

At a regular meeting of the Public Service Authority Board of Directors held on Monday, April 9, 1990, at 9:00 a.m. in the Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: R. H. Love, Chairman; Archa Vaughan; Carlos Morris; H. W. Huff, Jr.; and J. Mack Baker.

Also present were Joseph Morgan, County Administrator; Thomas J. McCarthy, Jr., County Attorney; H. Ronald Coake, County Engineer; Nancy M. Burchett, Management Services Director; and Charles Maus, Executive Director, Pepper's Ferry Waste Water Treatment Authority. In addition, Mr. Laymon E. Dishon was present.

1. Approval of Minutes of March 12, 1990

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the minutes of March 12, 1990.

Voting yes: Mr. Vaughan, Mr. Huff, Mr. Morris, Mr. Baker, Mr. Love.
Voting no: none.

2. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Huff and carried, the Board approved accounts payable as presented on checks numbered 4096 through 4146, subject to audit.

Voting yes: Mr. Love, Mr. Morris, Mr. Huff, Mr. Baker, Mr. Vaughan.
Voting no: none.

Mr. Huff suggested a written policy be established on purchasing flowers for employees' deceased family members.

3. Citizen Comments

Mr. Laymon Dishon appeared and inquired as to the status of his concern that the PSA waterline serving the Truman Duncan estate property may not follow the actual route of the installed waterline. Mr. McCarthy advised Mr. Dishon he had not been able to go and look at the waterline due to other matters. Mr. McCarthy further advised he would have a report for the Board of Directors on this matter by the next meeting in May, 1990 and would give Mr. Dishon a call as soon as he knew something on the matter.

No other comment were heard.

4. Reports from the County Administrator and Staff

a. RAAP Special Sewage Treatment

Mr. Charles Maus, Executive Director of the Pepper's Ferry Regional Waste Water Treatment Authority, appeared before the Board of Directors and reported that Radford Army Ammunition Plant had recently requested special sewage treatment. Mr. Maus stated the waste was currently coming from the Montgomery County side but beginning July 1, 1990, all of the waste would be coming from the Pulaski County side. Further, RAAP will be constructing the needed sewerline near Gate 10 at their expense. Mr. Maus reported the expected gallons of waste produced to be 50,000 weekly beginning July 1, 1990. The rate for the treatment of the waste was discussed at 38 cents per gallon with Pepper's Ferry receiving one-half and the Public Service

Authority receiving one-half of the 38 cents. Mr. Maus further stated a formal application for sewer service from RAAP should be received shortly and a two year contract had been agreed upon with RAAP. Mr. Maus also advised the Public Service Authority would need to grant a variance to the user agreement between the Pepper's Ferry Authority and the Public Service Authority.

Mr. Morgan advised he had spoken with RAAP officials and had been advised that the waste is coming primarily from Pulaski County. It was noted by Mr. Morgan that the proposed cost to RAAP is more than what is being charged to other industries, due to the short term commitment of the waste stream.

On the motion of Mr. Huff, seconded by Mr. Morris and carried, the Board of Directors approved the concept and plan, as outlined by Mr. Maus, to provide sewage treatment for RAAP and authorized staff to negotiate with RAAP officials on a rate and details of providing the necessary sewage treatment, subject to approval of the Pepper's Ferry Regional Waste Water Treatment Authority.

Voting yes: Mr. Huff, Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Love.

Voting no: none.

b. Montgomery County PSA Sewage Capacity Transfer

Mr. Morgan advised the Board of Directors that Montgomery County may be interested in the immediate purchase of 250,000 gallons per day sewage capacity. The purchase price under the current option is \$580,500. Mr. Huff commented that the proceeds should be used for sewer line installation within Pulaski County to ensure the future development of Pulaski County.

c. Pulaski County Livestock Market Rail Replacement

The Board of Directors acknowledged receipt of a request from the Secretary of the Pulaski County Livestock Market, Mr. J. R. Dobyms, requesting rails be repaired to their original condition before the construction of the Pepper's Ferry Regional Waste Water Treatment Authority sewerline at the Livestock Market in Dublin.

On the motion of Mr. Huff, seconded by Mr. Morris and carried, the Board of Directors requested the Chairman, R. H. Love, and Pepper's Ferry Waste Water Treatment staff determine who was responsible for damage to the rails and resolve the problem.

Voting yes: Mr. Huff, Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Love.

Voting no: none.

d. Non-User Billing Status

Mr. Coake advised he had received several phone calls and visits from individuals who had been contacted concerning non-user water status. He reported several individuals should have been billed while others were being billed in other names for the non-user fees. Mr. Coake advised he would continue to work on this matter.

e. Rt. 644 Waterline Relocation

Mr. Coake reported the need for minor waterline relocation along Rt. 64 where paving and widening of the road is planned this fall. Mr. Coake recommended utilizing a change order with the contractor currently relocating the waterline in

the Draper area along Rts. 651 and 658.

On the motion of Mr. Huff, seconded by Mr. Morris and carried, the Board of Directors approved the recommendation of the County Engineer and recommended the Board of Supervisors authorize the change order at the expense of the county.

Voting yes: Mr. Huff, Mr. Morris, Mr. Vaughan, Mr. Baker, Mr. Love.

Voting no: none.

f. Jennings Trailer Park Connection Fee

Mr. Coake reported a request from Jennings Trailer Park owner for clarification of a connection fee for the trailer park. Mr. Jennings wants to install a 5/8 inch diameter meter, however, staff recommends a one inch diameter meter.

On the motion of Mr. Huff, seconded by Mr. Vaughan and carried, the Board of Directors set the connection fee for Jennings Trailer Park to be \$500.00 for a one inch diameter meter or six times \$350.00 at 75% the usual connection fee (6 trailers x \$3,509.00 each x 75%) for a 5/8 inch diameter meter. Further, when the connection is to be made shall be at the discretion of the County Engineer.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Love.

Voting no: none.

g. Request from Terry Selleck for Multiple Dwelling Single Meter Connection

On the motion of Mr. Huff, seconded by Mr. Baker and carried, the Board of Directors approved the installation of one (1) water meter to serve two residential dwellings behind Highland Memory Gardens in Fairlawn with the connection fee to be equal to 75% of the \$350.00 water connection for both dwellings (\$525.00) and a monthly minimum bill equal to 7% times the minimum charge for both dwellings (\$16.50) for the first 4,000 gallons.

Voting yes: Mr. Huff, Mr. Baker, Mr. Vaughan, Mr. Morris, Mr. Love.

Voting none:

h. PCSA Report

Mr. Morris reported the Pulaski County Sewer Authority voted to refund to the Pulaski County Life Saving Crew the \$600.00 sewer connection fee and refund the county the \$600.00 sewer connection fee paid on behalf of the Fairlawn Volunteer Fire Department. Further, Mr. Morris reported the PCSA also voted to give free sewer service to both the Fairlawn Fire Department and the Pulaski County Life Saving Crew.

i. Current Authorized Projects

The following current authorized projects were discussed:

- Banking Services RFP
- New River Sewer Extension
- Pre-treatment Policy Implementation
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Wurno Sewer Rehabilitation
- Telemetry through RF Link
- Rt. 651 Waterline Relocation

- Sewer Hookup Rate Increase Study
- Backflow Prevention Policy & Ordinance
- Town of Pulaski Water System Inter-connection at Rts. 643 and 611

j. Matters Under Review

The following items were reviewed:

- Town of Pulaski Utility Service Area Redefinition
- Sewer Rate Adjustments
- Poff Water System Acquisition

5. Executive Session - 2.1-344(A)

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors entered executive session pursuant to Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel matters.

Voting yes: Mr. Morris, Mr. Baker, Mr. Love, Mr. Vaughan, Mr. Huff.
Voting no: none.

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors returned to regular session.

Voting yes: Mr. Morris, Mr. Baker, Mr. Love, Mr. Vaughan, Mr. Huff.
Voting no: none.

On the motion of Mr. Huff, seconded by Mr. Vaughan and carried, the following resolution certifying conformance with the Virginia Freedom of Information Act was adopted:

WHEREAS, the Public Service Authority Board of Directors of Pulaski County, Virginia, has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Directors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority Board of Directors of Pulaski County, Virginia, hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Directors.

Voting yes: Mr. Morris, Mr. Baker, Mr. Love, Mr. Vaughan, Mr. Huff.
Voting no: none.

On the motion of Mr. Huff, seconded by Mr. Morris and carried, the Board of Directors approved the recommendation of the County Administrator to assign the duties of the increased billing and customer identification necessary for the

mandatory refuse collection to Refuse Collection Supervisor Larry Vest. Further, a reclassification of Mr. Vest's position was approved from Range 16, Step E, to Range 18, Step E, with an annual salary of \$24,311.

Voting yes: Mr. Huff, Mr. Morris, Mr. Vaughan, Mr. Love, Mr. Baker.

Voting no: none.

6. Adjournment

On the motion of Mr. Huff, seconded by Mr. Vaughan and carried, the Board of Directors adjourned until the next regular meeting to be held on May 14, 1990.

Voting yes: Mr. Vaughan, Mr. Huff, Mr. Love, Mr. Baker, Mr. Morris.

Voting no: none.

R. H. Love
Chairman

J. Mack Baker
Secretary