

Follow-up Action

ACTION	KEY STAFF
1. <u>Closed Session – 2.2-3711.A.1.3.5.7</u>	
2. <u>Invocation</u> (Terrie Sternberg provided invocation)	
3. <u>Recognitions - Featured Employees</u> (Recognized Kristi Anderson and Brad Nester)	
4. <u>Additions to Agenda</u> (Mr. Huber advised of the following additional agenda items: a. Items of Consent – Advertisement of Public Hearing to consider Revisions to BPOL Ordinance b. Items of Consent – Reauthorization of Funding Through the Secure Rural Schools Act c. Closed Session – Condemnation of Right-of-Way for Hubbard Way cul-de-sac)	
5. <u>Public Hearings:</u> a. <u>Petition by the following individuals to rezone from Residential (R1) to Commercial (CM1) located at 5250 Alexander Rd. (Draper District); <b>Bandy, Lewis and Mary – 056-002-006A-000B and Chrisley, James and Judith K – 056-002-006A-000A</b></u> (Hearing held – Comments heard from Robert & Nancy Taylor in opposition to the request – Approved rezoning request, including proffers, as recommended by Planning Commission - Notify applicants)	Ms. Wright
b. <u>Petition by <b>Kathleen Sledd</b> to rezone 5232 Wilderness Road from Commercial (CM1) to Residential (R1). (065-001-0000-0082), (Draper District).</u> (Approved, as recommended by Planning Commission – Notify applicants)	Ms. Wright

- c. Petition by the following individuals to rezone from Residential (R1) to Agricultural (A1) located at 4367 Hurston Road and 4306 Jennings Road, (Draper District); **Jennings, Dallas G. & Margarethe K - 074-001-0000-0059; 074-001-0000-027A and Morehead, Wanda J. & James A. – 074-001-0000-0027; 074-001-0000-027B**  
(Approved, as recommended by Planning Commission – Notify applicant) Ms. Wright
- d. Petition by **Danny R Williams** to rezone 4044 Hogans Place from Residential (R1) to Agricultural (A1). (080-001-0000-0048; 080-001-0000-048A) (Robinson District).  
(Approved, as recommended by Planning Commission – Notify applicant) Ms. Wright
- e. Petition by **Jason Phillips** to amend the following section (s) of the Pulaski County Zoning Ordinance:
- **Article 1: Definitions, Use and Design Standards;**  
add definition for Small Scale Salvage Yard with Standards;
  - **Article 2, Agricultural (A1), to allow Small Scale Salvage Yard as Special Use Permit, with standards;**
  - **Article 3, Conservation (C1), to delete Salvage Yard by Special Use Permit.**
- (Approved, as recommended by Planning Commission – Notify applicant) Ms. Wright
- f. Petition by **Cox, Dove H (Life Estate)** for Special Use Permit (SUP) at 4010 Hogans Place, for a small scale salvage yard. (080-001-0000-042A), (Robinson District).  
(Approved with conditions, as recommended by Planning Commission - Notify applicant) Ms. Wright
- g. Petition by **Tarasidis Limited Partnership** for Special Use Permit (SUP) at 5787 Ferry Point Farm Road, to allow exception to limitations. (075-001-0000-018B), (Ingles District).  
(Approved, with conditions, as recommended by Planning Commission - Notify applicant) Ms. Wright
- h. Petition by **Mark D. Kinser** for Special Use Permit (SUP), to allow dwelling, commercial apartments. (029-001-033A), (Cloyd District)  
(Approved, as recommended by Planning Commission – Notify applicant) Ms. Wright

(Staff to advise PSA Board of the potential need for additional fire hydrants in the vicinity of apartments – Place on November PSA agenda for information purposes)

Ms. Hanks

- i. Through truck restriction on Miller Lane (Rt 644) from Bob White Boulevard (Rt 611) to Old Route 100 (Rt F-047)  
(Approved requesting Commonwealth Transportation Board authorize through truck restriction on said route – Provide VDOT with excerpt of public hearing record - Install appropriate signage)

