

## **Position Announcement: Nutrition Services Supervisor**

The New River Valley Agency on Aging has an opening for a Nutrition Services Supervisor. This is a full-time, salary with benefits, position responsible for managing nutrition programs for older adults. It includes working with sub-contractors (meal/food vendors and transportation/delivery providers) to ensure quality services and compliance with federal, state and local regulations. It also includes daily ordering of meals, resolving client issues related to nutrition services and supervising 5 part-time community based nutrition site coordinators. Skills in problem solving, management and supervision needed. Strong computer skills along with the ability to obtain certification in Food Safety and Sanitation within 6 months of hiring is required. Local travel and occasional overnight travel required. Education in nutrition, human services or business management needed. Experience in food services and supervision preferred. Position open until filled. EOE Drug Free Workplace