

At a regular meeting of the Public Service Authority Board of Directors held on Monday, September 13, 1993, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: H. W. Huff, Jr.; J. Mack Baker; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill. Staff members present included Joseph N. Morgan, County Administrator; H. Ronald Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Refuse Supervisor; and Nancy M. Burchett.

1. Citizen Comments

No comments were heard.

2. Reports from the County Administrator and Staff

a. Delinquent Collection Staff Activity

Lien Activity

Larry Vest, Sanitation Supervisor, reviewed with the Board of Directors a current status report on liens. He advised that fifty-five liens on Town of Pulaski garbage customers would be placed shortly.

Route Survey Update

Mr. Vest provided the Board of Directors with a route survey sample report which had been completed by the students employed by the PSA this summer. Said report included account number, if applicable, name, and truck number by route and day.

b. Allison Subdivision Waterline Extension

The County Administrator advised that the Board of Supervisors had approved funding the waterline extension to allow addition of Allison Subdivision to the state secondary road system. The Board of Directors approved staff proceeding with the extension.

c. PCSA Report:

Water Cutoff for Delinquent PCSA Sewer Customers

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors approved the following procedures to assist the PCSA Board with PSA water cutoff from delinquent PCSA sewer accounts:

1. PCSA will send letter to sewer customers who are delinquent advising water will be cut-off if payment is not received. Copies of letters are to be sent to Larry Vest.
2. PCSA will issue a cut-off order to the PSA staff on Monday of any week.
3. PSA staff (water department) will cut off water service by Wednesday of same week.

4. Payment of bill plus \$50 re-connection fee to be paid to the Fairlawn Bookkeeping Service - Fairlawn Bookkeeping Service will remit \$50 re-connection fee back to PSA.
5. PCSA will advise PSA staff when to cut water back on.
6. PSA staff will restore water service same day, if notice is received by 10:00 a.m. weekdays.

Voting yes: Mr. Baker, Dr. Merrill, Mr. Vaughan,
Mr. Morris, Mr. Huff.

Voting no: none.

Other Matters

The County Engineer reported the PCSA had discussed sewer connections and delinquent accounts at the last PCSA meeting.

d. PFRWTA Report - Proposed Pretreatment Ordinance

The Board of Directors reviewed and discussed the proposed pretreatment ordinance. Staff advised the ordinance would need to be reviewed by the County Attorney and the necessary public hearings would need to be scheduled for October and November, 1993. A public hearing might have to be held by the Board of Supervisors and PSA Board of Directors.

e. Brookmont Waterworks Permit

The Board acknowledged receipt of the waterworks permit as issued by the Virginia Department of Health for the Brookmont water system.

f. Payroll Deduction for PSA Refuse Account for PSA Employee

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors authorized staff to make a payroll deduction on PSA employees who have delinquent PSA accounts of up to 25% of the outstanding amount owed.

Voting yes: Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Baker,
Mr. Huff.

Voting no: none.

g. State Waterworks Fee

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to bill PSA water customers for the state waterworks fees. Said amount is \$2.05 per water connection.

Voting yes: Mr. Baker, Mr. Vaughan, Mr. Morris, Dr. Merrill,
Mr. Huff.

Voting no: none.

h. Exceptional Water Status for New River

The Board of Directors discussed the exceptional waters policy currently in development stages by the State Water Control Board. The Board also reviewed a letter written to the Department of Environmental Quality from the County Administrator requesting the local jurisdictions be informed of any nomination of water within their jurisdictions as soon as a nomination is made in order to give the local jurisdiction and Planning Commission an opportunity to support or object to any such nomination. Mr. Baker made a motion to endorse the letter of September 2, 1993, to the Department of Environmental Quality written by the County Administrator. Motion was seconded by Mr. Morris.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Huff.

Voting no: none.

Abstaining: Dr. Merrill.

i. Roll Off Truck Purchase

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved awarding the roll off truck purchase to Truck World, Inc. at a cost of \$52,365.16 for the cab and chassis; and to Solid Waste Equipment Company at a cost of \$18,244.00 for the body; for a total purchase cost of \$70,609.16.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan,
Mr. Huff.

Voting no: none.

j. New Water/Sewer User Type for Accessory - Residence or Commercial Property

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved a new water/sewer user type for accessory residential or commercial property, per the recommendation of staff, whereas, a commercial establishment which also has a residence on the same meter will be allowed to pay 75% of the residential water/sewer rate since the second connection is a residence.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker, Dr. Merrill,
Mr. Huff.

Voting no: none.

k. Town of Pulaski Water Purchase and Sale Agreement

The Board of Directors reviewed and discussed the proposed agreement with the Town of Pulaski for the purchase of water. The Board instructed staff to further define the emergency clause in the agreement and report back at the next regular meeting.

l. Current Authorized Projects

-Claytor Lake State Park Waterline Extension
Bidding and Sewer Design

- Legal Opinion on Industrial Bulk Rates for Water
- Stigger Hill Sewer
- Schrader Hill Water
- Fair Acres Sewer

m. Matters Under Review

- Industrial Pre-treatment Assistance

3. Approval of Minutes of August 9, 1993

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the minutes of August 9, 1993.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff.
Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 95 through 143, subject to audit.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Baker, Mr. Huff.
Voting no: none.

5. Other Matters

The Board noted the changes in the Board packet format. Said changes should save paper.

The Board also discussed the next regular meeting date falling on a holiday. The Board agreed to hold its regular meeting in October on October 12, 1993, at 9:00 a.m.

6. Adjournment

There being no further business, the Board of Directors adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Tuesday, October 12, 1993, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary