

At a regular meeting of the Public Service Authority Board of Directors held on Monday, January 11, 1993, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: H. W. Huff, Jr.; Carlos Morris; Archa Vaughan, Jr.; and David L. Merrill. Absent: J. Mack Baker.

Also present were Joseph N. Morgan, County Administrator; Thomas J. McCarthy, Jr., County Attorney; H. Ronald Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Refuse Collection Supervisor; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff

a. Delinquent Collection Staff Activity

Mr. Vest reviewed with the Board of Directors an analysis of accounts receivables by account type. In addition, Mr. Vest reported of the 160 residential garbage account letters mailed for owner occupied dwellings, fifty-one accounts had paid in full or had made partial payments, thirty had not picked up the registered letter from the post office, and seventy-nine had had liens filed against the property. The Board was presented with a list of those for which liens had been filed.

Mr. Huff stated he still felt the garbage charge should be added on the taxes; however, in the meantime, he stressed the need for staff to continue efforts on improving collections and reducing receivables. Staff was also requested to report on age of accounts for non-users and current accounts.

b. Peppers Ferry Document Revision

The Board of Directors discussed the Pepper's Ferry document revisions as presented by the Pepper's Ferry Regional Waste Water Treatment Authority. Dr. Merrill told the Board that he had a number of concerns regarding the document with the main concern being that the ordinance was too restrictive on business and industry. He stated he would like to see a more cooperative ordinance. Dr. Merrill advise he could not recommend voting for the revisions at this time. Dr. Merrill also pointed out two changes which were requested to be made. He requested the definition of PH be corrected and the spelling of Fahrenheit be corrected in the documents.

Staff was requested to ask Charles Maus, Executive Director of the Pepper's Ferry Regional Waste Water Treatment Authority, to attend the next meeting of the PSA Board in February, 1993. The Board requested this item be placed on the February agenda for possible action.

c. Proposed Revised Pay Plan and Board Compensation

The Board of Directors reviewed a new proposed pay plan for employees. The county administrator reported the Board of Supervisors was also reviewing the plan and had appointed a committee to study and review the plan. Said committee is expected to meet and make a recommendation on the

plan no later than February, 1993.

The Board of Directors also reviewed staff recommendation for the compensation of PSA Board members to be increased to \$100.00 per monthly meeting. This matter should be scheduled for action with the revised pay plan adoption.

d. Procedure to Monitor Re-occupancy of Vacant Apartments and Rental Units

Staff reported the procedure for monitoring re-occupancy of residences for non-water customers:

Outside of the towns, a combination of garbage truck driver observation of changes in the units and possible confidential use of phone changes through the 911; and

Within the Town of Pulaski, coordination with the town for identification of new water customers.

The county administrator advised he would be meeting with the Pulaski Town Manager to discuss the town's cooperation regarding this matter this week.

e. Gallimore Subdivision Water Tank Lot

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to proceed with the sale of the lot, including tank where is/as is, for \$500.00.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff.

Voting no: none.

Not present: Mr. Baker.

f. New River Sewer & Brookmont Water Rate

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors adopted the following New River sewer and Brookmont water rates to include the Stigger Hill area as follows:

Brookmont & Stigger Hill Water Rates:

\$37.00 per month for first 2,000 gallons

\$ 2.50 for additional 1,000 gallons

\$32.00 per month for non-user fee

New River Sewer Rates:

\$16.00 per month for first 2,000 gallons

\$ 3.00 for additional 1,000 gallons

\$12.00 per month for non-user fee

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff.

Voting no: none.

Not present: Mr. Baker.

g. Water Treatment Plant Residue Disposal

The Board of Directors reviewed the Virginia Water Control Board permit for the Water Treatment Plant residue disposal approved by the Water

Control Board on December 30, 1992.

h. PCSA Report

No report was given due to there being no meeting of the Pulaski County Sewerage Authority in December.

i. Current Authorized Projects

The following projects were reviewed:

- Brookmont and New River Dedications
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Claytor Lake State Park Waterline Extension Bidding and Sewer Design
- Lakewood Estates Water System Return of Operation to Residents
- Legal Opinion on Industrial Bulk Rates for Water

j. Matters Under Review

The following matters were reviewed:

- Montgomery County PSA Sewer Capacity Lease or Purchase
- Feasibility of Water Service to Riverbend Subdivision
- Saint Albans Fire Line Cost Reallocation

3. Approval of Minutes of December 14, 1992

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of December 14, 1992.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Huff.

Voting no: none.

Not present: Mr. Baker

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered through , subject to audit.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Huff.

Voting no: none.

Not present: Mr. Baker

5. Adjournment

There being no further business, the Board adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, February 8, 1993, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary