How to Enroll

in Your Health Savings Account



Follow the instructions below to enroll in your health savings account (HSA). There are two steps to this process.

STEP 1: REGISTER ACCOUNT

- 1 Visit
- Enter the following login credentials:
 Group username:
 Password: enrollme
- **3** Set up your account by:
 - Choosing a personal username, password, and security questions
 - Adding contact information and personal details (e.g. name, address, date of birth, and Social Security number)

STEP 2: COMPLETE ENROLLMENT

At this point, you've registered your online account — but you're not quite done. You need to log into your newly created account to enroll in your HSA. Here's how:

- 1 Visit
- **Enter the personal login credentials** created during the registration phase. You'll then be asked to:
 - **Verify your identity,** which is required by federal law. (You may need to provide additional identification. If so, you'll be notified via email.)
 - Add authorized signer(s), if desired
 - Order debit card(s), if desired
 - Sign the account agreement and complete enrollment

Once your account is opened, you'll receive a confirmation email and welcome materials. Any requested debit card(s) should arrive 7-10 business days after your account is opened.

NOTE: If you do not complete your enrollment within 60 days, your account will be closed.