

Planning & Zoning Office  
Community Development  
County of Pulaski, VA  
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## Board of Zoning Appeals - FAQ January 2020

**When and where are the Board of Zoning Appeals Meetings?** Board of Zoning Appeals (BZA) meeting times and days are determined by the members at the Annual Meeting in December. In rare cases, a special meeting may be called by the Chair and this will be advertised on the website. In 2020, the regular meeting day is the third Tuesday of every month at 7 p.m., when there is business to be heard. Please contact the Planning Department to ensure that a meeting is scheduled and to be placed on the agenda. The meetings are usually held at the Pulaski County Board Room at the County Administration Building, 143 Third Street, NW, Pulaski, VA. If the meeting location is different it will be advertised on the home page [pulaskicounty.org](http://www.pulaskicounty.org). and posted at the meeting location. The yearlong meeting schedule is published on the Planning Department webpage. <http://www.pulaskicounty.org/planning-zoning.html>

**What happens if there is inclement weather or a power outage?** Any regular scheduled meeting canceled due to inclement weather or any other unforeseen event, will be held the Thursday of that same week at the same time and location.

**How many members are on the Board of Zoning Appeals and how are the members selected?** Five members serve on the Board of Zoning Appeals. They are appointed to serve by the Circuit Court Judge, usually by recommendation of the Board of Supervisors. The term is for five years.

**What are the roles and responsibility of the Board of Zoning Appeals?** The Board of Zoning Appeals is enabled by the Code of Virginia § 15.2-2308 to serve on behalf of Pulaski County. The Board of Zoning Appeals Bylaws directs the basic operational procedures of this board. The Pulaski County Unified Development Ordinance specifies the specific application types that the Board of Zoning Appeals reviews. The BZA operates in a judicial capacity and is enabled to hear any appeal of the UDO Administrator and to hear/decide zoning variance applications submitted for review.

For assistance or to schedule an appointment with staff, please call 540-980-7710.