Ms. Hanks  
VDOT

- j. Reassessment schedule and related ordinance setting required Deadlines  
(Adopted ordinance setting schedule for implementation of the real estate reassessment, as well as compensation for the Board of Assessors - Send certified ordinance to Commissioner of Revenue and Wingate Appraisal)

Ms. Hanks

6. Citizen Comments

(Mr. Bill Benson requested consideration by the Board to televising Board meeting – Supervisor Akers advised cable service is more limited to developed areas – Staff to review options)

Mr. Hiss

(E. W. Harless requested Board consideration to asking RAAP to consider raising the height of the Dublin train trestle bridge to the minimum allowed in other areas  
Contact Army Corps of Engineers -  
Contact RAAP Commander Durshel) -

Mr. McCarthy  
Mr. Huber

7. Highway Matters:

a. Follow-up from Previous Board meeting:

1. Review of Highway Matters Section of KAT  
(Mr. Sheffey indicated Falling Branch Road needed to have “Watch for Children” signage at intersection with New River Road – Add to KAT)

VDOT  
Ms. Hanks

2. Highland Road Speed Limit  
(VDOT to review Highland Road from Route 100 to Neck Creek for potential speed limit– Place on KAT)

VDOT  
Ms. Hanks

(Mr. Sheffey requested a response be forwarded to Mr. Phillip Hawks as a follow-up to Mr. Hawks request for speed limit reduction on Highland Road)

VDOT

- b. Request for Paving of Meadowview Drive  
(Place request on waiting list – VDOT to review for potential use of six year plan overlay funds) Ms. Hanks  
VDOT
- c. Request for Guardrail Installation and Informal Speed Study on Old Mines Road (at end)  
(Approved informal speed study being conducted by VDOT – Add to KAT) VDOT  
Ms. Hanks
- d. Hazel Hollow Road Speed Reduction Request  
(Approved informal speed study being conducted from within 500' of entrance to undeveloped property – Add to KAT) VDOT  
Ms. Hanks
- e. Speed Study Request Along Viscoe Road  
(VDOT to determine if area in question (entrance to Polyester Mobile Home Park to River Company) is covered by 40 mph speed zone – Place on KAT) Ms. Hanks
- f. Replacement of Brown I-81 Sign for the Fine Arts Center (FAC)  
(Staff advised of a request by FAC for Board to share in cost with Town of Pulaski and FAC to replace signage – Staff to: determine if signage is located on I81 north or south bound; extent of damage to sign; request pictures from FAC; Contact contractor to determine exact cost for replacement of signage – Provide update at Board meeting – Place on November Board agenda) Mr. Huber  
Ms. Hanks
- g. Citizen Concerns  
(Jean Anderson questioned the speed limit crossing Memorial Bridge, specifically the enforcement – Staff and VDOT advised the City of Radford sets speed limit across bridge, which is currently 25 mph – VDOT to review potential for changing speed limit) VDOT

h. Board of Supervisors Concerns

(Mr. Bopp advised of a request from Mr. A. J. Peak related to Extension Street, specifically for VDOT's review of the bank on the road which has eroded and is a dangerous drop off – VDOT to review – Add to KAT)

VDOT  
Ms. Hanks

(Mr. Conner inquired as to the time frame for a speed study on Hatcher Road – Mr. Clarke advised once road is paved and improvements completed, speed study would be conducted)

(Mr. Akers advised of several spots near Hazelwood Drive where road has sunk, noting an overlay had been done several years ago – VDOT to review – Add to KAT)

VDOT  
Ms. Hanks

(Mr. Akers requested guardrail or pavement markings on Viscoe Road at curve due to severe drop off where AEP has cut trees – VDOT to review – Add to KAT)

VDOT  
Ms. Hanks

(Mr. Sheffey inquired as to schedule of Rt. 114 bridge improvements – Mr. Clarke confirmed advertisement schedule of Sept. 09)

(Mr. Clarke advised general maintenance is taking more VDOT funds, reductions are inevitable, and funding is going down for road construction costs)

