

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES  
May 27, 2008

At a special meeting of the Public Service Authority Board of Directors held on Tuesday, May 27, 2008 at 1:30 p.m. in the Middle Conference Room of the County Administration Building Board Room, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following Board members were present: H. W. Huff, Jr., Chairman; Carl Mathes; Douglas Warren; and Hollis Loyd. Staff members present included: Peter M. Huber, County Administrator; Robert Hiss, Assistant County Administrator; Gordon Jones, Finance Director; Ron Coake, County Engineer; Ron Nichols, Director of Fleet Maintenance and Operations; and Gena Hanks, Executive Secretary.

Mr. Huber announced the Board of Supervisors had invited Maynard Sayers to fill the vacancy on the PSA Board of Directors due to the death of Winston Sned. He further advised that Mr. Sayers had accepted the Board of Supervisors invitation to serve on the PSA Board. Mr. Huber noted the benefit of having various PSA Board members serving on the Industrial Development Authority and the Planning Commission.

1. Budget Work Session

Mr. Huber advised the purpose of the special meeting was to conduct a budget work session to review the proposed FY 09 PSA budget.

Mr. Huber and staff reviewed in detail the following budget items with the PSA Board which had been included in the Board packet provided to each Board member:

- a. Summary by function has been revised to reflect the proper allocation of non-departmental costs – interest, contingency, billing, administration, etc.
- b. Refuse Department Summary – Allocation of costs and revenues between roll-off and landfill direct use has been corrected.
- c. Revenues – All revenues have been adjusted to within \$1,000 of projected with the exception of water and sewer connection fees, miscellaneous water fees, and insurance recoveries.
- d. Overtime costs – Salary information has been revised to include anticipated overtime costs and holiday pay.

Board members directed questions to staff regarding the overall budget related to projected and current expenditures, revenue projections, current fees, status of Goodwill Industries, and other matters.

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Mr. Huber recommended the Board approve pay increases for PSA employees that would allow for a 1.5% pay increase, combined with a \$500 flat amount to be factored into an overall salary and paid over 24 pay periods.

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the Board approved a 1.5% pay increase, combined with a \$500 flat amount for all PSA employees paid through a salary increase paid over 24 pay periods.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Loyd, Mr. Huff.

Voting no: none.

3. Closed Session – 2.2-3711.A.1

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by Dr. Warren, seconded by Mr. Mathes and carried, that the Public Service Authority Board of Directors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Compensation Study

Voting yes: Mr. Mathes, Dr. Warren, Mr. Loyd, Mr. Huff.

Voting no: none.

Return to Regular Session

It was moved by Mr. Loyd seconded by Mr. Mathes and carried, that the Board return to regular session.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Loyd, Mr. Huff.

Voting no: none.

Certification of Conformance with Virginia Freedom of Information Act

It was moved by Mr. Loyd, seconded by Dr. Warren and carried, that the PSA Board of Directors adopt the following resolution certifying conformance with the Virginia Freedom of Information Act.

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WHEREAS, the Public Service Authority Board of Directors has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Directors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the PSA Board of Directors hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Loyd, Mr. Huff.  
Voting no: none.

Compensation Study

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the PSA Board approved the implementation of the compensation study for PSA employees by allocating an amount not to exceed \$75,000, subject to review by county administration staff on the payout method and following a report back to the Board at its June 13 regular meeting.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Loyd, Mr. Huff.  
Voting no: none.

FY 09 Budget

On a motion by Dr. Warren, seconded by Mr. Mathes and carried, the PSA Board approved the FY 09 budget as presented by staff with the elimination of \$6,000 for repayment of connection fees.

Voting yes: Mr. Mathes, Dr. Warren, Mr. Loyd, Mr. Huff.  
Voting no: none.

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4. Adjournment

By consensus, the PSA Board adjourned its special meeting. The next regular meeting of the PSA Board of Directors is scheduled for Tuesday, June 10, 2008 at 9:00 a.m. in the Middle Conference Room of the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

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H. W. Huff, Jr., Chairman

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