being billed for this service. Dr. Merrill reported the individual to be Charles Owens of Route 661. Mr. Vest reported he had been added to the billing list recently. Dr. Merrill further reported the individual is now deceased. Dr. Merrill also advised of an individual in Draper who is receiving the service but has never been billed.

Mr. Morgan advised the GIS matter on the agenda could possibly address these concerns.

b. Geographic Information System Utilization

The county administrator and assistant county administrator reviewed with the Board of Directors how the GIS system could be utilized by PSA staff to identify customers. Examples of types of information the GIS could produce were reviewed by the Board of Directors. Examples reviewed were for Skyview Subdivision. The costs for the PSA portion of the GIS were reported to be approximately \$20,000. Staff reported costs would be offset by additional revenue produced by identifying customers who were not presently being billed for PSA services. The Board tentatively approved the GIS funding with confirmation to come with the budget adoption for FY 95.

c. Storm Debris Removal Assistance from FEMA

Mr. Morgan reported reimbursement was expected from FEMA shortly

regarding the storm debris removal. Further, he reported by the June PSA meeting a determination would be made as to whether or not the fee for storm debris pickup could be waived in part or in whole.

d. FY 95 Budget

The Board of Directors reviewed the proposed budget for FY 95 with staff. It was noted the proposed budget was based on no increase in rates; however, each category was not balanced. Total revenues were projected to be \$4,011,300 and total expenditures were projected to be \$3,959,521. Staff reported also it would take a \$1.00 increase on the garbage fee to balance the garbage operations. The Board agreed to review the proposed budget and scheduled adoption for the regular meeting of the Board in June.

e. Town of Pulaski Water Purchase and Sale Agreement

The Board reviewed a letter from the Town Attorney, Frank Terwilliger, regarding the water sale agreement with the Town of Pulaski. The Town expressed concerns regarding the extension of emergency sale of water beyond a five (5) day period. The Board directed staff to respond to the town's concerns by stating even with the recent ice storms the town's water treatment plant was not without power for five days, and any emergency beyond the five days would only require the mutual consent of the PSA Board of Directors and town council for an extension of the emergency period.

f. Pulaski Interceptor Sewer Corrosion

The Board of Directors discussed the percentage, if any, to be shared by the PSA for the sewer corrosion costs. The Board expressed concerns about who was responsible for the problems. Dr. Merrill suggested before any costs are approved by the PSA Board of Directors, an independent engineer be engaged to assure that any new construction to correct the corrosion problem will not just relocate the corrosion problems further downstream in the sewer mains. Dr. Merrill requested this report be in writing.

The Board of Directors also reviewed a report from the County Engineer on alternate routes for industrial park sewer. Costs for alternate routes were estimated at \$890,000.00 and \$1,187,500.00.

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board authorized staff to engage an independent engineer on an emergency procurement basis to confirm in writing corrosion problems will not be located downstream due to any new construction to correct existing corrosion problems.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Not present: Mr. Huff.

g. Town of Dublin Bulk Sewer Purchase

Mr. Morgan reported this matter was currently under review with the Town of Dublin. He advised staff was currently working with the

Town of Dublin on a boundary adjustment and accompanying utility agreement.

h. Mallard Point Water & Sewer

Mr. Coake reported he had no report on this matter at this time.

i. Pepper's Ferry Pretreatment Program

The Board reviewed a letter dated April 7 from the Pepper's Ferry Executive Director, Charles Maus, regarding this matter.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors requested the Board of Supervisors to adopt an ordinance to allow the PSA to implement the Pepper's Ferry Pretreatment Program.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Not present: Mr. Huff.

j. Cross Connection Control and Backflow Prevention Program

The Board reviewed a letter from the Virginia Department of Health advising of approval of the PSA program regarding cross connection control and backflow prevention program.

k. Authorization to Execute Contracts

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized Executive Director Joseph N. Morgan to execute contracts for the following, which bids are expected to be received this month:

1. Water Treatment Plant Roof
2. Cloyd's Mountain Water Tank Painting
3. Water Treatment Plant Road

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Not present: Mr. Huff.

l. PCSA Report

Mr. Morris reported the PCSA discussed procedures for pulling meters for delinquent sewer customers and also discussed the sale of a generator at their last meeting. Mr. Coake requested he be provided with a copy of the written procedures on PSA staff pulling meters for delinquent sewer customers.

m. PFRWTA Report

Mr. Coake reported he was unable to attend the last meeting of the PFRWTA.

n. Current Authorized Projects

- Claytor Lake State Park Water Line Extension Bidding and Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Stigger Hill Sewer
- Schrader Hill Water
- Fair Acres Sewer
- Airport/Cloyd's Mountain Sewer Line Extension
- Airport Water Line Extension

o. Matters Under Review

- Industrial Pre-treatment Assistance
- Pending Litigation - George Earl Turner v. PSA

4. Approval of Minutes of April 11, 1994

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board approved the minutes as presented for April 11, 1994.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.  
Voting no: none.  
Not present: Mr. Huff.

5. Approval of Accounts Payable

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved accounts payable as presented on checks numbered 547 through 602, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.  
Voting no: none.  
Not present: Mr. Huff.

6. Other Matters

a. Complaint for Customer

Mr. Morris advised he had been contacted by a Mr. Greg Worley regarding his receiving a delinquent letter from the PSA recently. Mr. Worley was seven days late in paying his PSA bill and he complained about the context of the delinquent letter. Mr. Morris suggested staff write a letter to Mr. Worley explaining the PSA procedure on the delinquent letters and ask for suggestions regarding the same.

b. Disposition of Lot at Draper

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized Executive Director Joseph N. Morgan to execute the deed for the surplus lot at Draper with John N. Dalton, per staff recommendation for consideration of \$10 and assistance with other easement acquisition.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.  
Voting no: none.

Not present: Mr. Huff.

c. Water Line Extension to Mount Olivet - Route 782, Pikes Place

The Board of Directors reviewed the County Engineer's report regarding a water line extension to Route 782, Pikes Place. Said report called for a \$12.00 surcharge for potential customers in order to make the project cost effective.

On the motion of Mr. Baker, seconded by Dr. Merrill and carried, the Board of Directors authorized the extension of water service to Route 782 for a cost of \$28,600, per the County Engineer's report.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Not present: Mr. Huff.

7. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, June 12, 1994, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

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Archa Vaughan, Jr., Acting Chairman

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J. Mack Baker, Secretary