(Mr. Clarke reminded Board of need to hold public hearing on six year plan, noting the hearing is typically held in November of each year; however, he suggested the Board may want to consider holding hearing in the Spring of 2009 to allow for time to determine what VDOT funding will be available – Board agreed to hold hearing in November, with completion of six year plan to take place in the spring of 2009 – Advertise six year plan hearing for November Board meeting – Place on November agenda)

VDOT  
Ms. Hanks

(Mr. Huber expressed appreciation to VDOT for contacting County Engineer re: design improvements to Route 114 bridge as it relates to utility line, construction at bridge)

8. Treasurer's Report  
(Presented)

(Mr. Akers commended Treasurer's Office staff for diligence in dealing with the public during tax season)

9. Reports from the County Administrator & Staff:

a. Appointments

1. Library Board

(Appointed Martha Jackson and Danny Collins for terms ending December 31, 2010 – Notify appointees – Contact Mark Rowh to determine interest in serving on Library Board with next vacancy)

Ms. Hanks

2. New River Valley Alcohol Safety Action Program (NRVASAP)

(Appointed Sheriff Davis for a one year term – Notify NRVASAP & Sheriff Davis)

Ms. Hanks

3. Wireless Authority

(No action – Place on November agenda)

Ms. Hanks

4. New River/Mount Rogers Workforce Investment Board

(Appointed Ronnie Martin to the PEP Steering Committee – Notify Mr. Martin)

Ms. Safewright

5. Clean Community Council

(Reappointed Al Davis (11-23-2011), Gary Roche (11-6-2011), and Irene Morrison (10-28-2011) to CCC, with terms to end as noted – Notify appointees)

Ms. Wright

6. Appointment of an Assessor

(Appointed Donald Thomas as assessor)

b. Key Activity Timetable

(Mr. Sheffey inquired as to target date for completion of raw water pump station road – Staff indicated a date of Dec. 08 – Change date on KAT)

Ms. Hanks

- c. Reassessment Status - Presentation by Mr. Wingate  
(Mr. Wingate provided an update on reassessment work, advising that notices will go out at the end of the week of October 31 – Mr. Wingate advised training of the Board of Equalization members will be required by the Dept. of Taxation, with the Board of Equalization members to be appointed by the Circuit Court after the first of the year (2009) – Mr. Wingate introduced Donald Thomas as assessor – Mr. Wingate suggested the Board consider a four-year reassessment in the future)
  
- d. Regional Wireless Authority Fiber Installation  
(Board agreed with concept – Staff to confirm commitment by Giles County Board and School Board – Place on November agenda to provide specific details) Ms. Hanks  
Mr. Huber
  
- e. Christmas Cards  
(Continue with paper version but reduce list) Ms. Safewright
  
- f. Jefferson School Tax Abatement  
(Approved exempting 50% of the increase in value resulting from the renovation for a period of 15 years with phasing out of the exemption in the last five years) Mr. Huber
  
- 10. Items of Consent:
  - a. Approval of Minutes of September 22 and October 6, 2008  
(Approved minutes with correction to October 6 minutes in voting designation – Enter/Index into minute book) Ms. Hanks  
Ms. Dehart
  
  - b. Accounts Payable  
(Approved) Ms. Spence
  
  - c. Interoffice Transfers & Appropriations  
(Approved) Ms. Newby/  
Ms. Burchett
  
  - d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc.
    - 1. Auditing Services Agreement & Cost Allocation Plan Agreement  
(Approved contracting with Robinson, Farmer, Cox for auditing services at a cost of \$36,810 for the 2008-2009 audit report, increasing by 5% a year thereafter and contracting with Maximus for the cost allocation plan at a fixed cost of \$2,000 per year – Notify both agencies as appropriate) Ms. Newby

2. Contracting for SAS 112 Audit Preparation  
(Ratified hiring of Goodman and Company at a cost of \$18,500, plus out of pocket expenses, to prepare the audit report for review by Robinson, Farmer, Cox Associates, with any additional services needing to be performed to reconcile between departments being billed at their standard hourly rates)
3. Virginia Early Childhood Foundation Grant Application  
(Authorized applying for a Virginia Early Childhood Foundation grant in the amount of \$50,000 which will allow Pulaski County and other partners in the NRV to plan a comprehensive strategy to school readiness and could pave the way for a future \$500,000 implementation grant) Mr. Hiss
4. Fairview Home Furnaces  
(Ratified administrative approval for funding in the amount of \$1,320 as Pulaski County's portion of costs to purchase two furnaces)
- e. Personnel Changes  
(Reviewed)
- f. Donation of Breathing Air Compressor to Dublin Fire Dept.  
(Removed)
- g. Change in Road Name Signage  
(Approved increasing the annual sign line item from \$1,500 to \$15,000 annually and replace old signs with the new style ones when a request for replacement is received) Mr. Spangler
- h. Virginia Freedom of Information Act & Conflict of Interest Act  
(Accepted)
- i. Boy Scouts Resolution  
(Adopted resolution supporting IDA financing of the Boy Scouts improvement to Pulaski County facilities) Mr. McCarthy
- j. Identify Theft Prevention Program  
(Adopted program – Notify individuals via county newsletter) Ms. Hiss

- k. Public Approval Resolution – Virginia Tech  
(Approved resolution with suggestions by Mr. McCarthy to include language adding Industrial Development Authority, employees and Board members under the liability section of ordinance) Mr. McCarthy
  - l. Acceptance of State Homeland Security Program Grant Funds  
(Authorized accepting grant funds in the amount of \$45,700 from the State Homeland Security Program) Mr. B. Clark
  - m. I-81 Corridor Coalition  
(Endorsed county's interest in I-81 Corridor Coalition as requested by Roanoke County – Notify Roanoke County) Ms. Hanks
  - n. Support for Emergency Home Repair Program  
(Approved providing letter of support – Send correspondence to Community Housing Partners) Ms. Hanks
  - o. Employee Residency Policy  
(Approved adding the Finance Director position to list, as well as extending time period from six months to one year to allow person hired to establish residency in the county– Modify policy) Ms. Hanks
  - p. Right-of-Way Easement – Alexander Road  
(Place on November Board agenda, allowing for further review by Board – Staff to ask for picture of area in question on Alexander Road – Mr. Huber offered to arrange tour of area – Arrange for tours as requested by Board - Place on November agenda) Ms. Hanks
11. Citizen Comments  
(None)
12. Other Matters from Supervisors  
(Approved scheduling a public hearing at November Board meeting allowing for condemnation of right-of-way for Hubbard Way cul-de-sac) Ms. Wright
13. Adjournment

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October 20, 2008

TO: Board of Supervisors  
FROM: Peter Huber, County Administrator  
SUBJECT: Closed Meeting – 2.2-3711.A.1.3.5.7

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters. **Enclosed** is a draft resolution to enter the closed meeting on recommended matters, as follows:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments are proposed for the following:
  1. Library Board - Martha Jackson has accepted the Board 's invitation to serve with a term ending December 31, 2011.
  2. New River Valley Alcohol Safety Action Program (NRVASAP) – Sheriff Davis has accepted the Board's invitation to serve for a one year term.
  3. Wireless Authority -Jackie Freeman has resigned from the Wireless Authority for personal reasons. Thus an appointment from the Massie District would be needed.

4. New River/Mount Rogers Workforce Investment Board - Joe Sheffey suggests the appointment of Ronnie Martin, Executive Director of the New River/Mount Rogers Workforce Investment Board, to the Pulaski Encouraging Progress Steering Committee.
5. Clean Community Council - The terms of Al Davis, Gary Roche, and Irene Morrison are due to expire over the next few months. Reappointment of these individuals is recommended.

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- New River Property Trade – Consideration to the exchange of property along the New River and Hazel Hollow Road with Bob Strenz is recommended. This recommendation is based on the benefit to the County of obtaining a relatively flat parcel of land for possible development as a public access to the New River and potentially as a boat ramp. ***Enclosed*** is an aerial photograph illustrating the parcels which would be involved. As noted in the annotations to this photograph, the County would be obtaining similar acreage with significantly more river frontage and road frontage than would be given up in the proposed exchange.

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Stone Ridge Subdivision - ***Enclosed*** is an e-mail from John Kelly threatening to take the County to court. Also ***enclosed*** is my correspondence to Mr. Kelly dated September 12, 2008. While I believe the matter has been resolved due to a previous response going to the wrong address, I wanted to be sure to notify the Board of the potential problem.
- PSA Discrimination Suit – ***Enclosed*** is a partial denial to a request to dismiss a lawsuit filed by a PSA employee charging the existence of a hostile work place and retaliation meaning that some of the charges would be decided by a jury trial in federal district court. I am inviting Jim Gynn, the attorney assigned by the VACo Insurance to defend the PSA to attend the meeting. While, this suit is specifically against the PSA, I wanted to be sure the Board was aware of the issues.

## CLOSED MEETING RESOLUTION

A closed meeting is requested pursuant to Section 2.2-3711.A.1.3.5.7 of the 1950 Code of Virginia, as amended, to discuss personnel, legal, land acquisition/disposition, and prospective industry matters.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried, that the Board of Supervisors enter Closed Session for discussion of the following:

Personnel – Pursuant to Virginia Code Section 2.2-3711(A)1 discussion for consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Appointments

Property Disposition or Acquisition – Pursuant to Virginia Code Section 2.2-3711(A)3 discussion for consideration of the disposition or acquisition of publicly held property regarding:

- New River Property Trade

Prospective Industry – Pursuant to Virginia Code Section 2.2-3711(A)5 discussion concerning a prospective business or industry, or the expansion of an existing business and industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- None

Legal Matters – Pursuant to Virginia Code Section 2.2-3711(A)7 consultation with legal counsels and briefing by staff for discussion of specific legal matters and matters subject to probable litigation regarding:

- Stone Ridge Subdivision
- PSA Discrimination Suit

October 20, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Recognitions**

Featured Employees Awards – The employees to be recognized at the October Board meeting and featured for the month of November are Kristi Anderson from the Library, and Brad Nester, Deputy Sheriff for the Sheriff's Department. Copies of bios for both employees are **enclosed**.

/gh

October 20, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Public Hearings**

- a. Petition by the following individuals to rezone from Residential (R1) to Commercial (CM1) located at 5250 Alexander Rd. (Draper District); **Bandy, Lewis and Mary – 056-002-006A-000B and Chrisley, James and Judith K – 056-002-006A-000A** – A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, as described on the enclosed documentation.
- b. Petition by **Kathleen Sledd** to rezone 5232 Wilderness Road from Commercial (CM1) to Residential (R1). (065-001-0000-0082), (Draper District). – A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, as described on the enclosed documentation.
- c. Petition by the following individuals to rezone from Residential (R1) to Agricultural (A1) located at 4367 Hurston Road and 4306 Jennings Road, (Draper District); **Jennings, Dallas G. & Margarethe K - 074-001-0000-0059; 074-001-0000-027A and Morehead, Wanda J. & James A. - 074-001-0000-0027; 074-001-0000-027B** – A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, as described on the enclosed documentation.
- d. Petition by **Danny R Williams** to rezone 4044 Hogans Place from Residential (R1) to Agricultural (A1).080-001-0000-0048; 080-001-0000-048A) (Robinson District). – A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, as described on the enclosed documentation.

- e. Petition by Jason Phillips to amend the following section (s) of the Pulaski County Zoning Ordinance:
- Article 1: Definitions, Use and Design Standards; add definition for Small Scale Salvage Yard with Standards;
  - Article 2, Agricultural (A1), to allow Small Scale Salvage Yard as Special Use Permit, with standards;
  - Article 3, Conservation (C1), to delete Salvage Yard by Special Use Permit.
- A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, as described on the enclosed documentation.
- f. Petition by Cox, Dove H (Life Estate) for Special Use Permit (SUP) at 4010 Hogans Place, for a small scale salvage yard. (080-001-0000-042A), (Robinson District). – A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, as described on the enclosed documentation.
- g. Petition by Tarasidis Limited Partnership for Special Use Permit (SUP) at 5787 Ferry Point Farm Road, to allow exception to limitations. (075-001-0000-018B), (Ingles District). – A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, with conditions, as described on the enclosed documentation.
- h. Petition by Mark D. Kinser for Special Use Permit (SUP), to allow dwelling, commercial apartments. (029-001-033A), (Cloyd District) – A public hearing has been scheduled to consider this matter. The Planning Commission recommends approval, as described on the enclosed documentation.
- i. Through truck restriction on Miller Lane (Rt 644) from Bob White Boulevard (Rt 611) to Old Route 100 (Rt F-047) - Prohibiting vehicles with a gross weight of over 7,500 lbs from travelling on Miller Lane from Bob White Boulevard to Old Route 100 is proposed. Vehicles over 7,500 lbs would be allowed to use Miller Lane for local pick-up and/or deliveries only. Alternative routing from Rt 611/Rt 644 intersection to Rt F-047/Rt 644 intersection - west on Bob White Boulevard (Rt 611) and north on Old Route 100 (Rt F-047) with the temporary addition of north on Cougar Trail Rd (Rt 643), east on Alexander Road (Rt 683) and south on Cleyburne Boulevard (Rt 100). Alternative routing from intersection of Rt F-047/Rt 644 intersection to Rt 611/Rt 644 intersection is the reverse of the above. A public hearing has been scheduled to consider this matter.

- j. Reassessment schedule and related ordinance setting required deadlines - ***Enclosed*** is a proposed ordinance setting forth a proposed schedule for implementation of the real estate reassessment. This ordinance and schedule is based on what was done five years ago and is being reviewed for recommended changes by the Commissioner of Revenue and Wingate Appraisal service.

October 20, 2008

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: **Highway Matters**

- a. Follow-up from Previous Board meeting:
  - Review of Highway Matters Section of Key Activity Timetable (KAT) – Review of the ***enclosed*** timetable, as been updated by Mr. Clarke, is requested.
- b. Request for Paving of Meadowview Drive – The ***enclosed*** petition was received by Mr. Sheffey from residents of Meadowview Drive requesting paving of the road.
- c. Request for Guardrail Installation and Informal Speed Study on Old Mines Road – Mr. Leroy Early has requested a guardrail and/or speed limit reduction on Route 732, Old Mines Road.
- d. Hazel Hollow Road Speed Reduction Request – Also ***enclosed*** is a request for a formal speed study for a portion of Hazel Hollow road. A reduced speed limit would be required in order for an entrance permit to be granted for a proposed subdivision as well as a possible county park.

/gh

October 20, 2008

TO: Board of Supervisors

FROM: Peter M. Huber, County Administrator

SUBJECT: **Reports from County Administrator and Staff**

- a. Appointments - See Closed Session memo for details regarding the following appointments:
  1. Library Board
  2. New River Valley Alcohol Safety Action Program (NRVASAP)
  3. Wireless Authority
  4. New River/Mount Rogers Workforce Investment Board
  5. Clean Community Council
  
- b. Key Activity Timetable - Review of the ***enclosed*** Key Activity Timetable is requested.
  
- c. Regional Wireless Authority Fiber Installation - Giles County has committed to the funding of a portion of a proposed \$2.5 million Economic Development Administration grant. I plan to ask for consideration to funding an amount of debt service equal to what the school system and county operations are spending to provide high speed connections to various county facilities along the path of a proposed publicly owned fiber optic network serving the region. The specific figures will be finalized this week and included in the weekly update.

/gh

October 20, 2008

TO: Board of Supervisors  
FROM: Peter M. Huber, County Administrator  
SUBJECT: **Items of Consent**

- a. Approval of Minutes of September 22 and October 6, 2008 – Approval of the ***enclosed*** minutes is recommended.
- b. Accounts Payable – Approval of the ***enclosed*** listing of accounts payable is requested.
- c. Interoffice Transfers and Appropriations – Approval of the ***enclosed*** interoffice transfers and appropriations is requested.
- d. Ratification and/or Approval of Contracts, Change Orders & Agreements, Etc. –
  1. Auditing Services Agreement & Cost Allocation Plan Agreement - We received proposals this week for auditing services and the cost allocation plan. The terms of both existing service agreements expire in 2008. Robinson, Farmer, Cox was the only responder for auditing services and provided a price quote of \$36,810 for the 2008-2009 audit report increasing by 5% a year thereafter. Maximus was the low responder for the cost allocation plan at a fixed cost of \$2,000 per year. Approval of both contracts is recommended.
  2. Contracting for SAS 112 Audit Preparation - Hiring of an accounting firm specializing in the preparation of financial reports is recommended for this year in response to SAS 112 standards requiring localities to prepare the audit report for review only by third party auditors. Due to the narrow timeframe during which the audit must be completed, I administratively engaged Goodman and Company at a cost of \$18,500, plus out-of-pocket expenses, following solicitation of proposals from three firms recommended by the auditors. Any additional services that they need to perform to reconcile between departments would be billed at their standard hourly rates. Ratification of the ***enclosed*** engagement letter is requested.

3. Virginia Early Childhood Foundation Grant Application – Authorization to apply for a Virginia Early Childhood Foundation in the amount of \$50,000 is recommended. This grant will allow Pulaski County and other partners in the NRV to plan a comprehensive strategy to school readiness and could pave the way for a future \$500,000 implementation grant. This grant fits very well into the Commission on Family and Children's goal of increasing service capacity to early childhood initiatives. No local match is required.
  4. Fairview Home Furnaces - Fairview Home was in need of an immediate decision regarding the furnace issue, specifically the two gas furnaces at the home. Air Man Heating and Air can do patch work on one of the furnaces providing for immediate heat at a cost of \$500-600, or the two furnaces can be replaced for \$4,000. I administratively approved County funding in the amount of \$1,320 as Pulaski County's portion of this cost. Ratification of this approval is requested.
- e. Personnel Changes - **Enclosed** is an update from Ms. Spence of recent personnel changes.
- f. Donation of Breathing Air Compressor to Pulaski Fire Dept. - **Enclosed** is a request from Bill Webb, Chief of the Town of Pulaski Fire Department, for the donation of an old breathing air compressor, which was previously used by the Dublin Volunteer Fire Department
- g. Change in Road Name Signage - In traveling to different parts of Virginia, I have noticed the higher quality of road name signage used by some other localities and would like to suggest consideration to upgrading our current system of making our signs from green paddles mounted on wooden poles to a smaller blue sign on a thin metal pole. I asked the assistance of John Spangler regarding the best means of making this change and he provided the following options:
1. Fund a complete replacement of signs for the entire county which will cost approximately \$125,000. Bland County went this route when they installed 'enhanced 911' several years back.
  2. Increase the annual sign line item from \$1,500 to \$15,000 plus annually and replace old signs with the new style ones when a request for replacement is received. Giles County is currently using this method.
  3. Continue to replace signs when requested using the current method. The old sign making machine is not in good shape and could break any time. This is what happened in Giles County.

In considering these options, I would like to recommend funding option 2 in order to reduce the cost and amount of work involved with changing all the signs at the same time.

- h. Virginia Freedom of Information Act & Conflict of Interest Act – Formal acknowledgement of the acceptance by the Board of both ***enclosed*** Acts is requested in order to meet state code requirements for the annual distribution of these documents.
- i. Boy Scouts Resolution - Approval of the ***enclosed*** resolution is recommended as a way of supporting the efforts of the Boy Scouts in increasing the quality and utilization of their facilities in Pulaski County.
- j. Identify Theft Prevention Program – Consideration by the Board in adopting the ***enclosed*** program establishing an Identity Theft Prevention Program is requested.

/gh